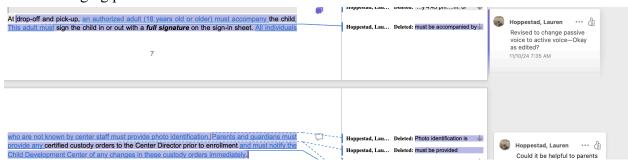
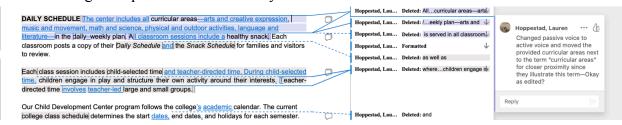
## Line Edits

Some of the line edits I suggested included

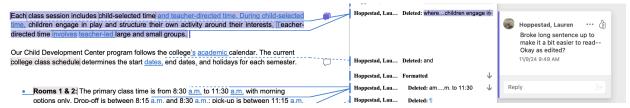
• changing passive voice to active voice.



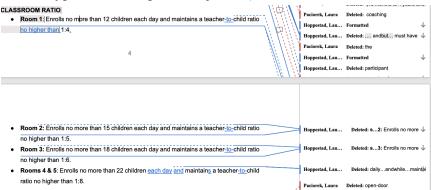
• moving examples near the term they illustrate



suggesting breaks in long sentences for readability



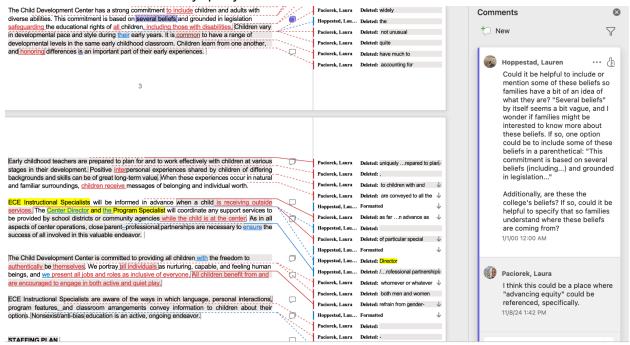
• suggesting parallel structure and alignment with style guides (in this case, including hyphens in compound adjective)



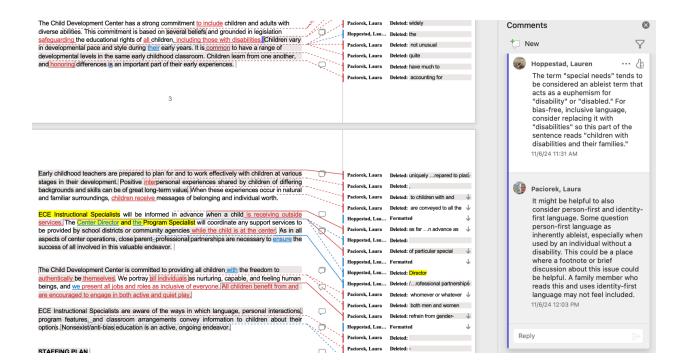
## Querying

I wrote many queries focused on readability, usability, inclusive language, logic, consistency, the intended audience's needs, and places of potential confusion.

- I focused on the audience's potential needs and confusion by suggesting examples and questioning who holds these beliefs
  - The query states the following: Could it be helpful to include or mention some of these beliefs so families have a bit of an idea of what they are? "Several beliefs" by itself seems a bit vague, and I wonder if families might be interested to know more about these beliefs. If so, one option could be to include some of these beliefs in a parenthetical: "This commitment is based on several beliefs (including...) and grounded in legislation..."
    - Additionally, as this was a collaborative editing effort, my colleague added onto my query for the client's further consideration



- I focused on querying for bias-free, inclusive language
  - The query states the following: The term "special needs" tends to be considered an ableist term that acts as a euphemism for "disability" or "disabled." For bias-free, inclusive language, consider replacing it with "disabilities" so this part of the sentence reads "children with disabilities and their families."
    - Additionally, as this was a collaborative editing effort, my colleague added onto my query for the client's further consideration



## Organization

I also queried about the placement of sentences and sections for a more logical progression of sections and ideas.

The query states the following: "I wonder if it might be helpful to families to move the "Classroom Ratio" section so that it is the section after the "Classroom Options & Eligibility" section. I wonder if this could be a bit more of a logical progression to this section since both sections provide information about the classrooms, and the information in this section (which discusses classroom sizes and child—teacher ratios) seems to build on the information in the first section (who is eligible for each classroom and what each classroom does).

