

Martrecia Zoegar

490 4th Avenue W. Apt. 409, Newark, NJ 07107 | 862-899-5549 | martreciaz29@gmail.com | [LinkedIn](#)

EDUCATION

Rutgers University-New Brunswick, NJ
School of Arts and Sciences: Social Work
GPA: 2.91

Anticipated: May 2025

WORK EXPERIENCE

Student Support Service Mentor, Rutgers University | Piscataway, NJ

August 2023-Present

- Email my mentees every week to provide updates, support, and guidance.
- Check-in with my advisors to stay informed about current initiatives.
- Evaluate mentees' progress, offering assistance and resources as needed to ensure their success.

Paul Robeson Cultural Center (PRCC), Rutgers University | Piscataway, NJ
Building Manager

March 2023- Present
September 2023- Present

- Address 1-2 phone call concerns per shift about general information in PRCC.
- Formulate emails to student organizations and cultural centers about space reservations once a week.
- Delegate tasks to 2 office assistants to ensure closure to the building on time.

Office Assistant

March 2023- August 2023

- Began two small tasks for accumulating staff photos so others know who works at the PRCC.
- Helped two co-workers for 30 minutes per shift in library construction.
- Addressed 1-2 phone call concerns per shift about general information in PRCC.

INTERNSHIP EXPERIENCE

Division of Child Protection & Permanency, Newark Center City, Newark, NJ
Intern

September 2024- December 2024

- Intently Observed coworkers during Monthly Visit Reviews (MVR) with Clients, obtaining different types of case management strategies.
- Sat in on meetings that promote the well-being of the client, gaining exposure to collaborative approaches.
- Carried out tasks with a rotation of different supervisors, adapting to different leadership styles.

Minority Association of Pre-Health Students, Rutgers University, Piscataway, NJ
Intern

January 2023- May 2023

- Monitored the standing of the members in the organization and established a connection between the general body and the executive board.
- Facilitated several activities orientated towards the purpose and responsibilities of each member's position. Employed completing marketing content and served as a liaison between numerous departments.

VOLUNTEER EXPERIENCE

Volunteer, Glamour Gals, East Brunswick, NJ

September 2022- Present

- Paint residents' nails, provide companionship, and utilize active listening skills.
- Contribute to creating a positive and uplifting environment where clients feel comfortable and happy.

Camp Counselor, Milton Hershey School Hershey, PA

April 2022

- Observed elementary students' behavior and interactions with each other and other adults.
- Facilitated and supervised daily camp activities for diverse students.

ACTIVITIES

Haitian Association at Rutgers University Treasurer

August 2023- May 2024

- Establish an organized budget for the student organization, emphasizing attention to detail.
- Meet biweekly with members to discuss upcoming events with the budget in mind.
- Request funds from various departments to support the Gala's mission.

United Black Council Corresponding Secretary/ Vice President

August 2023- May 2024

- Respond to emails from the administration and constituent organizations.
- Spearheaded meetings with the UBC Representatives and facilitated open forums to address members' concerns.
- Engage in weekly meetings to inform members about upcoming events.

SKILLS

Computer: Basic proficiency in Microsoft PowerPoint, Word, and Canva