

# Care and Supervision Policy

We must comply with the Child Care Licensing Regulations:

- 1) A license must ensure that children are always supervised by a person who is an educator or an assistant,
- 2) A licensee must ensure that a second adult is immediately available to supervise children in case the person responsible for supervising children needs a replacement because of urgent and unforeseen circumstances.  
(Sec. 39)

## **Nap Time Supervision**

Responsible staff will accompany the children during the nap time. She will help the children settle in their cots, cover them and start the music. The teacher will sit and rub backs or comfort children till they are asleep. Children are not to use pillows or be propped with bottles. At least one teacher must always remain in the room at nap time, while other teachers, if any, must remain in the facility.

## **Washroom Supervision**

The washroom is easily accessible. Children will be encouraged to follow the schedule of bathroom routings throughout a day. Children will line up at the door and use the washroom under supervision of the staff.

Children will also be encouraged to develop self-help skills and independency. They may use the bathroom on their own as they need it. Limit of "One person at a time" will apply to allow the child to close the door of the bathroom for the privacy. If two children or more wish to go to the bathroom at the same time the "bathroom routing procedure" will apply: the teacher will stay by the half open door of the bathroom to supervise.

During diaper change or assisting a child in the washroom, children in the playroom will be supervised by the other staff or staff will make sure the children can be heard if the other staff is not available.

## **Outdoor Play Supervision**

The Playground is completely fenced. Children are to be always supervised and can only go inside the facility with the teacher or a parent/caregiver. If teacher needs to go back into facility all children must go with the teacher, unless second teacher is available.