

GUIDELINES FOR ABSTRACT SUBMISSION

1. Originality and Submission Types

The materials in the abstract should be **original work**, with the focus clearly stated, and **not submitted to another conference**. Participants are invited to submit abstracts for:

- Oral Presentation
- Poster Presentation

2. Submission Instructions

The following instructions serve as guidelines for the submission of an abstract.

- Abstracts can be submitted in English, Kazakh or Russian.
- Presentation type (Oral or Poster) should be specified.

At the review stage, the Scientific Technical Committee may recommend a change in the presentation type submitted by the author, *based on the quality of the submission and to ensure the continuity of the conference programme. For example, an oral presentation may be reclassified as a poster presentation, **OR** a poster presentation may be reclassified as an oral presentation.*

The presenting author will be informed of any change to their submitted presentation type at the acceptance notification stage and will have the option to accept or reject the change. Acceptance will be based on **originality, scientific merit, and relevance**. The decision of the Scientific Technical Committee is final.

Abstracts will be reviewed by members of the Scientific Technical Committee.

- The abstract should be **250 words** (*excluding title, names, and institutions*).
- Abbreviations are not allowed.
- Authors are responsible for the accuracy of the information in the abstract.
- For authors submitting **more than one abstract**, each abstract must be **submitted separately**.
- Submitting authors will be notified of the receipt of their submission by email. Please note that all correspondence from the organizing committee will be directed solely to the submitting author.

Ethical Compliance: Research involving human or animal subjects must have appropriate ethical approval. **Conflicts of interest must be disclosed** at the time of submission.

3. Abstract format:

A. **Title** - It should be in **BOLD CAPITAL LETTERS**. The title should be concise.

B. **Content** – Abstracts should be organized under **five headings**:

- **Background**: Brief context or rationale for the study.
- **Objectives**: Clearly state the purpose of the study or research question.
- **Methods**: Outline the design, methodology, ethics, and analysis used.
- **Results**: Summarize the main findings. Do not state “results will be discussed.”
- **Conclusion**: Highlight the significance and implications of the results.

Keywords: Provide 4–6 keywords listed below the abstract content.

C. Include the name, affiliation, and job title of the **Presenting Author** (*this person will act as the primary contact for this abstract*)

D. Include the name, affiliation, and job title of **co-author(s)**

4. Instructions for Each Type of Presentation

The presentations will be delivered **in person (online if requested)**.

- **Oral Format**

- Each presenter will have a **5-minute presentation**.
- Presentations must be prepared in **Microsoft PowerPoint** (.ppt/.pptx) format.
- Ensure that your slides are clear, concise, and visually accessible (e.g., readable fonts, high-contrast visuals).
- Oral presentations may be delivered in **English, Russian, or Kazakh**. However, for presentations delivered in Russian or Kazakh, the PowerPoint or PDF slides must include a corresponding English translation. Simultaneous translation into English will be provided during Russian and Kazakh presentations.
- All presentations should be submitted to the organizers by July 5, 2026.

- **Poster Format**

- Posters can be created in English, Kazakh, or Russian.
- **Maximum poster size is A1 (594 x 841 mm)** (portrait orientation).
- Keep text to a minimum.
- Ensure any text is in large font (minimum 16 font size).
- Use graphs, charts, and/or tables as necessary.
- Ensure the contents have a logical flow.
- Posters will be displayed in an open area where conference attendees can interact with presenters.

- **Presenters are required to have a physical poster on display during the conference on 17-19 September at Nazarbayev University.**