

Constitution of the Duke Programing Contests Club

Preamble:

The name of this organization shall be Duke Programming Contests Club (DPCC). The purpose of this organization is to popularize programming contests, in special the International Collegiate Programming Contest (ICPC). The organization intends to spread out the idea of programming contests, showing how exciting they can be, organize weekly meetings to discuss programming problems and promote internal programming contests at beginner and intermediate levels, offering prizes for the best contestants.

Article I: Membership

General membership of the Duke Programming Contest Club shall be open to all registered Duke undergraduate students. Active members enjoy equal voting rights in selecting the officers of the organization as well as the opportunity to run for said officer positions. Active members are those who have participates in at least one event organized by the club within the past semester or in the previous year's ICPC regional contest. All students are entitled to participate in any and all events or activities sponsored by this organization.

Article II: Officers

Section 1: Structure of the Board

The Executive Board of DPCC shall be divided into two parts: Executive Committee and General Officers. All Officers serve a term of one year.

- Officers on Executive Committee include the President, Vice-President, Treasurer, and Secretary;
- General Officers shall include Competitions Chair, Publicity and Recruitment Chair, Nutrition Chair, Wiki Chair.

Section 2: Elections and Senate Guidelines

All members of Duke Programming Contest Club who have participated on the ICPC in the previous year are eligible for positions on the board of DPCC. Candidates are to deliver a speech lasting no longer than 3 minutes followed by a one-minute question and answer session. Elections for both Executive Committee and General Officers shall be held at the beginning of spring semester. If necessary an additional election will be held in the middle of the fall semester. Officers shall be elected by the simple majority of votes.

Senate Guidelines for Election

- a) Elections shall include at least two weeks' notice prior to election date
- b) Elections shall be free, formal, and publicized

DPCC Constitution has an impeachment clause in accordance with Senate guidelines

- a) An impeachment procedure that allows any general body member of a club or an officer with sufficient support to petition to bring articles of impeachment against an officer;
- b) Requirements for the number of signatures to petition not to be an undue and impossible to reach burden;
- c) An open, publicized impeachment trial;
- d) An impeachment trial that occurs before the general body of the club and allows every general body member and every officer to vote on the articles of impeachment;
- e) A requirement for notification to the SOFC Chair that an impeachment trial is occurring and a secret ballot to decide on the articles of impeachment.

DPCC follows Duke University's non-discriminatory policy

Section 3: President

The President shall preside over and set the agenda for all Executive and General Body meetings. The President shall be responsible for the overall vision and course of the organization as well as the power to assign and delegate tasks to other officers. The President will be the primary liaison between DPCC and other campus organizations.

Section 4: Vice President

The Vice President shall work closely with the President. He or she shall be tasked with assuring that all tasks delegated to other officers is completed in a timely and appropriate manner. In the absence of the President the Vice President shall assume all powers and duties belonging to the office of the President.

Section 5: Treasurer:

The Treasurer shall at the start of each semester generate a budget report containing all expected expenses in the coming months; he/she shall monitor and record all financial transactions undertaken by the organization. He/she shall apply for all forms of funding available to the organization. In addition, the Treasurer shall register with the appropriate offices and departments and all DPCC events and activities.

Section 6: Secretary

The Secretary shall be tasked with all official documentation, including but not limited to meeting minutes. The secretary shall also be charged with attending, documenting, and recording each DPCC event and activity in the same capacity as a traditional Historian.

Section 7: Competitions Chair

The Competitions Chair shall be responsible for organizing all internal competitions, by creating problems, logistics and supervising the contest itself.

Section 8: Publicity and Recruitment Chair

The Publicity and Recruitment Chair is responsible for sponsoring the club and initiating all the new members on programming competitions. It shall also publicize events in the form of flyers, emails, and other types of media as well as delegate and assign the task of distribution to other members of the Executive board.

Section 9: Nutrition Chair

The Nutrition Chair shall be responsible for the ordering and/or preparing the food necessary to keep the members in functional conditions during all major events such as the internal competitions.

Section 10: Wiki Chair

The Wiki Chair shall be responsible for maintaining the Wiki page of the DPCC and add new information as soon as it is available, e.g. election results, competition results.

Article III: Meetings

Section 1: Executive Meetings

Executive meetings of DPCC shall be held once a week. Exceptions must be approved by the Executive Committee.

Section 2: Special Meetings

Special meetings may be called by President or called by any Officer if approved by two-third of the Officers.

Section 3: Absence of Meetings

Officers who have been absence for four meetings in one semester may be removed from board based on the decision of Executive Board. In the event of absence or tardiness, one must notify the president and secretary in advance.

Article IV: Operations

Section 1: Quorum

A quorum for conducting any business of the organization shall consist of a simple majority of the total membership.

Section 2: Ratification

The initial Constitution and any future alterations shall become effective upon a 2/3 vote of the initial membership.

Section 3: Amendment

Amendments may be proposed in written form to the Executive Committee. All active members must approve the amendment by a majority of 2/3 of the votes for inclusion in the Constitution.