



PUBLIC SCHOOLS OF EDISON TOWNSHIP

JOHN P. STEVENS HIGH SCHOOL

855 Grove Avenue, Edison, NJ 08820

Dear Parent/Guardian,

As we continue to build a strong and collaborative educational community, I am pleased to invite you to our Parent-Teacher Conferences. This year, our conferences will be held in person on **Tuesday, December 3, from 6:00 p.m. to 8:00 p.m.** This is a vital opportunity for you to engage directly with your child's teachers and gain valuable insights, especially in areas where your child may need additional support.

Please be aware that this will be our only scheduled conference night for the year. To participate, kindly take note of the following important details:

1. Online Registration via Genesis Parent Portal opens on November 15th at 10 a.m. and closes on November 22nd. *Please choose 'Schedule conference' in Genesis to view all available time slots for each teacher.*
2. **Conference times are available on a first-come-first-served basis.**
3. Each conference will last 5 minutes. If a more detailed discussion is needed, please schedule an alternate meeting by contacting the teacher via email.
4. It is crucial that everyone adheres to their allotted times to ensure a smooth flow for all participants.
5. Appointments with your child's school counselor can also be scheduled for additional guidance and support.

When attending the conferences in person, please bring your list of scheduled appointments.

[Click here for the room location of your child's teacher.](#)

We aim to foster a meaningful dialogue between home and school, ensuring clarity and understanding regarding your child's progress and needs. Your active participation in this process is invaluable, and we look forward to an evening of constructive and insightful conversations.

Thank you for your commitment to your child's education. We are excited to see you at the conferences and work together towards a successful academic year.

Sincerely,
Ojas Ray
Assistant Principal