Public Minutes
Dec 1, 2023

https://www.drupal.org/project/drupal_cwg/issues/3426128

In Attendance

- Jordana
- Donna
- Markie
- Alex

Start time: 15:O0 UTC
End time: 16:02 UTC

Old Business - Internal

- **Public minutes and issue credit status**
    - September needs to be created.
    - October needs to be created
    - November needs to be created
- **Full CWG**
    - Bi-monthly meetings.
    - Next meeting in January.
- **Recruitment/On-boarding**
    - New conflict resolution team member
        - Full CWG engagement of potential new members
        - Reach out to folks who expressed interest in joining CR team
            - Prioritize folks in Full CWG (CHT)
            - Gather list of folks that expressed interest and create new spreadsheet if it doesn't already exist
                - Add roll-off dates and other relevant data
            - Discussion on how we prioritize different roles within the community and if a power dynamic can be at play because of that
            - Create one list in the Recruitment Folder with everyone who has expressed interest and reasons why we haven't moved forward/their availability
                - Reach out to these folks again and link to our Onboarding doc and check interest
                - Create FAQ (how many hours a week approx are we busy)
                - Create sessions or BoF's at Drupal events
        - Conversation with a person who might be interested happened.

- - ■ Create a template as a starting point for those interested in joining CRT/CH
      - Template started and needs review.
    - ○ Charter updates for CH and CRT regarding governance
      - ■ Will discuss during full CWG meeting to let folks know about co-chairs
- **CWG Office Hours**
  - ○ Real-time feedback opportunity for CoC updates
  - ○ Need to schedule in January 2024.
  - ○ Submitted Panel and BoF for Drupalcon Portland.
- **Open Source Community Health Discussions**
  - ○ Need to re-assess dates and times
- **Create Agenda/Notes doc shared with DA for information-sharing meetings**
  - ○ Agenda created and reviewed. Shared with DA.
  - ○ Make it more clear that the Community elected board members are tasked as part of the review panel for the CWG
- **Drupal Board elections**
  - ○ Need to set up an introduction meeting with the new board member.
- **Process docs for CRT**
  - ○ Looking to document our processes.
  - ○ Open document or blog post on the CWG Page.
- **AWA 2024 prep**
  - ○ Start looking for an award crafter.
- **DrupalCon Portland 2024**
  - ○ Panel submission about community health and recruitment with current and past members of the CWG.
  - ○ Office Hours BoF

New Business - Internal

- **Anti-bias Training**
  - ○ Discussed sharing documents.

Old Business - External

- **Incident Reported on 3/7**
  - ○ Community member has reported that the accumulation of another community member's comments in the issue queue and slack have been compounding over the years to be bullying.
  - ○ Next Steps:
    - ■ Reporter was notified that the report was received.
    - ■ Email to member sent.
- **Report of conflict in issue queue**
  - ○ This is a recurring behavior between two maintainers.
  - ○ Continued to discuss with the team on how to proceed.

- **Incident reported in Drupal Answers**
    - Report of over-moderation on Drupal Answers Website
        - Post was deleted without explanation.
        - Drafted email to request process and to be more transparent with reasoning.
- **Possible conflict at Drupal Govcon**
    - Report of possible violation of previous agreements for attendees.
    - Continued discussion with both parties to review and remind of agreements.
- **Reports received (informal and formal) about problematic language from a community member in a leadership position**
    - Board member voluntarily resigned.
    - Met with DA and discussed.

New Business

- **Informal report about past issues.**
    - A member reported unwanted advancement by another member in 2015.
    - Review the aggressors' current situation and are aware of the possible issue.