

Date: September 18th, 2026
To: IBPC Members
Subject: Summary Memo (September 8th Orientation)

Meeting Overview

This memo is intended to provide a summary of the topics discussed and perspectives shared at the September 8th IBPC orientation. This summary is organized by agenda segments and includes the segment objective and a summary of discussion highlights.

Digital Handouts & Materials: [IBPC '26-'27 Charter](#); [Pre-Work Engagement Form](#); [Active Engagement Form](#); [Budget Process Subcommittee Recommendations](#) (with feedback themes) / [Clean Version & Visuals](#); [Budget Process Subcommittee - Scope of Work](#); [Budget Reduction Guiding Principles](#); [IBPC Community Agreements](#)

- [Meeting attendance](#) / [Slide deck](#)

Pre-Meeting Asynchronous Work

Objective: *Gather pre-session perspectives from the group on the Budget Process Subcommittee recommendations.*

Key Themes from the Pre-Work Responses: *Prior to the orientation, the IBPC received the Budget Process Subcommittee recommendations (in the form of operations manual language, as per the Subcommittee's scope). The IBPC was asked if the recommendations meet the purpose and intent laid out by the IBPC to the Subcommittee, and to share their initial reactions. Themes from the IBPC's pre-work perspectives are included below:*

- Acknowledgement in the pre-work that the **subcommittee accomplished the purpose/intent** of their charge in producing recommended revisions to the budget development process.
- Appreciation for “**education**” as a **priority throughout the manual's named engagement points**; desire for outlines of training and budget literacy sessions to share with teams ahead of time.
 - *Key question:* How do we prepare IBPC itself to have a deep enough understanding of unit budgets in order to establish effective and informed reduction targets as per the new process?
- **Concerns about the capacity of both the Budget office and across the college** in rolling out this new process, with the note that it might be more realistic to imagine these recommendations will result in incremental changes that move in the desired direction, with further revisions in the future.

A. Agenda Item: Opening Sequence: Introduction & Level-Setting

Objective: *Provide an overview of how we will spend our time and close the feedback loop from the June session.*

Discussion Summary: *Tri-Chair Daniel Anderson welcomed the IBPC members, introduced the new tri-chair group, and asked each of the IBPC members to introduce themselves and note what they were looking forward to addressing this year. The group then reviewed community agreements, the agenda, and walked through the content arc covering the topics from the IBPC's June session and the pre-work.*

- One member noted that in the community agreements, we should add that each member commits to attending every meeting for the duration, particularly important for when votes are taken.

B. Agenda Item: State Budget Update

Objective: Deliver updated context for the state of OR's budget and discuss prospective impacts to IBPC's work ahead.

Discussion Summary: Alyson Kraus, Senior Government Relations Manager, shared a budget planning and legislative funding outlook, noting that **OR's funding picture is still developing**, with several different benchmarks under discussion, but that **PCC must make decisions before the state funding outcome is final**. Alyson shared the current OCCA funding requests, noting a key takeaway that **even a strong statewide increase would provide limited additional funding/relief to PCC**, and we should not assume state funding will eliminate a structural gap. Alyson shared that state funding may change the size of PCC's budget challenge, but not eliminate the need to address it, with the closing recommendation that **PCC should plan cautiously while advocating strongly, and build allocations around a cautious working estimate and revisit them as the revenue forecast and state budget develop**.

C. Agenda Item: Review of the Charter & Annual Scope of Work

Objective: Review the IBPC's purpose and generate feedback on the '26-'27 annual scope of work; clarify expectations for members in IBPC's representative model.

Discussion Summary: Tri-Chair Frank Goulard presented key elements of the IBPC charter, including the purpose and intent of the council, the annual scope of work for this year, and expectations for constituency communication within IBPC's representative model. From there, the IBPC was asked to generate feedback on the charter and scope through a group discussion. **Highlights from the discussion** are included below:

- Desire to **launch budget process training/education sessions as soon as possible**, with the suggestion of a potential subcommittee to focus on the work.
- Need to **consider all employees when planning engagement opportunities**, including those who do not have daily access to a computer.
- Questions regarding **IBPC's decision-making authority**, including who makes final decisions on the budget (Noted answer from the session: The Board, across multiple rounds of review), and if the IBPC's binding decision in the scope pertains to process vs the budget numbers themselves (Noted answer from the session: Through the new budget development process, to be ratified by IBPC, IBPC will be developing recommendations for how the budget is distributed across the college through the "unit allocation recommendations," which then go to Cabinet for approval).
- Questions regarding **constituency engagement**, and if IBPC members are going back to their groups to discuss the whole budget or budgets held within their respective groups (Noted answer from the session: Members are discussing the whole budget with their respective constituents).

D. Agenda Item: Review & Ratify Budget Process Subcommittee Recommendations

Objective: Review the recommendations and deliver perspectives on ways to operationalize and implement IBPC-specific responsibilities.

Discussion Summary: Tri-Chair Michelle Cowing shared the Budget Process Subcommittee's development history, from the initial charge of the IBPC for its creation, through each of the Subcommittee's summer sessions and the key perspectives the group generated, leading towards the eventual recommendations. The group walked through a **high-level overview of the updates to the budget development process relative to the Subcommittee's feedback**, with Michelle noting that these elements were also shared with IBPC as pre-work. From there, the IBPC engaged in a **group exercise**, with each table asked to discuss if the recommendations meet the purpose and intent laid out by the IBPC to the subcommittee, and if the group felt comfortable ratifying the existing recommendations. Following the exercise, **in a fist-of-five vote, the group voted to move forward with the recommendations.**

Highlights from the group exercise feedback, from both the active engagement form and ensuing discussion, are included below:

- Recurring group emphasis on **progress over perfection**, and that while the recommendations are ambitious, if we don't implement them, we risk losing momentum and chipping away at the work that needs to get done.
 - Multiple notes that the **process will evolve**, as there's a built-in piece for continuous improvement; having more documented processes to follow is also an improvement.
- Group note that **consistency with how this is applied** across all areas matters.
- Group note that **understanding the state funding model** will be critical to this process and associated education.

E. Agenda Item: Roundtable Discussion

Objective: Provide a segment for members to raise questions, concerns, or feedback from their constituent groups.

Discussion Summary: In the group's first roundtable discussion, individual IBPC members brought up a range of topics and perspectives for the tri-chair planning team, which included perspectives on **leveraging existing budget info sessions** as much as possible for overall budget literacy; questions regarding who the group's constituents are and **how members should be sharing out to their constituency groups** (through what platform of engagement); and **questions regarding IBPC membership**, namely regarding the selection process for the council.

F. Naming Feedback Loops

The below ideas were pulled from throughout the meeting dialogue and feedback, and identified as potential agenda topics or activities for future sessions.

- Begin operationalizing the IBPC's responsibilities in the new budget development process in preparation for asynchronous action items and October agenda items, in particular for the budget process literacy sessions.
- With the group's notes and questions as a key resource, refine/clarify the IBPC membership process/language in the charter.