

SUSTAINABLE PRODUCTION MEMO

Welcome to our production! We'd like to share with you some important thoughts before we take off. Please read this document to find out about the green measures we are taking in this production to operate more sustainably.

We know that the majority of you already take environmental issues seriously in your private lives and that you actually want to do the same at work. Even though we are aware that sometimes "green" may be tough even for the motivated ones. That's why we prepare this sustainable program and we want to make sure it succeeds as there are many very good reasons for it.

Please see below the basic measures we would like to implement on this production.

PLAN AHEAD, INCORPORATE AND SHARE SUSTAINABLE BEHAVIORS

- Try to incorporate sustainable behaviors on screen
- Track the production's environmental impact
- Protect and preserve all locations
- Participate in community give back project

PRODUCTS & SUPPLIERS

- Revise the environmental policies of your suppliers
- Rent instead of purchasing and use second-hand materials
- Purchase from local businesses
- Purchase all possible supplies in bulk to reduce packaging
- Use recycled paper
- Catering and craft service in this production will offer vegetarian food and we will implement a meat free day once a week

ENERGY

- We will choose renewable energy suppliers always when possible
- Choose locations with adequate power sources to reduce the use of generators
- Use energy efficient lights, i.e.: CFL, LED or induction lighting
- Dim the lights down in between takes and shut off when not in use
- Use energy efficient generators

- Reduce the use of batteries and use only rechargeable batteries
- Turn off lights and equipment at the end of each day
- Use AC and heating in a responsible way

WASTE REDUCTION & RECYCLING

- We will use software for digital distribution, hiring and onboarding to reduce the use of paper
- Print only when necessary and print double sided
- Adjust to our strict recycling program
- Use recycling or compost bins
- Avoid plastic products and use reusable cups, dishes and cutlery
- Use of single-use plastic water bottles is banned in this production and we replace them with water dispensers and reusable bottles that will be distributed to the entire crew
- Try to use existing materials or even sets from previous productions
- Use second-hand clothing and accessories
- Track the origin and certification of all wood purchases
- Use natural or least harmful products for aging and dyeing
- Use cruelty-free and non-toxic products
- Use refills to avoid disposing of non-recyclable containers
- Donate items that are no longer needed

TRANSPORTATION & TRAVEL

- Production will provide shuttle service to condense drives and make public transportation feasible
- Use public transportation always when possible
- Rent electric, hybrid, or alternative fuel vehicles and equipment
- Follow strict no-idling policy
- Coordinate all the material and equipment orders between departments with the goal of reducing truck trips
- Be aware that we will reduce air travel by using alternative means such as trains, buses and even video conferencing to avoid travel
- Be aware that for long term hotel stays, we ask that rooms be cleaned less frequently

Please see attached the full good practice checklist for the details specific for each department.

Our lovely Eco Consultant will check in with you throughout the job on how you're getting on and how we can help.

If there's anything you have a budget concern about, please let us know and we discuss it.

And don't forget to spread the word! Talk to others in your department, other crew on set and your production team.

Similarly, if you have any ideas about incorporating sustainable behaviours we'd love to hear those too.

Thank you very much for your understanding and collaboration.