



# CCS STUDENT COUNCIL ASSOCIATION

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# CCS STUDENT COUNCIL ASSOCIATION

## GUIDELINES

### OFFICERS AND REPRESENTATIVES

The CCS Student Council will be composed of elected class representatives from the middle and high school students. There will be at least a class representative from each grade in the middle and high school. Individual classes will vote for their own class representatives (ex: sophomores vote for sophomore representatives).

### ELECTION OF CORE OFFICERS AND CLASS REPRESENTATIVES

- 1) Any student who desires to run for a class representative position needs to print a form from the school website under "Info." This form requires the signature of two high school students and three (3) teachers. The form will then be submitted to the Administrator for final approval. If approved, the student must maintain athletic eligibility GPA from the time he or she runs for office until his or her year is completed.
- 2) During a selected period, each candidate running for office may give an election speech with a time limit of four minutes.
- 3) An election for the class representatives will take place during homeroom on the next consecutive school day. Students will vote by ballot in their homerooms. Students only vote for representatives within their own grades.

## SCA ELECTION GUIDELINES

### POSITIONS

To be eligible, the students must display examples of leadership qualities listed below:

- Good grades
- Faithful in schoolwork
- Cannot have had a suspension in current school year
- An example of leadership
- A student in good standing in all matters

If desired, SCA Student Body candidates may run for a Class Officer position if they do not win their first election. Complete an SCA Student Body Candidacy Form and submit to the Administrator **by the first Friday in September**



# CCS STUDENT COUNCIL ASSOCIATION

**SCA Class Officers** – Grades 6-10th will each elect a Class Representative. These officers will meet with the Administrator as class representatives. They may also hold their own meetings within their grade. Officers should maintain a 3.0 grade average throughout the school year. If an officer drops below 3.0, he or she will be on probation for an academic quarter to bring grades back up. If unsuccessful, he or she will need to step down. Complete an SCA Class Representative Candidacy Form and submit to the Administrator by the first Friday in September.

## POSTERS

If you are a candidate for an SCA Class President, Vice President, Secretary, Treasurer, or Chaplain position (grades 6-10th), you may make an election poster that will be displayed in the hallways. Submit posters to your homeroom teacher by the second Wednesday in September for approval. **All posters must be 9x17 or smaller.**

## SPEECHES

SCA Speech Day is the second Thursday in September in chapel by Senior Class nominees. Candidates for President, Vice President, Secretary, Treasurer, and Chaplain have a two to three-minute speech time limit. Speech Tips - Give your name, grade, experience (does not have to be tied to the school), and vision/goals for the position.

## ELECTION DAY

SCA Election Day is the second Friday in September, in secondary homerooms to vote for 12th Grade officers and their 6th-11th class representatives. The representatives from each class will be members of the SCA. The President and Vice-President from 11th and 12th grade will serve on the SCA and meet with the Administrator. The Senior Class officers will hold the SCA officer positions.

Some meetings will be composed of the SCA core officers and the 9<sup>th</sup> – 12<sup>th</sup> grade Presidents and vice-Presidents. Some meetings will be comprised of the SCA core officers and the President and Vice-Presidents from the 6<sup>th</sup>-12<sup>th</sup> grade

## SCA EVENTS, ACTIVITIES, AND DUTIES

The SCA will host several events and activities this year as well as perform duties for the CCS Administration. These include greeting duties at several CCS events including Fine Arts, Grandparents' Day, Veteran's Day, and other special days; composing and administering several student surveys, and more. The SCA will also help oversee a school service project and the "See You at the Pole" meetings when we can have those.



# CCS STUDENT COUNCIL ASSOCIATION

## CLASS OFFICER/SCA REPRESENTATIVE SCA CANDIDACY FORM

Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**I wish to run for the following SCA office (circle one):**

6<sup>th</sup> Grade Representative

7<sup>th</sup> Grade Representative

8<sup>th</sup> Grade Representative

9<sup>th</sup> Grade Representative

10<sup>th</sup> Grade Representative

11<sup>th</sup> Grade President    11<sup>th</sup> Grade VP    11<sup>th</sup> Grade Secretary    11<sup>th</sup> Grade Treasurer    11<sup>th</sup> Grade Chaplain

12<sup>th</sup> Grade President    12<sup>th</sup> Grade VP    12<sup>th</sup> Grade Secretary    12<sup>th</sup> Grade Treasurer    12<sup>th</sup> Grade Chaplain

If elected, I agree to attend all SCA meetings and events unless unusual circumstances exist (ex: illness, family vacation, playing for a CCS sport). I will notify the Administrator if I must miss a meeting or event. I agree to maintain a 3.0 grade average through the term of my office. I agree to refrain from discipline issues and my character from becoming questionable.

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Two (2) classmates signatures and three (3) teacher's signatures are required.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Due to the Administrator by the first Friday in September***