



CARROLLTON R-VII SCHOOL DISTRICT



Certified Application

Position Sought: _____

Instructions: The following information is required for your file to be considered complete 1) Completed Application 2) Undergraduate and Graduate Transcripts 3) Placement File (if applicable) 4) a copy of Missouri Teaching Certification or evidence of eligibility.

Background Information

Name:

Social Security #:

Home Address:

City:

State:

Zip:

Home Phone:

Cell Phone:

Home E-mail Address:

Are you a U.S. citizen

or otherwise authorized to work in the U.S. on an unrestricted basis? ☐ Yes ☐ No

Have you ever been convicted of a misdemeanor or a felony? ☐ Yes ☐ No

(If yes, please give details and attach to application.)

Current Employment

Present Position:

Present Employer:

Type of District: ☐ K-8 ☐ K-12

Business Phone:

Business Address:

City:

State:

Zip:

Business E-mail Address:

Your Current Salary and Benefits: \$

Certification Information			
Area/Grade Levels	Type (Prov., Perm., Etc.)	Issuing State	Valid Until

Professional Education				
Graduate				
Institution	Major	City/State	Degree	Year Received
Undergraduate				
Institution	Major	City/State	Degree	

Employment Record – School District Experience

Supply a complete list of full-time experience in education. List most recent experience first.

[illegible]

Professional Recognition, Distinctions and Accomplishments:

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There is no handwriting or other markings on the paper.

Employment Record – Experience Other Than Education

Supply a complete list of full-time experience outside education. List most recent experience first.

Position	Organization	Location	Dates

References

Please list the names of five persons who know of your professional work and qualifications.

Name	Position/Employer/Address	Office Phone #	Home Phone #

Verification Statement

The information in this application is true, correct, and complete to the best of my knowledge. I certify that I have answered all questions to the best of my ability and I have not withheld any information that would unfavorably affect my application for employment. I acknowledge that any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, may be the cause for my rejection from employment or may result in my subsequent dismissal if I am hired.

Signature

Date

How did you find out about this vacancy? _____

Mail your university placement credentials, completed application form and all supporting materials to:

**Carrollton R-7 School District
Attn: Carrie Brunscher
300 East 9th Street
Carrollton, Missouri 64633**

*The Carrollton R-VII School District is an Equal
Opportunity Employer*

**The Carrollton R-VII School District is an
Equal Opportunity Employer**



Background Check and Information

In addition to the following information, a thorough background check may be made at the option of the School District.

If "Yes" is selected in response to any question, attach additional sheets and clearly identify as Background Check and Information with a detailed explanation:

"Yes" answers to the following questions will not necessarily result in denial of an offer of employment. The board will consider all the circumstances, including the date and nature of events that have led to the actions described below. Your written explanation will assist the board in determining your eligibility and suitability for an offer of employment,

1. Have you ever been convicted of, admitted committing, pleaded no contest, or are you awaiting trial for any crime (excluding only minor traffic violations that do not involve any allegations of alcohol, drugs or reckless driving)? You must answer "Yes" if true, even if the matter was later dismissed, deferred, reversed, or vacated. If you answer "Yes," you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).
☐ No ☐ Yes, attach a separate sheet for explanation
2. Have you had any civil charges previously or pending involving allegations of child abuse or spousal abuse? You must answer "Yes" if true, even if the matter was later dismissed, deferred, reversed, or vacated. If you answer "Yes," you must provide dates of the proceedings, the name and address of the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).
☐ No ☐ Yes, attach a separate sheet for explanation
3. Have you ever been dismissed (fired) from any job, or resigned at the request of or pressure from your employer, or left employment while charges against you or an investigation of your behavior was pending? You must answer "Yes" if true, even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "Yes," you must provide the date of termination or resignation and other action concerning tenure reappointment or continuing contract denial and the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination or resignation.
☐ No ☐ Yes, attach a separate sheet for explanation
4. Have you ever been refused tenure, reappointment or continuing contract from any employer? You must answer "Yes" if true, even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer "Yes," you must provide the date of termination or resignation and other action concerning tenure reappointment or continuing contract denial and the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination or resignation.
☐ No ☐ Yes, attach a separate sheet for explanation
5. Have you ever had any license or certificate of any kind (teaching certificate or other professional license) revoked, suspended, or reprimanded, or have you in any way been sanctioned by or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? If you answer "Yes," you must provide the dates of proceedings, name, address and telephone number of the agency or body where proceedings took place, a statement of the accusations against you, the final disposition and/or status of the charge or complaint.
☐ No ☐ Yes, attach a separate sheet for explanation
6. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? If you answer "Yes," you must provide the name, address and telephone number of the employer or licensing body and statement of the accusation against you.
☐ No ☐ Yes, attach a separate sheet for explanation
7. Have you ever been involved, or are you currently involved, or do you anticipate involvement in litigation as either the plaintiff/complainant or defendant/respondent?

☐ No

☐ Yes, attach a separate sheet for explanation

Brief Statements

.

Answer the following questions in the space provided.

1. Why do you want to teach in the Carrollton R-7 School District?

2. Describe your educational philosophy.