

Executive Connect funding request template

Start date: Fall 2026

Program Costs: Executive Connect offers flexible participation options designed to meet the needs of individual leaders and healthcare organizations.

Hybrid Program: \$6,499 USD*

Virtual Program: \$3,999 USD

Ready-to-use language to support a request for employer funding

Executive Connect is an investment in leadership capability, and many organizations provide professional development funding for programs like this. Use the template below as a starting point and tailor it to your role, priorities and organization.

For participants requesting funding

Subject: Funding request: HIMSS Executive Connect

Hi [NAME],

I'd like to request funding to participate in HIMSS Executive Connect, a leadership development program designed to prepare current and aspiring healthcare executives for greater responsibility and strengthen the capabilities required to lead through increasing complexity and change.

The program combines applied leadership development, peer exchange and digital health learning focused on the challenges healthcare executives are navigating now, including AI, transformation, strategy, financial leadership, executive communication and organizational change.

For my role, I see particular value in [INSERT 1–2 PRIORITIES OR CURRENT CHALLENGES]. I would be able to apply the program directly to my current responsibilities while strengthening the capabilities needed to take on broader leadership responsibility as organizational needs evolve.

The peer component also provides perspective from healthcare leaders facing comparable challenges, giving me an external sounding board I can draw on during and beyond the program.

The investment for [PROGRAM FORMAT] is [COST]. I'd welcome the opportunity to discuss whether professional development funding may be available.

You can find additional program information here: [LINK]

Thank you for considering my request.

Best,

[NAME]

For leaders requesting funding for a team member

Subject: Leadership development request: HIMSS Executive Connect

Hi [NAME],

I'd like to discuss funding for [CANDIDATE NAME] to participate in HIMSS Executive Connect, a leadership development program for current and aspiring healthcare executives.

Executive Connect is designed to strengthen the capabilities leaders need as their responsibility grows, including strategic decision-making, executive communication, financial leadership, digital transformation and leading through organizational change.

For [CANDIDATE NAME], the program would support development in [INSERT PRIORITY AREA] while strengthening the leadership capacity our organization will need as responsibilities and priorities evolve. The learning can be applied directly to current work, while also preparing [CANDIDATE NAME] to take on broader responsibility over time.

The peer component connects participants with healthcare leaders navigating comparable challenges, creating an external source of perspective and experience that can strengthen decision-making back within the organization.

The investment for [PROGRAM FORMAT] is [COST]. I'd like to discuss whether professional development funding is available to support [CANDIDATE NAME]'s participation.

Additional program information is available here: [LINK]

Thank you,

[NAME]