

# Favorites

# Requesting Access with Slack

Use the Apono Slack app to request access

*GitBook:*

<https://app.gitbook.com/o/PzhkhZfyfM09lO3HDKmE/s/4b5s3CkOzm7qGYWUu4YD/~/-/changes/417/access-requests-and-approvals/slack/requesting-access-with-slack#request-new-access>

**[No changes]**

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## Prerequisites

**[No changes]**

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## Request new access

You can request access to specific resources or bundles in Slack. You can also request access through a favorite request.

## Favorites

**Favorite Requests**

☐ Single Request  
☐ Bundle  
☒ Favorites

Integration Name + 3 more  
Resource Type + 3 more  
Mar 5, 2025 at 11:26.  
**Selected** More details

AWS Account + 3 more  
S3 Bucket + 3 more  
Mar 5, 2025 at 11:26  
Select More details

AWS Account + 3 more  
S3 Bucket + 3 more  
Mar 5, 2025 at 11:26  
Select More details

Cancel Submit

*Favorite Requests popup*

Follow these steps to request access through a favorites request:

1. In a Slack channel, type `/apono favorites`. A popup window appears.

✓ You can also initiate a request from the Apono Slack app. On the **Home** tab, click **Create New Request**.

2. (Optional) In the row of a favorite request, click **More details** to view its specifics on the **Messages** tab.
3. For a specific favorite request, click **Select**. The button will change to a green button with the word **Selected** displayed.

i Be mindful of the following:

- You only request one favorite request at a time.
- If a favorite request is not listed, click **View All Favorites** to open the **Favorites** tab in the Apono Portal.

4. Click **Submit**. The request will appear with its [status](#) on the **Messages** tab.

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**[No changes]**

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## Access Statuses

Status	Description
<b>Pending Approval</b>	The request is waiting for the approver to approve or reject the request.
<b>Granting</b>	The request has been approved. Apono is provisioning the access.
<b>Granted or Active</b>	<p>Access has been provisioned. You can access the resource.</p> <p>If your access is approved and granted, you will receive a Slack message from Apono. You can use this information to access the requested resources.</p> <p>Follow these steps to access the resource:</p> <ol style="list-style-type: none"><li>1. Either from the message or under <b>My Sessions (Home &gt; My Access &gt; My Sessions)</b>, click <b>Access Details</b>. The <b>Access Details</b> popup window appears.</li><li>2. Follow the instructions to access the resource.</li><li>3. Click <b>Close</b> to close the popup window.</li></ol>
<b>Expired</b>	The access duration has elapsed. Your access is revoked.
<b>Rejected</b>	The request has been rejected either automatically or by approvers.
<b>Revoked</b>	An admin has removed your resource access.
<b>Failed</b>	An error has occurred with your request. Contact your admin.