



**KULTUSMINISTER
KONFERENZ**
*Zentralstelle
für ausländisches
Bildungswesen*

Zentralstelle für ausländisches Bildungswesen (ZAB)

im Sekretariat der Kultusministerkonferenz

Graurheindorfer Str. 157

53117 Bonn - Germany

Dear Sir/Madam

My name is **Birol Çakır**, I was born in **Istanbul in 1978**. I graduated from **Giresun University Business Administrator** in Turkey. I have been working as a **Business Manager for 6 years**. I would like to apply German job search visa and so that, I need this equivalency to look for a job or start a job in my professional field in **Berlin**, Germany.

I added to with my post my application form with my signature, my identity card **or** passport with regular photocopy, my high school graduation certificate with regular photocopy, my official diploma in Turkish as a certified photocopy, my transcript of records for the entire degree program and **Diploma Supplement** in the original language as a certified photocopy and with their sworn translations.

Also I added **my job interview emails, reference letter, SGK documents which is showing the years I worked and got experiences**, and other necessary documents to your information in the attachment. I kindly ask that starting my equivalence process and informing me of the cost of this transaction as soon as possible.

Best Wishes

BİROL ÇAKIR