

HCS School Board Meeting Minutes – March 13, 2025

1. **Roll:** Nathan Tindell, Jeremy Strahm, John Freerksen, Jason Dunderdale, Derek Fowles, Ken Wilson, Mrs. Lischke

a. **Absent,** Neil Pipkin

2. **Call to order:** 7:11

3. **Devotion and Prayer:** Jason Psalm 18:2. The God of order.

a. Assign for March - Jeremy

4. **Amend or approve tonight's agenda:** Motion by John (2nd by Ken) - Approved

a. **Approve Minutes from previous Board Meeting:** February 13, 2025:
Motion by Jeremy (2nd by John) - Approved

5. **New Business**

a. Policy review: Board Policies: Staff Policies: Staff: Sections 5.5.7 – 5.5.13 **No changes**

b. Board Activities for this Month (per policy 4.6.7):

i. School Event (i.e. Auction, run walk, etc.)
activities

ii. Approval of Staff contracts – **Will be ready soon.**

iii. Approve calendar for next school year –
Motion to approve by Jeremy (2nd by Derek) - Approved

c. Administrator evaluation topics: - **Discussion was held to discuss how Mrs. Lischke seeks to fulfill the following requirements** – These are taken from the Administrator Evaluation rubric (HCS 5.1). Each month, one category will be included on the agenda.

i. General Attributes

1. Maintains a school which is thoroughly Christian

2. Maintains a school which is academically sound

3. Provides mission focused leadership of school & its programs.

d. Vote on Legacy Program and status of awards. Per discussion at the February meeting, the Loyalty Rewards program has ended. This was discussed with PTF at the meeting in February.

6. Administrator's Report

a. **Calendar** – is attached for board approval and will be published to the website right away.

b. **Schedule for 2025** – Potential schedule for 2025-2026 is being worked on by staff. We will have a secondary teacher staff meeting after break to discuss the new schedule. The secondary parent meeting is being held on April 7th for parents to see the schedule, ask questions, choose electives, and talk with the Allen Community College representative.

c. **Baseball and soccer** – Spring sports have begun, and the students are practicing hard to prepare for games. We had to cancel baseball due to not enough players. I have a parent who would like to do skills class with the middle school boys two days a week after school. I am trying to make that work. The first soccer game is March 27th.

d. **Kindergarten Roundup and Enrollment** – We are giving individual tours and having new students shadow. We have 11 students signed up for Kindergarten Round-up so far. Four of those are brand new. I'm expecting at least one more of our current K4 students to sign up. We have flyers in area preschools, churches, etc.

We have some new applications already turned in. We had inquiries and tours scheduled. Keep praying for enrollment for next year! As of today we have 130 (129 last year) of our current students enrolled and two pending. 10 are withdrawing. We have (7 last year) 8 new students applications for a total of 138 (136 last year) including preschool at this time. We need to fervently pray for the right student count. 150, not counting preschool, would be great.

e. **Open House and Spring Program** – The Spring Program and Open House will be April 17. We plan to have a program in the gym. It would be good to have board members available to greet people and give tours to new families that attend.

f. **Golf Tournament** – I have received \$500 in registrations already so far. No other updates.

g. **PTF Events** – PTF is having a variety show on April 4th. We have had over 30 acts audition. We have a night out at Freddy's on Gage on March 24th.

h. **Iowa Basics Testing** - Tests have been ordered for testing in April. The teachers are preparing the students for standardized testing. This will occur April 7-9. We have some students testing with us who want to attend next year who are homeschool families.

i. **Senior Parent meeting** – There will be a meeting for all seniors and their parents on April 1. We will be discussing the senior mission trip to Texas as well as details about graduation.

j. **Purity and Etiquette Classes** – Ninth and Tenth grade students have been taking purity classes. Special guests are also invited to speak to the students.

We are trying to work out details for an etiquette dinner for the 6th – 8th grade students. The students have been learning and reviewing the etiquette lessons. The dinner will be on April 29th from 5:30 to 8:00.

k. **Formal** – STUCO is planning a formal/dinner on April 25th to be held at Topeka Baptist. They are planning to also host an after-formal event at the school.

l. **Fire Marshal and Kitchen Inspections** – The fire marshal has inspected the school and all work has been completed.

The kitchen also passed inspection by the Kansas Department of Health. All is fine at this time.

m. **Insurance** – Meeting again with Church Mutual tomorrow, still haven't hear back from other insurance companies.

n. **Maintenance** – Frank is working on outdoor lighting. He will also do some general maintenance, floor cleaning in classrooms, and some painting and cleaning next week as we prepare for Open House.

Lower will come to do the maintenance on the chiller, roof-top units, and fan coil units in June.

7. Committee Reports

a. **PTF – Covered in Administrators**

b. **Technology – N/A**

c. **Fundraising/Publicity**

i. **Shotgun Shoot** - Ravenwood has August 2nd, 9th, 30th, Sept 6th, 27th, Oct 11th, 25th – **We will try for Sept 27th** in hopes of good weather.

1. Contact Ravenwood to reserve the date
2. We will need station sponsors
3. Gun raffle
4. Design Flyer

ii. **Golf Tournament May 31st**

1. Hole Sponsors – Mrs. Lischke can have the office do printing and signage.
2. Raffle Prizes – ask classes to prepare those.
3. Enter contract for 36 teams – Jeremy will do that.
4. Publish the flyer right away

iii. **Ken** brought up a fundraiser that his grandkids at Colorado Springs Christian School where students used letter-writing and text messaging to contact donors and succeeded in raising considerable funds for their school. He is willing to find out about how they planned this and what kinds of behind-the-scenes tech and student incentives for the program. Ken will seek more information – **Put on April Agenda.**

- d. **Academic – Covered in Administrator's report**
- e. **Spiritual - Covered in Administrator's report**
- f. **Building Maintenance – Mrs Lischke talked to the church about the doors and may ask them to replace the doors.**
- g. **Financial – John is tracking tuition payments.**
- h. **Admissions - Covered in Administrator's report**

8. Old Business

- a. Board search committee. Mrs Lischke can put out an email to families that if they are interested to email the board. John, Jeremy, and Nathan have been speaking to some.
- b. Administrator contract action. – **Moved from February agenda – Mrs Lischke will send it to Jason.**
- c. Review income criteria for aid/Tuition Assistance. – **Moved from February agenda. No changes this year, but ensure that it is on the February agenda for 2026.**

9. Open Forum

10. Executive Session (if required)

11. John Motioned to Adjourn (2nd by Derek) – Approved – Adjourned 8:38