

Education - The Faculty of Arts, Humanities and Social Sciences

Any application that does not have all documents listed below uploaded to the application form will be considered incomplete and declined.

The following documentation must be uploaded along with your application **or** emailed separately to Marinka Walker - mwalker@brookes.ac.uk

- 1) a personal statement that explains in full why you are applying for a place as a research degree student and how it relates to your academic and career development
- 2) a research proposal (1500–2000 words)
- 3) a sample of recent academic writing (MA chapter)
- 4) a CV (maximum of two pages in length)
- 5) two references, at least one of which must be academic. Your referees should be able to tell us about:
 - a) the standard of your recent academic/professional work
 - b) any expected examination results
 - c) your ability to work at postgraduate level in the subject area in which you intend to study
 - d) your ability to work independently
 - e) your ability to participate in seminars and/or to carry out research/fieldwork/laboratory work
 - f) your ability to sustain commitment over the period of study
 - g) your personal qualities
 - h) your proficiency in spoken and written English (if applicable).
 - i) Please email your reference to the Research Administrator School of Education: Marinka Walker - mwalker@brookes.ac.uk
- 6) a scanned copy of your passport
- 7) scanned, certified copies of your Undergraduate and Masters degree certificates **and** a transcript of your academic record to date. This also applies to applicants already studying at Oxford Brookes University. A full translation must be provided for all documents that are not in English
- 8) if English is not your main language, scanned copies of any English language qualifications (IELTS certificates)
- 9) if you have already been awarded funding please provide a letter from the sponsoring body confirming the award and its duration. Alternatively evidence of funding e.g. sponsor letter, letter from bank or funding statement e.g. "I have made adequate provision for the duration of my studies to cover fees and living expenses and understand that if I do not have the ability to pay for the programme I must withdraw." Applying for a UK Doctoral Loan.
- 10) all international students, including those from the EU, must complete and submit the [English Monitoring Form](#) with their application.