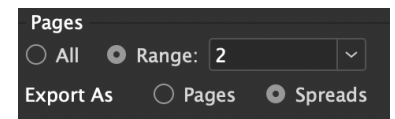
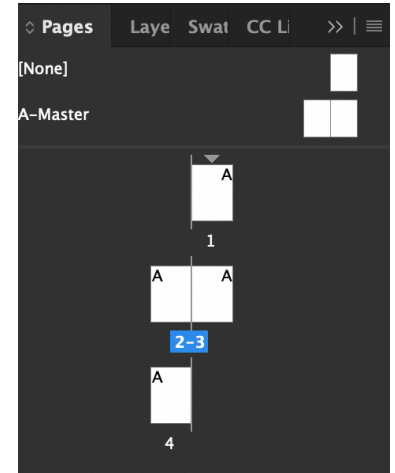


E6: Book Layout

Part 1

1. Look through [Format & Page Layout](#), collected by Julian Bittiner
2. Choose one of the two book formats listed for P2: Book
 - a. Tall: 4.75 x 7.75"
 - b. Squat: 5.5 x 7.75"
3. Choose one section of your text to work with
4. Create a new Indesign File
 - a. Select **print**
 - b. Change **units** to **Inches**, set the width and height
 - c. Select **facing pages**
5. Set up
 - a. Recommended: Window > Workspace > Typography
 - b. Under the Pages panel, create 4 pages (see image)
6. Create a grid (scroll down for the easy way to do it)
7. Design a spread on pages 2–3 containing the following.
 - a. body text
 - b. pull quote
 - c. page numbers
 - d. running head (optional)
8. Constraints
 - a. one typeface
 - b. one pt size
 - c. black text, white page
9. Save your spread
 - a. File > Export PDF > select range: **2**, export as **Spreads**
Just export the spread pages for now, we will worry about page 1 & 4 later
10. Repeat steps 4–8 three times to create a total of 4 separate indesign files



Part 2

1. To present your work, create a type specimen in an 8.5x11" PDF that will look something like this [example here](#):
 - a. Download this [Indesign template here](#)
 - b. Insert each of your 4 spreads on the pages **inside the white box**
 - i. Select the white box > Insert File > Place > Select your PDF > Open
 - c. Fill type specimen pages including name of typeface used, including designer
2. Upload the PDF to folder [E6: Book Layout](#)

Tips

1. To add page numbers, go to master pages and create a small text box. Go to Type > Insert Special Character > Markers > Current Page Number. Repeat for both pages.
2. To create a grid, in the top-bar, select **Layout**
 - a. Under **Margins and Columns**, you will be able to add columns and margins.
 - i. Note: when you're first sketching, try out different columns and margins for each page.
 - b. Under **Create Guides**, you can add blue lines for more alignment options.

- c. Recommended: To apply your margin, columns and guides to all pages, add them to the **A-Master** (you can select both pages or just one). You have to double click on the A-Master and apply your modifications there.

Shortcuts

1. w = hide guides
2. command + c = copy
3. command + v = paste
4. alt click drag = clone
5. j = change text color