E6: Book Layout

Part 1

- 1. Look through Format & Page Layout, collected by Julian Bittiner
- 2. Choose one of the two book formats listed for P2: Book
 - a. Tall: 4.75 x 7.75"
 - b. Squat: 5.5 x 7.75"
- 3. Choose one section of your text to work with
- 4. Create a new Indesign File
 - a. Select print
 - b. Change units to **Inches**, set the width and height
 - c. Select facing pages
- 5. Set up
 - a. Recommended: Window > Workspace > Typography
 - b. Under the Pages panel, create 4 pages (see image)
- 6. Create a grid (scroll down for the easy way to do it)
- 7. Design a spread on pages 2–3 containing the following.
 - a. body text
 - b. pull quote
 - c. page numbers
 - d. running head (optional)
- 8. Constraints
 - a. one typeface
 - b. one pt size
 - c. black text, white page
- 9. Save your spread
 - a. File > Export PDF > select range: 2, export as Spreads

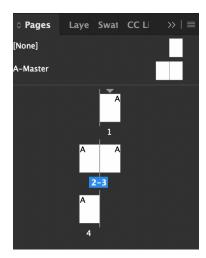
 Just export the spread pages for now, we will worry about page 1 & 4 later
- 10. Repeat steps 4-8 three times to create a total of 4 separate indesign files

Part 2

- 1. To present your work, create a type specimen in an 8.5x11" PDF that will look something like this <u>example here</u>:
 - a. Download this Indesign template here
 - b. Insert each of your 4 spreads on the pages inside the white box
 - i. Select the white box > Insert File > Place > Select your PDF > Open
 - c. Fill type specimen pages including name of typeface used, including designer
- 2. Upload the PDF to folder E6: Book Layout

Tips

- 1. To add page numbers, go to master pages and create a small text box. Go to Type > Insert Special Character > Markers > Current Page Number. Repeat for both pages.
- 2. To create a grid, in the top-bar, select Layout
 - a. Under Margins and Columns, you will be able to add columns and margins.
 - i. Note: when you're first sketching, try out different columns and margins for each page.
 - b. Under Create Guides, you can add blue lines for more alignment options.





c. Recommended: To apply your margin, columns and guides to all pages, add them to the A-Master (you can select both pages or just one). You have to double click on the A-Master and apply your modifications there.

Shortcuts

- 1. w = hide guides
- 2. command + c = copy
- 3. command + v = paste
- 4. alt click drag = clone
- 5. j = change text color