

**SP4243.1 Public Notice - Personnel Negotiations**  
**Personnel**

**Status: ADOPTED**  
**September 6, 2011**

Because the Modoc County Superintendent of Schools has a responsibility to represent the public's interest in negotiations with employee organizations, the County Superintendent is committed to keeping the public informed about issues being negotiated, providing members of the public an opportunity to express their views.

**Public Notice/Sunshining of Initial Proposals**

All initial contract proposals of the County Superintendent and an employee organization which relate to matters within the scope of representation shall be presented at a public Modoc County Board of Education meeting and shall thereafter be public records. (Government Code 3547)

Meeting and negotiating between the Modoc County Office of Education and employee organization representatives shall not take place on these initial proposals until a reasonable time has elapsed after the submission of these proposals to enable the public to become informed and to express itself regarding the proposals at a public County Board meeting. (Government Code 3547)

After the public has had an opportunity to provide input, the County Superintendent shall state his initial proposal at a public meeting. (Government Code 3547)

New subjects of meeting and negotiating arising after the presentation of initial proposals shall be made public within 24 hours. If action is approved by the County Superintendent, the information shall be made public within 24 hours. (Government Code 3547)

**Public Disclosure of Proposed Agreement**

Before entering into a written agreement covering matters within the scope of representation, the County Superintendent or designee shall disclose, at a public meeting, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the County Office under the agreement for the current and subsequent fiscal years. (Government Code 3547.5)

The County Superintendent and chief business official shall certify, in writing, that any costs incurred by the County Office under the agreement can be met by the County Office during the term of the agreement and shall submit the certification to the Superintendent of Public Instruction prior to the County Board's approval of the agreement. The certification shall itemize any budget revision necessary to meet the costs of the agreement in each year of its term. (Government Code 3547.5)

A copy of the proposed agreement shall be made available to the public prior to the day of the County Board meeting.

The County Superintendent shall prepare a summary of the major provisions and changes in the proposed agreement.

Legal Reference:

EDUCATION CODE

42130-42134 Financial reports and certifications

GOVERNMENT CODE

3540.2 Meeting and negotiating in public educational employment

3547 Proposals relating to representation; informing public

3547.5 Major provisions of agreement with exclusive representative

CODE OF REGULATIONS, TITLE 8

32075 PERB regional office defined