

BOARD OF EDUCATION MEETING
NORTHERN CASS PUBLIC SCHOOL DISTRICT NO. 97

Northern Cass Library - Rural Hunter, ND
Thursday, November 12, 2020 – 5:00 PM

Present: Brad Bjerke, Susie Carlson, Sean Jalbert, Penny Johnson
Chris Murch, Todd Olson, Lori Steffes
Dr. Cory Steiner – Superintendent
Paige Carlson – Business Manager

Meeting called to order by President Carlson.

Also present: Crysta Schenck, Elementary Principal; Doug Margerum, Secondary Principal; Tom Klapp, Jess Stoen, Andi Broneske, Nick Vinje, Tracy Winterquist, Kassie P., Jenna M., and Kelly W. (via Zoom).

Moved by Jalbert second by Steffes to approve agenda as amended– carried unanimously on roll call vote.

ACKNOWLEDGING GREATNESS

Presentation by Jenna M., Kassie P., and Kelly W. for Senior Capstone projects and facilitated by Mr. Klapp and Mrs. Stoen.

Board education presented by Tom Klapp and Jessica Stoen on the Hero app.

Mr. O'Day, Activities Director, joined the meeting.

Presentation of 'Thank You' sign to Dakota Heritage Bank for their assistance with issuing the bonds for the 2021 building project.

Public input from Tracy Winterquist regarding opening up the gyms for rental to outside groups.

Moved by Bjerke second by Johnson to approve consent agenda for the following: minutes from regular meeting on October 7, 2020 and special meetings on October 14, 2020, October 19, 2020, and October 23, 2020; General Fund, Activity Fund, Hot Lunch financial reports for October; heating and electric reports for October; and General Fund bills for payment as presented – carried unanimously on roll call vote.

Administrative reports presented. Superintendent: EZ Pay, Enrollment, Food Inspection, Administrative work calendars, Library Report, CLSD Report, Special Education update, COVID Resiliency grant, fundraising request, School Resource Deputy update; Elementary Principal report: October enrollment, classroom observations, virtual parent teacher conferences, reopening update, Christmas concert plan, professional development and trainings; Secondary Principal report: October enrollment totals, reopening updates, secondary parent teacher conferences, MTSS A and backfill days, secondary formal evaluations, Health Science pathway – CCCTEC, cellphone policy update, Christmas concert update, professional

development and trainings; AD report: football season completed, volleyball regional tournament started November 10, one-act play performed at regionals and will have a recorded performance, JH girls basketball update, varsity girls basketball practice will start on November 16, regulations update and current projects.

Moved by Jalbert second by Steffes to approve gyms to be opened up for public use through the scheduling systems and protocols would be determined by administrators and discussed with coaches before use of the space – carried unanimously on roll call vote.

Mr. O'Day, Activities Director, left the meeting.

TEACHING, LEARNING, AND LEARNER ACHIEVEMENT

Personalized learning update and strategic plan 2020-2025 presentation.

Moved by Murch second by Johnson to approve the 2020-2025 strategic plan and the accompanying operational plan as presented – carried unanimously on roll call vote.

OLD BUSINESS

Dr. Steiner shared an update on the building project starting in 2021. The school construction approval request and updated school facility plan have been submitted to ND DPI.

Dr. Steiner provided an update on the current reopening procedures, COVID funding options, and the COVID team updates.

Moved by Steffes second by Johnson to approve the 2nd reading of policies: AACB - Section 504 Dispute Resolution Policy, ABBE - Displays of Religious Objects or Documents, ACAC - Accident Reporting, DBAA-AR - Background Check Screening Procedures, DFA - Supervision & Evaluation, GAAC - Review & Complaints of Instructional & Resource Material, GAAC-BR - Procedure for Reviewing Complaints about Instructional/Resource Material, HCAG - Purchasing Cards, JBA - Accommodations for Individuals with Disabilities, JD - Retirement of Facilities Procedures and Criteria, KACA - Patron Complaints, LBB - Relations with Department of Human Services, AA - Philosophy of the Public Schools, AAB - Goals & Objects, AAD – Sportsmanship, AAF - Medical Marijuana, AAG - Operation of Unmanned Aircraft Systems (UAVs), ABAB - School Year & Calendar, ABF - Copyrighted Materials & Intellectual Property, BAC - Employing Board Members, BCA - School Board Election & Terms of Office, BCB - School Board Pledge of Ethics, BCBA - Board Member Conflict of Interest, BCCB - Compensation & Expenses for Board Members, BCBC - Insurance for Board Members, BCCB - New Member Orientation, BCCC - Board Member Development, BCCD - Memberships in Associations, BDA - Types of Meetings, BDAA - Executive Sessions, BDBA - Minutes, BDC - Board Meeting Agenda, BDD - Board Meeting Procedures, BDE - News Coverage of Board Meetings and Regulations, BDF - Public Participation at Board Meetings and Response to Complaints, BEA - Board Committees, BGB - Board-Superintendent Relations, BGC - Board-Staff Relations, BHA - Retaining an Attorney – carried unanimously on roll call vote.

NEW BUSINESS

Building and Grounds committee report: update from Stan, Steve, Officer Crawford and Mr. O'Day, Precision Mechanical update, building fund update, building project update, building facilities planning discussion.

Budget and Negotiations committee report: budget update, COVID funds, negotiations, building project update, audit request for proposal, middle school discussion, grant update.

Curriculum and policy committee report: strategic plan review, reopening plan/discussion, middle school concept, micro-credentialing update, TLA update, literacy curriculum review update, math curriculum review update, policies to rescind, policies to update, new policies, next month's policies for discussion.

Moved by Jalbert second by Steffes to approve the 1st reading of policies: AAC - Nondiscrimination and Anti-Harassment Policy, AAC-BR2 - Title IX Sexual Harassment Grievance Procedure, ABBA - ND's Comprehensive Model School Policy for Tobacco Use, ABBA-BR - Tobacco-Free Schools & Workplaces Violations by the Public, ABEA - Wellness Policy, ABEC - School Meal Charge Policy, ACAA - Emergency Closings, ACAB - Emergency and Disaster Plans, ACBB-AR1 - Responding to Potential Health Threats, ACBB-AR2 - Universal Precautions and Sanitary Cleanup, ACCA - Sexual Offenders on School Property, ACE - Violent & Threatening Behavior, ACEC - Vandalism, KAAA - Visitors in the Schools, KAAA-AR - Visitors in the Schools Regulations – carried unanimously on roll call vote.

Moved by Johnson second by Olson to approve the 1st reading of changed policies: CBA - Superintendent Appointment & Authority, CBB - Superintendent Recruitment & Appointment, CBBA - Superintendent's Description of Duties, CBBB - Superintendent Evaluation Procedure, CBDA - Administrative Consulting Activities, CCA - Administrative Regulations, CDBA - Hiring Administrative Staff, CDBB - Transfer of Administrative Personnel, CDBFA - Administrator Reduction in Force, DAH - Safety Policy Statement, DBBA – Licensure, DBC - Transfer & Reassignment, DBF - Teacher Supervision, DBFA – Evaluation, DBH - Reduction-In-Force Policy, DCBC – Paraprofessional, DCBF - Emergency Hiring of Support Personnel, DCE – Separation – carried unanimously on roll call vote.

Moved by Johnson second by Murch to rescind the following policies: EA Negotiations Priority Objects and Goals, EAA Negotiations Procedures, EB Board Negotiating Agents, EC Superintendent's Role in Negotiations, ED Payment of Negotiations Costs, FBA Ages of Attendance, FBBC Sexual Harassment, FBBE English Language Learners, FBD Admission of Non-Resident Students, FBE Placement, Promotion, Retention & Acceleration of Students, FBEB Assignment of Transfer Students, FBEC Assessing Student Achievement, FCAA Communicable Diseases, FCAAB Sanitary Cleanup and Disposal, FCB Absences, FCBA Truancy, FDA-E Data Destruction Notice Form, FDA-E2 Sample Notification of Rights under FERPA, FDB Review of Student Records, FDCA Reporting to Parents, FDCAB Parental Involvement, FDCB Distribution of Class Lists, FEBC Guidance Program, FFBH Sexual Offenders on School Property, FFG Animals in the Class or on School Property, FFH Crisis/Disaster Preparedness, FHCM Violent and Aggressive Behavior, FCAF Concussion

Management, FGDC Fund Raising for School Projects, FHBB Interview of Students by Officials of Outside Agencies, FHCB-R Bus Conduct Regulations, FHCE Vandalism/Use of School Equipment and Material, FHCFA Tobacco Use in the Schools, FHCG Carrying Weapons, FHCGA Laser Pointers, FHCK Cheating, FHCM Violent and Aggressive Behavior, FHDA-E1 Suggested Procedure for Conducting an Expulsion Hearing, FHDB Alternatives to Suspension, FHDC In-School and Out-of-School Suspension, FHDD Detention of Students, FHDD-R Detention Regulations, FHE Student Complaints & Grievances, FIA Student Involvement Decision Making, FIB Student Social Events, FIB-R Student Social Events Regulations, FIDA Management of Student Activities – carried unanimously on roll call vote.

Superintendent compiled evaluation presented. Dr. Steiner received satisfactory in all areas. Moved by Jalbert second by Johnson to place superintendent evaluation on file – carried unanimously on roll call vote.

Moved by Bjerke second by Jalbert to approve request for proposals from financial audit services – carried unanimously on roll call vote.

Moved by Olson second by Murch to approve memorandum of understanding with M. Orth to serve as behind the wheel and driver's education instruction for the 2021 summer – carried unanimously on roll call vote.

Moved by Steffes second by Johnson to approve the contract addendums for T. Thorvilson to remove ½ PaY advisor from contract and for M. Tadych to add ½ PaY advisor to contract – carried unanimously on roll call vote.

Moved by Jalbert second by Murch to approve JH boy's basketball coach contact with N. Gietzen – carried unanimously on roll call vote.

Moved by Olson second by Johnson to approve open enrollment for 1st, 4th, and 6th grade learners from Central Cass who are currently open enrolled from West Fargo – carried unanimously on roll call vote.

Meeting feedback from October presented for information.

Meeting adjourned at 7:10 PM.