

Paratransit Services
Non-Emergency Medical Transportation Brokering
A HIPAA Business Associate of the Health Care Authority
Telephone: (360)377-7176 Toll Free: (855)553-0355 (Medical Provider line)
ATTN: Special Services/Lodging - Fax (360)373-0502 or (360)377-1528

A client status update letter will need to be submitted via fax every month
for continued lodging payment by Paratransit Services.

Request Date	Requesting Facility Name	Phone
Contact Person	Title	Fax
Extended Stay (Seven days or More) number of days:		From/To Dates
Short Stay (Six days or Less) number of days:		From/To Dates

Client Information			
Client's Full Name		Provider One ID# or DOB	
Home Address			
Home Phone		Alternate Phone	
Mother's Name (if client is a child)			
Mother's Provider One ID#		Date of Birth	
Father's Last Name	Father's First Name		DOB
Referring Physician		Phone	Fax
Lodging Information			
Medical Necessity for Lodging:			
Physician Name/Department			
Reason attendant cannot stay bedside			
Medical necessity for attendant(s) to be present			
Number of attendants medically required to be in attendance			
How did client get to your facility?(Personal vehicle, Broker arranged, airlifted, ambulated, other)			
Special accommodations needed for client (e.g. Fridge/Wheelchair access)			

Will the client/responsible party have a credit card available for incidental/damage deposit?

Additional information that may help to provide the appropriate lodging arrangements.

If requesting food assistance, please complete the second page.

Other Information for Determining Approval of Lodging/Food

Basic Food/EBT Card Yes ☐ No ☐

Is the card available to be used during this stay? Yes ☐ No ☐

If no, please provide additional info:

Donations (GoFundMe, Church, etc.)

Family signed up with Ronald McDonald House
Yes ☐ No ☐ If no, please document why?

Reason:

Providing Food Vouchers or Reimbursement (for how many people?)

Funds from Tribal Nation Yes ☐ No ☐ Amount \$

Other Resources

Requestor Signature

Date

Notice: If the lodging facility reports any property damage during a Medicaid funded stay, Paratransit Services may restrict the client and/or escort from receiving lodging assistance in the future. Clients and their authorized escort must follow all lodging facility rules and regulations.

It is expected that medically necessary lodging is utilized for the duration of the request unless the client checks out early. **A report from the lodging facility of an abandoned room (a room not occupied for 1 night or more) will result in immediate termination of the lodging authorization.**

It is the requester's responsibility to immediately notify Paratransit Services of any changes related to the original lodging request e.g. early discharges, readmissions, non-compliance, etc.