

Cornerstone Chartered Public School

EMERGENCY MEETING

Meeting Minutes



DATE	TIME	LOCATION	
June 27, 2026	9:30 AM	167 Summer St, Newport, NH	
CALL TO ORDER	TIME	NAME	
	9:30 AM	Adam Bristol	
ROLL CALL : BOARD MEMBERS PRESENT WITH ROLES (Note remote participation with reason) Board members disclosed their remote location and if any other people were present with them.			
Adam Bristol, Chair (remote - location)	Lynne Howard, Executive Director	Hollace Bristol (remote - location)	Maura Hart (remote - location)
Lindsay Wadleigh, Assistant Director, Secretary (remote - location)	Alex DesRuisseaux (remote - location)	Frank Perotti, Vice Chair (remote - location)	
BOARD MEMBERS ABSENT (Excused or unexcused)			
MEETING MINUTES			
CHAIR'S STATEMENT DECLARING EMERGENCY (RSA 91-A:2)			
Pursuant to RSA 91-A:2, the Chair finds that an emergency exists requiring this meeting to be held without the usual notice period. The Board must act promptly to consider financing through the New Hampshire Health and Education Facilities Authority (NHHEFA), approve contracts for critical building systems, and extend executive support services necessary to prepare the school's facility for opening. Delaying these actions until the next regular meeting would jeopardize construction timelines, financing, and the school's ability to open as scheduled for the upcoming school year.			
NEW BUSINESS			
MOTION: Adam moved to authorize the Executive Director to execute documents to accept the New Hampshire Health and Education Facilities Authority (NHHEFA) Line of Credit. Second by Hollace - Discussion: HEFA provides low interest loans for health and educational organizations. We have been offered a loan at 2.5% for a term of 5 years with a cap of \$100,000. We will use this to help support reimbursable grants. VOTE: AYE: Adam, Frank, Alex, Hollace, Maura NAY: None ABSTAIN: None RECUSED: None PASSED MOTION: Maura moved to approve of an Extension to the Executive Support Contract with Sarah Bower. Second by Alex - Lynne and Adam recused themselves due to relation to Sarah Bower and did not participate in discussion			

or vote regarding this motion.

- Discussion: This is an extension of the current independent contractor agreement through August.

- **VOTE:**

- **AYE: Frank, Alex, Hollace, Maura**
- **NAY: None**
- **ABSTAIN: None**
- **RECUSED: Adam**

- **PASSED**

- **MOTION: Adam moved to approve the contract for the fire alarm system.**

- **Second by Frank**

- Discussion: Quotes were requested and evaluated from several companies. Hampshire Fire Protection can meet our timeline and quoted a good price.

- **VOTE:**

- **AYE: Adam, Frank, Alex, Hollace, Maura**
- **NAY: None**
- **ABSTAIN: None**
- **RECUSED: None**

- **PASSED**

- **MOTION: Frank moved to approve the contract for the HVAC system.**

- **Second by Hollace**

- Discussion: Quotes were requested and evaluated from several companies. CJC Construction has proposed an efficient HVAC system for \$24,000.

- **VOTE:**

- **AYE: Adam, Frank, Alex, Hollace, Maura**
- **NAY: None**
- **ABSTAIN: None**
- **RECUSED: None**

- **PASSED**

ADJOURNMENT TIME: 10:11 AM

MOTION: Frank Second by: Adam

NEXT MEETING DATE: TBD

TIME: 4:00 PM - 5:30 PM

LOCATION: 167 Summer St, Newport, NH