

KEY CLUB

REGION 18 | DIVISION 22M

PROJECT REPORT FORM (PRF)

Waiākea High School Key Club 2023-2024

PROJECT NAME: Walk-With-A-Doc
LOCATION: Liliuokalani Gardens
DATE: 12/8/24 **TIME:** 7:30AM **to** 9:00AM
CHAIRPERSON Taylor Beatty and Kailani Kawamoto **ADVISOR:** Sato
CONTACT INFO: PHONE NUMBER PHONE NUMBER **PROJECT ATTIRE:** Key Club Shirt
NOTES:

K-Family		Kiwanis Sponsor Event		Division Project		Major Emphasis		Interclub	
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CHAIRPERSON(S)' CHECKLIST: (CHAIRS RECEIVE 1 HOUR IF THESE RESPONSIBILITIES ARE MET)

- Make sure that a sufficient/required number of members are signed up for the project, the day before the project.
- *If more than twenty members are required to sign up for the project, use another sheet; BE ORGANIZED.*
- Pick up the PRF from the clipboard in Mrs. Sato's Room (Q-201)
- Contact EVERY member signed-up **and** the ADVISOR by 8:30pm the day before the project; remind when, where, what to bring and wear; **ask for REPLY.**
- Sign-in and sign-out each attendee, at the project.
- Complete the rest of the PRF: total the hours for each member (to the nearest 0.25 hour), complete checklist at bottom & provide an evaluation of the project. **CHECK YOUR MATH!!**
- Submit the PRF to the website, NO LATER THAN 1 WEEK after the project.
- Be prepared to report about the project, at the following General Membership meeting.

#	MEMBER'S NAME	GR.	CONTACT #	TEXT?	E-MAIL	SIGN-IN	SIGN-OUT	HRS.
1	Taylor Beatty	09				7:30	9:00	1.5
2	Kailani Kawamoto	09				7:30	9:00	1.5
3	Mari Hata	09				7:30	9:00	1.5
4	Helena Corrigan	09				7:30	9:00	1.5
5	Emily Meyer	10				7:30	9:00	1.5
6	Kai Brittain	11				7:30	9:00	1.5
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17								
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19								
20								

<u>FUNDS</u>	<u>PROJECT</u>	<u>HOURS</u>	<u>SCRAPBOOK</u>		
Raised:	Who was the project done with?	Total Members:	Pictures?		
N/A		6	Yes	X	No

PROJECT REPORT FORM (PRF)

Waiākea High School Key Club 2023-2024

Walked High School Key Club 2020-2021						
Spent:	Walk-With-A-Doc	Total Hours:	Flyers, Brochures, etc?			
N/A		9		Yes	X	No

PROJECT EVALUATION: What preparation was involved? What was done at the project? Was the project successful? Should we do the project again? Please feel free to add any other information. Please write on the back of this paper! ☺

We helped the doctor set up for the patients with signs, tables, and water bottles. We listened to the doctor talk about seminars and opportunities. After that, we handed out the people's umbrellas back to them and then walked around the park for about an hour. The project was successful. We should do the project again, it went well.