

2022 MCHS AP Exam Information

All 2022 AP Exams will be conducted here on the MCHS campus. Please read all the information listed below.

Student Arrival for AM AP Exams: 7:30am

Please arrive at your assigned exam location by 7:30am for check in.

Student Arrival for PM AP Exams: 12:15pm

Please arrive at your assigned exam location by 12:15pm for check in.

See link here for: [2022 MCHS AP Exam Student Rosters and Exam Locations](#)

Attendance:

Students who are registered for AP Exams will be excused from their class periods to take their exams during those respective times and are expected to attend class periods that day other than those. For example, students who are registered for an AP Exam that has an 8am start time will be excused from their morning classes however will not be excused from their afternoon classes and are expected to attend their afternoon classes after their morning AP Exam concludes. Students who are taking afternoon exams will be expected to attend periods 1-4, and will be excused from their 4th period class at 11:45am to arrive at check in and attend their PM exam.

Cellphones

ALL cell phones will be collected by the proctor during student check in and will be stored in a secure location outside of the exam room. ***Students will NOT be allowed to have access to their cell phones at any time during the exam (this includes breaks).***

All students must bring a valid form of ID for check in (MCHS School ID, Driver's License or Aeries Login on phone). You will not be allowed to enter and or take your exam without a valid form of ID.

Students must bring 2 clear Ziplock baggies.

- *One clear ziplock baggie with their name on it to place their phone in. Please clearly write your name on the bag with a Sharpie. Proctors will collect this during check in and hold it in a secure location outside of the exam room.*

- *One clear ziplock baggie to store a snack (to be eaten only during the designated break outside of the exam room in the designated break area - students cannot have access to food/drink during the exam unless otherwise approved through College Board accommodations), extra pens/pencils, and a clear plastic water bottle and extra clothing such as a sweatshirt. This bag will be stored inside the exam room. Please clearly write your name on the bag with a Sharpie.*

Student Check-in

Student Arrival for AM AP Exams: 7:30am

Student Arrival for PM AP Exams: 12:15pm

1. Students will show a valid form of ID (School ID, CA driver's license or Aeries login on their phone).
2. Students will turn their phone and smart watches off and place them in their clear Ziplock phone baggie, *they will turn their clear ziplock phone baggie into the proctor where it will be placed in the designated area (OUTSIDE of the exam room).* Students cannot access their phones until the completion of the exam and they are dismissed and sent home. **Warn students that if they do not give you their phone as they walk in and they are found to have one during the exam, that an Incident Report will have to be written, their phone sent to the college board and their scores will not count.**
3. *If students have backpacks, they will be directed to place them outside of the exam room in the check in area. Students cannot have access to their backpacks during the exam.*
4. Students will receive a seat number card and will enter the exam room and be directed to find their seat.
5. *Students will place their clear ziplock baggie with extra supplies, food and drink in the exam room against the wall.*
6. Seats will be numbered in rows - Proctor will direct students to their seat number.

*We recommend that you do not bring a backpack or a phone to your AP Exam if possible.

Prohibited Materials and Devices

Prohibited devices and reference materials shouldn't be accessible by students during exams.

A student observed with a prohibited device/material during testing or breaks may be dismissed from the exam, the device may be confiscated, the student's score may be canceled, and no retest may be permitted.

Students are prohibited from bringing electronic equipment (phones, smartwatches, or wearable technology of any kind, laptops, tablet computers, Bluetooth devices, portable

listening or recording devices— MP3 player, iPod, etc.—cameras or other photographic equipment, devices that can access the internet, separate timers of any type, and any other electronic or communication devices) with them to the testing room.

Calculators may be used only for exam subjects that require or allow calculator use, following the calculator policy.

***Students need to visit [AP Exams Calculator Policy](#) or apstudents.org/courses and go to the calculator policy section within their course page for the specific calculator policy.

Cellphones

ALL cell phones will be collected by the proctor during student check in and will be stored in a secure location outside of the exam room. ***Students will NOT be allowed to have access to their cell phones at any time during the exam (this includes breaks).***

** Students are NOT allowed to bring any other electronic devices/equipment into the exam room. This includes air pods, apple / smart watches, fitbits. Bringing any electronic equipment into the exam room will result in an irregularity report, possible exam/score cancellation and other disciplinary actions imposed by the College Board and the MCHS Administration.

**Approved Calculators for designated exams are allowed.

Please review the link below for further clarification:

[What Students Should and Should Not Bring to the Exam Room](#)

Social Media

Students cannot share AP Exam content or pictures before (this includes the check in line) during or after the AP Exam through any means including, but not limited to, email, text messages, phone calls, photographs, social media, or the internet. This will result in an irregularity report, possible exam/score cancellation and other disciplinary actions imposed by the College Board and the MCHS Administration. If a student posts to any form of social media during the exam, or refers to unreleased exam content at any time after the exam, the student's score will be canceled, no retest will be permitted, and the student may be permanently banned from future testing.

The 2022 AP® Exam Terms and Conditions

Please review the The 2022 AP® Exam Terms and Conditions at cb.org/apexamterms.

Students will need to accept these terms and conditions prior to taking each exam. Please review this link as it contains important information regarding exam day rules, regulations, policies and disciplinary measures.

Any testing misconduct, irregularities or cheating will be subject to College Board disciplinary action, as well, the Mira Costa High School Discipline Matrix.

Proper Score Reporting

Please login to your College Board account and check to make sure that your School Code is entered correctly. *This is necessary for accurate score reporting.* You can edit the information in your My AP Profile. AP coordinators aren't able to update student information. Login to your account and make sure that **Mira Costa High School** is listed as your school and that our AI Code, **051895** is listed as well.

If you login to your College Board account and you do not see: Mira Costa High School, 051895 listed as your school and school code please follow the steps below to ensure that you have the correct school information entered with your College Board.

1. Login/sign in to your college board account
2. Click on update account
3. Click on update school
4. Enter this school code **051895** if it is not already

Ensure that **Mira Costa High School, 051895** is associated with your College Board account.

Accommodations:

******Students with College Board Accommodations will be sent individual emails regarding their exam locations and where to report to. Dates and Reporting times are the same (7:30am for AM Exams / 12:15pm for PM Exams).***

To take an AP Exam with accommodations, a student must be approved for accommodations by the College Board SSD office. Providing accommodations to students without College Board approval will result in cancellation of these students' scores. If you have completed the application process with the College Board to receive approved accommodations on your AP Exams your name will be listed in our AP Registration and Ordering system and you will receive an individual email regarding your exam day locations and reporting times.

****Students should bring their College Board SSD Eligibility Letter if they are taking an exam with approved testing accommodations.*

If you have any questions regarding your AP Exam accommodations please contact:

dhalushka@mbusd.org

Calculators:

Calculators are allowed only for some or all parts of AP Exams in these subjects: ***Biology, Calculus (AB/BC), Chemistry, Environmental Science, Physics 1, Physics 2, Physics C: Mechanics, and Statistics.*** Students may bring up to two permitted calculators to the exam. Graphing calculators must be on the approved calculator list. **Note: *Calculators ARE NOT ALLOWED for any other AP Exams, including Computer Science A*, Computer Science Principles*, Macroeconomics*, and Microeconomics****

***Students need to visit [AP Exams Calculator Policy](#) or apstudents.org/courses and go to the calculator policy section within their course page for the specific calculator policy.

Extra Materials:

Students may bring a clear ziplock baggie to store a snack (to be eaten only during the designated break outside of the exam room in the designated break area - students cannot have access to food/drink during the exam unless otherwise approved through College Board accommodations), extra pens/pencils, and a clear plastic water bottle and extra clothing such as a sweatshirt. This bag will be stored outside of the exam room. Please clearly write your name on the bag with a Sharpie.

Bathroom:

Students must be accompanied by a proctor to the bathroom and may only enter the rest room one person at a time.

Breaks:

Each exam has a designated break embedded between parts I and II. **During the break students cannot discuss the exam at all.** This will result in an irregularity report and possible exam cancellation and other disciplinary actions imposed by the College Board and the MCHS Administration. ***Students will NOT be allowed to have access to their cell phones at any time during the breaks. Students leaving the designated break area or building without permission will not be allowed to return to the exam. They will be dismissed and not be readmitted to the exam room.***

Mandatory Start Times:

All schools must begin the morning exam administration between 8am and 9 am local time, and the afternoon exam administration between 12pm and 1pm local time. AP Exams are timed tests. However, additional time is necessary and should be anticipated for tasks such as distributing materials, completing identification information on answer sheets, reading instructions aloud, collecting materials, etc. The total time of an AP Exam administration can vary considerably, depending on the number of students involved. ***Students should plan to spend at least 3 hours taking their exam.***

Below is a general timeline for AM and PM exams. Specific exam times will vary.

Student Arrival for AM AP Exams:

Please arrive to your assigned exam location by 7:30am

7:30am - 8:00am: Student Arrival / Check in

8:00am- 8:30am: Distribution of exam materials / Read exam directions and complete answer sheet with name and AP ID labels.

8:30am: Exam administration will begin.

Exam Section I

Collection of Materials

Monitored Break

Exam Section II Directions

Exam Section II

Collect Materials / Dismissal

Student Arrival for PM AP Exams:

Please arrive to your assigned exam location by 12:15pm

12:00pm - 12:40pm: Student Arrival / Check in

12:40pm- 1:00pm: Distribution of exam materials / Read exam directions and complete answer sheet with name and AP ID labels.

1:00pm: Exam administration will begin.

Exam Section I -

Collection of Materials

Monitored Break

Exam Section II Directions

Exam Section II

Collect Materials / Dismissal

Students who have 2 exams (AM and PM) scheduled for the same day will be directed to go straight to their afternoon exam after the AM Exam concludes. Students will have time to eat lunch briefly in between each exam.

ALL Students must stay for the entire duration of the exam and cannot be dismissed early.
Students should plan to spend at least 3 hours taking their exam.

Late Testing Exam Administration Dates: 5/17/22-5/20/22

Occasionally, circumstances make it necessary for students to test late. To preserve the security of AP Exams, alternate forms are used for late testing. All students who participate in late testing at a given school must take these alternate exams on **the scheduled late-testing dates at the scheduled times:** [2022 AP Exam Late-Testing Dates](#).

Students with two exams scheduled for the same date and time will need to take one of their exams in the late administration window. Individual emails (email associated with your College Board account) will be sent to these students to make arrangements.

Students who are registered for both the **AP Spanish and AP Biology** exams will need to move their AP Biology exam to the late testing window as the Language Lab component of the AP Spanish exam will carry over into the official start time of the AP Biology exam. Individual emails (email associated with your College Board account) will be sent to these students to make arrangements.

Students who have two exams scheduled for the same day (AM and PM) and receive accommodations for extra time will need to move one of their exams to the late administration window as the accommodation for extra time will carry over into the official start time of their afternoon exams. Individual emails will be sent to these students (email associated with your College Board account) to make arrangements.

Students with approved conflicts (such as an athletic event) can move their exam to the late administration window. Please contact dhalushka@mbusd.org if you have any questions regarding this.

2022 AP Exam Schedule:

Click [here](#) for a link to the 2022 AP Exam Schedule. The 2022 AP Exams will be administered in schools as paper-and-pencil* exams over two weeks in May: May 2–6 and May 9–13. There are no at-home digital exams this year. All exams are in person.

Week 1	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time
Monday, May 2, 2022	Japanese Language and Culture United States Government and Politics	Chemistry Spanish Literature and Culture
Tuesday, May 3, 2022	Environmental Science	Psychology
Wednesday, May 4, 2022	English Literature and Composition	Comparative Government and Politics Computer Science A
Thursday, May 5, 2022	Human Geography Macroeconomics	Seminar Statistics
Friday, May 6, 2022	European History United States History	Art History Microeconomics

Art and Design: Friday, May 6, 2022, is the last day for AP coordinators to submit digital AP 2-D Art and Design, 3-D Art and Design, and Drawing portfolios (by 8 p.m. ET) and to gather 2-D Art and Design and Drawing students for physical portfolio assembly. Teachers should forward completed digital Art and Design portfolios to coordinators **before** this date.

Week 2	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time	Afternoon 2 p.m. Local Time
Monday, May 9, 2022	Calculus AB Calculus BC	Computer Science Principles Italian Language and Culture	
Tuesday, May 10, 2022	English Language and Composition	Physics C: Mechanics	Physics C: Electricity and Magnetism

Wednesday, May 11, 2022	Chinese Language and Culture Spanish Language and Culture	Biology	
Thursday, May 12, 2022	French Language and Culture World History: Modern	Physics 1: Algebra-Based	
Friday, May 13, 2022	German Language and Culture Music Theory	Latin Physics 2: Algebra Based	

- May 2, 2022 (11:59 p.m. ET) is the deadline for:
 - AP Seminar and AP Research students to submit performance tasks as final and their presentations to be scored by their AP Seminar or AP Research teachers.
 - AP Computer Science Principles students to submit their Create performance task as final.

Late Testing Exam Administration Dates:

5/17-5/22

Occasionally, circumstances make it necessary for students to test late. To preserve the security of AP Exams, alternate forms are used for late testing. All students who participate in late

testing at a given school must take these alternate exams on *the scheduled late-testing dates at the scheduled times.*

MCHS 2022 AP Exams

2nd Semester AP Exams (Classes) Registration Information. Posted January 2022

Registration and ordering for 2nd semester AP exams will close on *February 18th.*

Please see the information below regarding the 2nd semester AP Exam registration/ordering process for 2nd Semester AP Classes.

- Semester 2 AP Gov
- Semester 2 AP Econ
- Semester 2 AP HUG

Purchasing AP Exams is a 2 step process, students must:

1. Enter the join code for the class section in which they are enrolled
2. Purchase the exam from the ASB Web Store <https://mchswebstore.myschoolcentral.com>
Or in the Student Store during Nutrition, Lunch or Office Hours. Make Checks Payable to Mira Costa High School.

Please login to your College Board account and enter the join code for each 2nd Semester AP class you are enrolled in. Your teacher will provide you with the join code for your particular class period.

The ASB Web Store will open for AP Exam purchases on January 19th. Please ensure to login to your College Board account and enter the appropriate join code(s) for each of your 2nd Semester AP classes by January 14th in order to have access to the ASB Webstore. ***If you enter a Join Code for a 2nd semester class after January 14th you will not be able to access the ASB Webstore and will need to make your purchase in person at the student store at snack or lunch.***

If you do not enter a join code an exam will not be ordered for you.

[For Students: Joining Your AP Class Section](#)

[For Students: How to Join Your AP Class Section](#)

AP Exam Pricing:

Regular Price \$100/Exam Late \$115.00/Exam

Please note there will be no refunds issued for unused 2022 AP Exams.

Registration for full year and first semester AP exams (classes) has now closed.

There will be NO AP Exam purchases after February 18th 2022.

******Students must provide/input the following information when they login/create their College Board account and when they purchase their exam(s) from the MCHS Web Store.***

1. Students MUST enter their legal name as it appears on their school records (NO Nicknames).
2. Enter your student ID number as it appears on your student ID card and or your aeries account (please type carefully) if you have any questions please contact Donna Cessor : dcessor@mbusd.org.
3. Use your **personal email (not your mbusdapps account)** when creating your college board account (this email will be used when all AP exam information is communicated).

If you need to change/edit the name on your college board account please contact AP Services for Students: 888-225-5427 (toll free in the United States and Canada) 212-632-1780.

Important Ordering Dates

- **January 3rd - January 14th:**
Students in 2nd semester classes must enter their join codes for each of their 2nd Semester AP classes.
- **January 19th - February 11th:**
On time registration/purchasing for 2nd semester exams/classes.
- **February 12th - February 18th:**
Late registration/purchasing for 2nd semester exams/classes.

Please note there will be no refunds issued for unused 2022 AP Exams.

AP Exam Accommodations:

- ***Families must request AP Exam Accommodations through the College Board by January 15, 2022.***
- To Request Accommodations through College Board follow the link below:
<https://accommodations.collegeboard.org/request-accommodations/request/without-the-school>

College Board Services for Students with Disabilities

P.O. Box 6226

Princeton, NJ 08541-6226

844-255-7728 (toll free in the United States and Canada) 212-713-8333

Email: ssd@info.collegeboard.org

Send eligibility-related mail such as applications for accommodations to:

College Board SSD P.O. Box 7504

London, KY 40742-7504 866-360-0114 (fax)

2021-2022 MCHS AP Exam Contacts:

2022 AP Testing Coordinator:

David Halushka

dhalushka@mbusd.org

MCHS VP over Testing

Amanda Vavao

avavao@mbusd.org

MCHS ASB / Student Store

Donna Cessor

dcessor@mbusd.org

2022 AP Exam Schedule:

Click [here](#) for a link to the 2022 AP Exam Schedule

The 2022 AP Exams will be administered in schools as paper-and-pencil* exams over two weeks in May: May 2–6 and May 9–13. There are no at-home digital exams this year. All exams are in person.

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Thursday, May 5, 2022	Human Geography Macroeconomics	Seminar Statistics
Friday, May 6, 2022	European History United States History	Art History Microeconomics
Art and Design: Friday, May 6, 2022, is the last day for AP coordinators to submit digital AP 2-D Art and Design, 3-D Art and Design, and Drawing portfolios (by 8 p.m. ET) and to gather 2-D Art and Design and Drawing students for physical portfolio assembly. Teachers should forward completed digital Art and Design portfolios to coordinators before this date.		

Week 2	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time	Afternoon 2 p.m. Local Time
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Tuesday, May 10, 2022	English Language and Composition	Physics C: Mechanics	Physics C: Electricity and Magnetism
Wednesday, May 11, 2022	Chinese Language and Culture Spanish Language and Culture	Biology	
Thursday, May 12, 2022	French Language and Culture World History: Modern	Physics 1: Algebra-Based	

Friday, May 13, 2022	German Language and Culture Music Theory	Latin Physics 2: Algebra Based	
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- May 2, 2022 (11:59 p.m. ET) is the deadline for:
 - AP Seminar and AP Research students to submit performance tasks as final and their presentations to be scored by their AP Seminar or AP Research teachers.
 - AP Computer Science Principles students to submit their Create performance task as final.

Late Testing Exam Administration Dates:

5/17-5/22

*Occasionally, circumstances make it necessary for students to test late. To preserve the security of AP Exams, alternate forms are used for late testing. All students who participate in late testing at a given school must take these alternate exams on **the scheduled late-testing dates at the scheduled times.***



Full Year and 1st Semester AP Exams (Classes) Information. Posted Fall 2021

****Registration for full year and first semester AP exams (classes) has now closed.*

Students who entered join codes after Sept 10th for S1 classes will not be able to access the online purchasing platform with the ASB Webstore and will need to purchase their exams in person at the student store during snack or lunch. Checks should be made payable to Mira Costa High School.

The 2022 AP Exams will be administered in schools as paper-and-pencil* exams over two weeks in May: May 2–6 and May 9–13. There are no at-home digital exams this year. All exams are in person.

AP Classroom Join Codes:

Each AP class section has a unique join code that allows students to join the class in AP Classroom and use AP resources. *It also allows us to order their AP Exams.* Teachers will share the join code with their students, along with instructions (below) for signing in and joining the class section, on the first day of class.

Please login to your college board account by **September 10th** and enter the join code(s) for each AP class you are enrolled in.

Only students who have entered join codes will be included in the AP Email list, which will have AP Exam information sent out over the course of the year.

[For Students: Joining Your AP Class Section](#) (.pdf/1.04 MB)

Step-by-step instructions students receive from their AP teacher on the first day of class. Includes visuals and important links to guide students through the process of joining their teacher's class section online.

[For Students: How to Join Your AP Class Section](#)

A short video walk-through for students that shows the step-by-step instructions for using the unique join code to join a class section.

Purchasing AP Exams is a 2 step process, Students must:

1. Enter the join code for the class section in which they are enrolled
2. Purchase the exam from the ASB Web Store or in the Student Store.

The ASB Web Store will open for AP Exam purchases on September 15th. Please ensure to login to your College Board account and enter the appropriate join code(s) for each of your AP classes. If you do not enter the join code an exam will not be ordered for you.

Online purchasing in the MCHS ASB Web Store will not be available for students who have not entered their class join code by September 10th.

Ordering/Purchasing AP Exams:

1. Sign in to myap.collegeboard.org (If you don't have a student account, click the Sign Up link).
2. Enter the join code for your AP class(es). This adds you to the MCHS AP Exam Order with the College Board (and gives you access to AP Classroom).
 - [DIRECTIONS FOR AP JOIN CODES](#)
3. Purchase the exam from the MCHS [ASB WEB STORE](#) or the MCHS Student Store. If purchasing an exam in person, checks should be payable to Mira Costa High School. The payment window for AP Exam purchases will open September 15th.

AP Exam purchases will be available the entire order period for ASB Webstore <https://mchswebstore.myschoolcentral.com> or Student Store (During Nutrition and Lunch) purchasing. Student store is cash or check only.

AP Exam Pricing:

Regular Price \$100/Exam Late \$115.00

Seminar/Research \$145.00 Late \$160.00

Fee Waivers \$5 - Must be paid in cash at the Student Store with memo/form from Counsellor.

Exam Only Sections:

If you would like to take an AP Exam for a class that you are not enrolled in or a class that we do not offer, please contact dhalushka@mbusd.org for an Exam Only Section Join Code. You will need to login to your College Board account, enter the join code and purchase the exam from the ASB Webstore.

**We will offer an exam only sections for AP English Language and Composition, AP Macroeconomics and AP Music Theory.*

For assistance with payment issues please contact dcessor@mbusd.org

Students must provide/input the following information when they login/create their College Board account and when they purchase their exam(s) from the MCHS Web Store.

1. Students MUST enter their legal name as it appears on their school records (NO Nicknames).
 - *If you need to change/edit the name on your college board account please contact AP Services for Students: 888-225-5427 (toll free in the United States and Canada) 212-632-1780.*

2. Enter your student ID number as it appears on your student ID card and or your aeries account (please type carefully) if you have any questions please contact Donna Cessor : dcessor@mbusd.org.
3. Use your **personal email (not your mbusdapps account)** when creating your college board account (this email will be used when all AP exam information is communicated).

AP Exam Contacts:

2022 AP Testing Coordinator:

David Halushka

dhalushka@mbusd.org

MCHS VP over Testing

Amanda Vavao

avavao@mbusd.org

MCHS ASB / Student Store

Donna Cessor

dcessor@mbusd.org

Important Ordering Dates:

August 26-September 10th:

Students must login to their college board account and enter the join code for each of their AP classes.

September 15 - October 15th:

On time exam registration for full year and 1st semester classes.

October 16th - October 29th:

Late Registration for full year and 1st Semester exams/classes.

January 3rd - January 14th:

Students in 2nd semester classes must enter their join codes for each of their AP classes.

January 19th - February 11th:

On time registration for 2nd semester exams/classes.

February 12th - February 18th:
Late registration for 2nd semester exams/classes.