

Anita Public Library Board of Trustees

Wednesday, December 13, 2023

The December meeting of the Anita Public Library Board of Trustees was called to order at 4:29 pm. Present was Marcia Casteel, Bruce Petersen, Jackie Sanders, Connie Russell and Director/Librarian Sara Young. Absent was Al Sherbo.

The agenda was approved on a motion by Marcia and seconded by Jackie. Unanimously carried.

The floor was open to the public at 4:30 pm. No member of the public was in attendance.

Minutes of the November meeting was approved on a motion by Jackie and seconded by Marcia. Unanimously carried.

Treasurer's Report= Approved on a motion by Bruce and seconded by Connie. Unanimously carried. Had a couple annual expenses. We are half way through budget at midpoint of fiscal year. Our books balance with the city.

Library Business:

- Health Insurance, Dental Insurance & Vision Insurance Changes- Will be changing to Delta Dental and our new agent is Trevor. Will reflex the same on budget.
- Wage Review- Still asking for 5% increase. Plan on levy money for one more year.
- Begin Budget Discussion-Sara presented a proposal draft for the board to look at. Further discussion next meeting.
- Newspaper Digitalization Project
 - Raised \$7,177.15 to date from donations, memorials, and grants
 - Digitalized from 1883-1956 (with a few gaps) - gap years were mailed to the company to be done.
 - Discussion was held to spend \$2,000 from the general budget to send in 16 more reels- motioned by Connie, Seconded by Marcia. Unanimously carried.

Buildings and Grounds:

- Removal of crabapple trees- this has been completed.

Librarian Report: Sara reported the usage has been up- almost 800 patrons last month. She attended the Cass County Library Association monthly meeting that hosted State Sentator Tom Shipley.

Motion by Bruce Seconded by Connie to adjourn the meeting at 5:20pm. Unanimously carried.

Marcia Casteel, Secretary