

Maximizing Co-teaching Planning

At the beginning of a co-teaching partnership, it is important to establish a routine for co-planning. The routine shared below can be used as a guide and is ideal for settings with minimal face-to-face time available.

Pre-planning (Independently)

- Review the curriculum and learning targets for the upcoming lessons
- Identify new vocabulary and necessary background knowledge for students
- Brainstorm available learning materials and resources

Collaborative Planning (Together)

- Finalize objectives and sequence activities
- Decide on available supports for individual students
- Discuss an appropriate room arrangement, co-teaching approach(s), and role(s) for each teacher

Post-planning (Independently)

- Prepare instructional resources (scaffold activities, differentiate content, etc.)

Templates:

[Simplified Calendar](#)

[Planning Tools for Co-Teaching](#)