

TERMS AND CONDITIONS TIMIȘOARA MODEL UNITED NATIONS CONFERENCE 2025

Organizer: Association for Representation and Diplomatic Projects

Event: Timișoara Model United Nations Conference 2025

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1. GENERAL PROVISIONS

1.1 Subject of the Terms and Conditions

- This document sets out the terms and conditions applicable to participation in the event "Timișoara Model United Nations Conference 2025" (hereinafter referred to as "TimișoaraMUN" or "Conference"), organized by the Association for Diplomatic Representation and Projects (hereinafter referred to as "the Organizer" or "the Association").

1.2 Acceptance of the Terms

By registering for participation in TimișoaraMUN, by completing the application form, by paying the participation fee or by physically attending the event, the Participant confirms that:

- He has read and fully understood this document
- He has taken note of the Organizational Regulations of the conference and accepts all its provisions

- He accepts without reservation all the provisions contained in these Terms and Conditions
- He undertakes to comply with all the obligations incumbent on him according to this document and the Organizational Regulations

1.3 Binding Character

- This document constitutes a legally binding agreement between the Participant and the Organizer. Failure to comply with the provisions may result in sanctions, including exclusion from the conference without refund of fees paid.

1.4 Age and Eligibility of Participants

- Participants must be between 16 and 25 years of age
- Minor participants (under 18 years of age) may participate only with the written consent of their parents or legal guardians
- Participants must be enrolled in an educational institution or be recent graduates (under 2 years)

2. DEFINITIONS

For the purposes of this document, the following terms have the following meanings:

- "Participant" - any person registered to participate in the conference as a delegate, chairperson, observer or in any other official capacity;
- "Delegate" - a participant representing a country or international organization in a specific committee;
- "Chairperson" - a participant responsible for moderating the debates in a committee;
- "Organizer" - Association for Representation and Diplomatic Projects;
- "Conference" - Timișoara Model United Nations Conference 2025, including all sessions, social activities and related events;
- "Rules of Procedure" - the set of rules governing the conduct of committee debates;
- "Confidential Materials" - any information, documents or content designated as confidential by the Organizer.

3. REGISTRATION AND PARTICIPATION

3.1 Registration Process

Participation in TimișoaraMUN is conditional on:

- Complete and correct completion of the online application form
- Provision of all requested documents within the established deadlines
- Full payment of the participation fee
- Acceptance of this document
- Confirmation of participation by the Organizer

3.2 Verification of Information

- The Organizer reserves the right to verify the veracity of the information provided by the Participants and to request additional documents for confirmation.

3.3 Selection Criteria

Participation may be subject to a selection process based on:

- Previous experience in MUN events
- Quality of application and motivation
- English language skills
- Availability of seats on the requested committees

3.4 Confirmation of Participation

Participation is officially confirmed only after:

- Receipt of confirmation from the Organizer
- Full payment of all fees
- Signing of the declaration on your own responsibility (it will be sent after confirmation)

3.5 Transfer of Seats

- Confirmed seats cannot be transferred to other persons without the express written consent of the Organizer.

4. FEES AND PAYMENTS

4.1 Fee Structure

Participation fees include, but are not limited to:

- Conference registration fee
- Working materials and official documents
- Lunch and coffee breaks
- Certificates of participation
- Social activities included in the program

4.2 Payment Methods

Payments can be made by:

- Bank transfer
- Online payment through designated platforms
- Other methods communicated by the Organizer

4.3 Payment Terms

- Full payment must be made within the period specified in the confirmation of participation
- Delayed payment may result in the loss of the reserved place
- Partial payments are not accepted without the prior consent of the Organizer

4.4 Refund Policy and Special Circumstances

Voluntary Cancellations:

- Cancellations made more than 30 days before the event: 90% refund of the fee paid
- Cancellations made between 20-30 days before: 70% refund of the fee paid
- Cancellations made between 15-20 days before: 40% refund of the fee paid
- 1. Cancellations made less than 10 days inclusive before: no refund
- Exclusion for violation of the regulations: no refund
- Exceptional circumstances (with medical or official documentation):
- Serious medical problems: 80% refund regardless of the deadline

- Visa refusal (for international participants): 70% refund
- Natural disasters in the area of origin: 60% refund
- Death in the family: 90% refund

Transfers and substitutions:

- Substitutions must be confirmed at least 7 days before the event

4.5 Additional Fees

The participant may be responsible for paying additional fees for:

- Optional services (transport, extra activities)
- Penalties for damage to property or materials
- Additional administrative costs (accommodation)

5. PROCESSING OF PERSONAL DATA

5.1 General Principles

- The organizer processes personal data in accordance with the General Data Protection Regulation (GDPR) and applicable national legislation.

5.2 Categories of Processed Data

The Organizer may process the following categories of data:

- Identification data (surname, first name, CNP/CI)
- Contact data (address, telephone, email)
- Educational and professional data
- Photos and video/audio recordings
- Data regarding previous MUN experience
- Relevant medical information (allergies, medications)

Financial data for payment processing

5.3 Purposes of Processing

The data is processed for:

- Organization and conduct of the conference
- Communication with participants
- Issue of certificates and documents
- Promotion of the event and the organization
- Fulfillment of legal obligations
- Improvement of future events

5.4 Legal Grounds

The processing is based on:

- Performance of the contract (participation in the conference)
- The legitimate interest of the organizer
- Explicit consent for certain activities
- Legal obligations

5.5 Rights Participant

The participant has the right to:

- Information on data processing
- Access to personal data
- Rectification of inaccurate data
- Erase of data under certain conditions
- Restriction of processing
- Lodging complaints with the supervisory authority

5.6 Data Retention

- Personal data will be retained for a maximum period of 5 years from the end of the conference, except in cases where legislation requires longer retention.

5.7 Data Transfer

Data may be transferred to:

- Service providers necessary for the organization of the event
- Competent authorities when required by law
- Official conference partners, with the consent of the participant

6. CONDUCT AND BEHAVIOR OF PARTICIPANTS

6.1 Standard of Conduct

All participants are required to maintain a behavior:

- Professional and respectful in all interactions
- According to the principles of diplomacy and good manners
- Impartial and objective in representing assigned positions
- Collaborative and constructive in committee debates

6.2 Prohibited Behaviors

The following behaviors are strictly prohibited:

- Discrimination based on race, gender, religion, sexual orientation, nationality or social origin
- Harassment, intimidation or physical/verbal aggression
- Consumption of alcohol or prohibited substances
- Smoking in the premises conference
- Using offensive or inappropriate language
- Disrupting scheduled debates or activities
- Violating security and safety rules

6.3 Dress Code

Participants are required to adhere to the dress code:

- Business formal attire during official sessions

- Casual smart attire for social activities
- Respecting the norms of decency and professionalism
- Wearing the identification badge at all times

6.4 Use of Technology

- Mobile phones must be on silent mode during sessions
- Photography and filming are permitted only with explicit consent
- The use of laptops and tablets is permitted only for conference activities
- Audio/video recording without authorization is prohibited

6.6 Origination of Materials and Plagiarism

- All working materials (positions, resolutions, speeches) must be original works
- Plagiarism in any form will not be tolerated and will result in immediate exclusion
- Participants must correctly cite any sources used
- The organizer reserves the right to verify the originality of materials
- Detection of plagiarism after the conference may result in the cancellation of certificates and awards

6.7 Identity and Information Verification

- Participants certify that all information provided is true and correct
- Falsifying information will result in disqualification and exclusion
- Impersonation of other persons constitutes fraud and may have legal consequences
- The Organizer may request identity documents for verification

7. RESPONSIBILITIES AND OWN RESPONSIBILITY DECLARATION

7.1 Mandatory Declaration

ALL PARTICIPANTS are required to sign a declaration on their own responsibility by which:

- I fully acknowledge the Organizational Regulations of the Timișoara Model United Nations 2025 Conference, including all rules, procedures and standards of conduct

- I confirm that I have understood and accept without reservation all the provisions of the Organizational Regulations and I undertake to comply with them throughout the event
- I assume full responsibility for my own actions and behavior
- I confirm that I participate voluntarily and at my own risk in all activities
- I declare that I have no medical conditions that could endanger my own safety or that of other participants
- I assume responsibility for my personal belongings

7.2 Responsibility for Damage

The Participant is fully responsible for:

- Any damage caused to the Organizer's property, the venues or the property of other participants
- The costs of repairing or replacing damaged property
- The financial consequences of inappropriate behavior
- Medical or other expenses resulting from their own actions

7.3 Medical Information

The Participant is obliged to:

- Declare any relevant medical conditions
- Inform the Organizers of any allergies, medications or dietary restrictions
- Ensure that they can safely participate in all activities
- Carry the necessary medications

7.4 Accuracy of Information

The Participant guarantees that:

- All information provided is correct and complete
- Will immediately notify any relevant changes
- Will not provide false or misleading information

- Will cooperate in verifying the information when requested

7.5 Compliance with Laws

The Participant undertakes to comply with:

- Romanian legislation in force
- Local regulations of locations where the event is held
- International norms of diplomatic conduct
- Organizer's internal policies

8. LIMITATION OF THE ORGANIZER'S LIABILITY

8.1 Exoneration of Liability

THE ASSOCIATION FOR DIPLOMATIC REPRESENTATION AND PROJECTS IS NOT RESPONSIBLE for:

- Accidents, injuries or damages suffered by participants
- Loss, theft or damage to personal property
- Inappropriate behavior of participants
- Consequences of participants' actions outside the official program
- Damage caused by participants to third parties

8.2 Specific Limitations

The Organizer does not assume liability for:

- Medical problems of participants
- Interpersonal conflicts between participants
- Indirect, consequential or special damages
- Loss of opportunities or benefits
- Emotional or psychological stress

8.3 Insurance

- The Organizer does not provide medical or property insurance for participants
- Participants are encouraged to take out their own insurance
- Any medical costs are the responsibility of the participant or their insurance

8.4 Supervision of Minors

For minor participants:

- Parents/guardians assume full responsibility
- The organizer does not provide individual supervision
- Parents are responsible for the behavior of the minor

8.6 Medical Assistance and Emergencies

- The organizer will ensure access to emergency medical services
- Participants are responsible for their own medical expenses
- In the event of a medical emergency, the organizer will contact emergency services and family
- Participants must declare any relevant medical conditions upon registration
- The organizer is not responsible for the consequences of failure to disclose medical conditions

8.7 Supervision and Care

- The organizer does not provide individual supervision for participants
- Adult participants are responsible for their own actions and safety
- For unaccompanied minors, the organizer will designate a temporary supervisor only in emergency situations

9. PROPERTY INTELLECTUAL PROPERTY AND IMAGE RIGHTS

9.1 Use of Materials

The Organizer reserves the right to:

- Use any materials, speeches or content created during the conference
- Publish and distribute these materials for promotional and educational purposes

- Edit and adapt the content for different platforms
- Archive the materials for future reference

9.2 Image Rights

By participating, the participant grants the organizer:

- The non-exclusive and perpetual right to use his/her image
- Permission to photograph and film the activities
- The right to publish the photos on websites, social media and promotional materials
- The right to use the audio/video recordings for documentation

9.3 Ownership of Content

- The speeches, presentations and documents created become the property of the conference
- Participants retain the copyright for substantial original contributions
- The organizer may use general ideas and concepts without restriction
- Sensitive materials will be treated confidentially

9.4 Limitations on Use

Participants may not:

- Record or photograph without permission
- Use conference materials for commercial purposes
- Reproduce or distribute confidential documents
- Claim ownership of conference formats and structures

9.5 Attribution

The organizer undertakes to:

- Properly attribute sources when using specific contributions
- Respect existing copyrights

- Do not use content in ways that are detrimental to participants
- Maintain ethical standards in the use of materials

10. MODIFICATIONS AND CANCELLATIONS

10.1 Right to Modify

The organizer reserves the right to:

- Modify the program, locations or format of the event
- Change the committees or debate topics
- Adjust the number of accepted participants
- Update regulations and procedures

10.2 Notification of Changes

- Major changes will be communicated at least 15 days in advance
- Minor changes will be announced as soon as possible
- Communication will be made via email and on the official website
- Participants who do not accept the changes may cancel their participation according to the refund policy

10.3 Event Cancellation

In the event of a complete cancellation of the event:

- Participants will be notified immediately
- A refund of fees paid minus administrative costs will be offered
- The organizer is not responsible for collateral expenses (transportation, accommodation)
- An attempt will be made to reschedule the event when possible

10.4 Last Minute Changes

For emergency changes:

- Communication will be made by all available means

- Participants are required to check for updates regularly
- The organizer's decision in emergency situations is final
- No compensation is offered for minor inconveniences

10.5 Adaptation to Special Circumstances

The event may be adapted to:

- Comply with health regulations in force
- Comply with government restrictions
- Ensure the safety of participants
- Comply with technical or logistical limitations

11. CONFIDENTIALITY AND SECURITY

11.1 Confidential Information

Participants have access to confidential information that may include:

- Committee strategies and debate plans
- Personal information about other participants
- Internal logistical and organizational details
- Communications between organizers and participants

11.2 Confidentiality Obligation

Participants undertake to:

- Keep sensitive information confidential
- Do not disclose personal information of other participants
- Use the information only in the context of the conference
- Respect the embargo on certain information

11.3 Data Security

- The organizer implements technical and organizational measures to security

- Participants must protect their own devices and passwords
- Attempts to gain unauthorized access to the organizer's systems are prohibited
- Any security incident must be reported immediately

11.4 Use of Social Media

When using social media, participants must:

- Respect the privacy of other participants
- Do not post photos without consent
- Use the official event hashtags
- Avoid postings that could harm the reputation of the conference

11.6 Waiting List and Selection

- Registrations are accepted on a first-come, first-served basis
- Once capacity is reached, participants will be placed on a waiting list
- Free spots will be allocated from the waiting list in chronological order
- Participants on the waiting list will be notified at least 7 days before the event
- Places on the waiting list cannot be reserved through advance payments

11.7 Agreements International and Visas

- For international participants, the organizer may issue invitation letters
- Invitation letters are issued only after the registration process is completed
- The organizer is not responsible for obtaining visas by participants
- No refunds are offered for participants who do not obtain visas, except in the cases provided for in point 4.4
- International participants must ensure that they have the necessary documentation for entry into Romania

12. SANCTIONS AND EXCLUSION

12.1 Types of Sanctions

The following sanctions may be applied for violation of the regulations:

- Verbal or written warning
- Temporary exclusion from specific activities
- Permanent exclusion from the conference
- Ban from participating in future events
- Request for compensation for damages

12.2 Sanctioning Criteria

Sanctions are applied depending on:

- Severity of the violation
- Impact on other participants
- Intention and frequency of violations
- Cooperation in remediation
- Participant's history

12.3 Sanctioning Procedure

- Investigation of the situation by the organizer
- Hearing of the participant involved
- Consultation with the relevant committee chairpersons
- Final decision of the organizer
- Communication of the sanction and reasons

12.4 Immediate Exclusion

Immediate exclusion applies for:

- Physical aggression or serious threats
- Sexual harassment or severe discrimination
- Consumption of prohibited substances

- Behavior endangering safety
- Forgery of documents or information

12.5 Financial Consequences

- Exclusion does not entitle to a refund of fees
- The participant is liable for the damages caused
- Additional penalties may be applied
- Administrative costs are borne by the participant

13. FORCE MAJEURE

13.1 Definition of Force Majeure

Force Majeure is considered to be unforeseeable and unavoidable events such as:

- Natural disasters (earthquakes, floods, severe storms)
- Public emergency situations or states of emergency
- Pandemics or epidemics
- Armed conflicts or acts of terrorism
- General strikes or transport blockades

13.2 Effects of Force Majeure

In the event of force majeure, the organizer may:

- Cancel or postpone the event without penalty
- Substantially modify the format of the conference
- Change the location or manner of its implementation
- Limit the number of participants or activities

13.3 Notification and Communication

- Participants will be informed as soon as possible
- The available options will be communicated

- Compensatory measures will be explained
- An alternative action plan will be established

13.4 Responsibilities of the Parties

In the event of force majeure:

- The organizer is not liable for indirect damages
- Participants are not entitled to additional compensation
- Both parties will collaborate to find solutions
- The contractual provisions are temporarily suspended

13.5 Recovery Measures

The organizer will try to:

- Reschedule the event under similar conditions
- Offer participants credit for future events
- Proportionately refund fees for services not provided
- Maintain continuity of relations with participants

14. DISPUTE RESOLUTION

14.1 Internal Resolution Procedure

Any dispute related to the interpretation or application of this document will be initially resolved by:

- Direct discussion between the parties involved
- Mediation by representatives of the organizer
- Consultation with relevant committee chairs
- Seeking an amicable solution in the spirit of diplomatic collaboration

14.2 Competent Jurisdiction

- If the dispute cannot be resolved amicably, it will be resolved by the competent courts of Romania, in accordance with Romanian law in force.

14.3 Applicable Law

This document is governed by Romanian law. Any interpretation or application of the provisions shall be made in accordance with:

- Romanian Civil Code
- Law on Associations and Foundations
- General Data Protection Regulation (GDPR)
- Other applicable regulations

14.4 Alternative Solutions

The parties may agree to use alternative dispute resolution methods:

- Commercial arbitration
- Professional mediation
- Conciliation through the Chamber of Commerce
- Other forms of alternative resolution accepted by both parties

14.5 Complaint Deadlines

- Complaints related to the event may be filed during the conference
- Post-event complaints must be filed within 30 days
- Requests for refunds must be filed according to the deadlines set out in section 4.4
- The limitation periods are those provided for by Romanian law

15. FINAL PROVISIONS

15.1 Modification of the Terms

The Organizer reserves the right to modify this Agreement provided that:

- Notifying participants at least 15 days in advance for major modifications
- Publishing the updated version on the official website
- Respecting the acquired rights of participants who have already paid the fee
- Maintaining the balance between the rights and obligations of the parties

15.2 Validity of the Clauses

In the event that a provision of this document is declared null and void or ineffective:

- The rest of the document remains valid
- The null and void clause will be replaced by a valid provision with similar effects
- The Parties will negotiate a fair solution for the affected aspect
- The general purpose of the agreement will be maintained

15.3 Entire Agreement

This document, together with:

- Completed Application Form
- Conference Organization Regulations
- Self-Declaration
- Policy constitutes the entire agreement between the parties and supersedes any prior understandings.

15.4 Official Communications

All official communications will be made through:

- The official email of the participant specified in the application
- The official conference website
- The designated online platform for participants
- Announcements during the event

15.5 Languages of the Document

- The Romanian version shall prevail in case of disputes
- Translations into other languages are provided for informational purposes only
- Interpretation will be made in accordance with the Romanian legal system
- Technical terms will be understood in accordance with the international UN Model practice

15.6 Entry into Force

- This document enters into force on the date of signature by the participant and remains valid until the complete conclusion of the conference and the fulfillment of all mutual obligations.

15.8 Notifications and Updates

- The Organizer reserves the right to update the information on the official website, the conference program and social media platforms without further notice
- Participants are required to regularly check for official updates and announcements
- Failure to consult updated information does not exempt participants from responsibilities
- All official communications will take priority over unofficial information

15.9 Compliance with Romanian Legislation

- Participants are required to comply with Romanian legislation throughout their stay
- Violation of Romanian laws may lead to exclusion from the conference and legal action
- The Organizer will cooperate with Romanian authorities in case of legal investigations
- Foreign participants must also comply with the conditions of stay established by the immigration authorities For any questions related to this document, participants may contact:

BY CHECKING THIS AGREEMENT, THE PARTICIPANT CONFIRMS THAT:

- He has read and understood all the provisions of these Terms and Conditions
- Accept all obligations and responsibilities stipulated
- Participate voluntarily and at your own risk in the event
- Understand and accept the limitation of liability of the organizer

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