

# The Freedom Institute PTO

## **THIS MEETING**

Date: Feb 10 @ 12:30

Location: Freedom

Announcements:

- Donate to the PTO - give
- [PTO website](#)

## **GENERAL MEETING AGENDA**

### **CALL TO ORDER**

Welcome to our PTO general meeting

### **ROLL CALL**

Sign-up sheet

### **APPROVAL OF PREVIOUS MEETING MINUTES:**

Secretary - Sue Kramer

 [1/13/26 - General Meeting Minutes](#)

### **PRINCIPAL'S UPDATES:**

Principal - Christy Vaill

### **OFFICERS' REPORT:**

Vice-President - Kathleen Dougherty

Treasurer - Eva Aspegren

Communications - Kelly Minucci - flyers & newsletters

Secretary - Sue Kramer

### **COMMITTEE REPORTS:**

Decorations - Janell Weigand (Parent Night, Fall, Christmas, Valentine's, Teacher Appreciation, Graduation)

Spirit Store - Aryn Link

Friendsgiving - Andrea Bowes & Sharlene Weimer

Teacher Appreciation - Mary Brandt, Mary Casey & Eva Aspegren

Graduation - Sharlene Weimer & Debora Gilmore

Staff Birthdays - Mary Brandt & Sue Kramer

Ambassadors - Jean Miu & Mary Casey

### **OLD BUSINESS:**

- Parents please fill out a [parent contact list form](#) on the PTO website so we can have you as part of our PTO directory
- Idea of parents assisting with career experimenting & mentoring (merch branding, agriculture - chickens, food garden, etc)

### **NEW BUSINESS:**

- **Elections** March PTO meeting (& digital)

- New Spirit Store:  
<https://www.spiritshop.com/school/florida/naples/the-freedom-institute-of-collier-county>
- Would be fun to know when the kids are competing in sports or performing in a play so we can support them

### **UPCOMING EVENTS 2025/2026:**

#### **Fall field trip - 2/ @ 9 AM-1PM**

- U.S. Courthouse and Federal Building-Ft Myers
- Meet with a judge and sit in on court case

#### **Valentine Treats - 2/12 @ 8-10 AM Freedom**

- [Signup sheet for treats](#)

#### **Game Night - 3/25 @ 6-8 PM Freedom**

- Order pizza - Christy Vaill
- Games - bring a board game
- Create flyer - Kelly Minucci
- Post on social - Christy Vaill
- Write notes to teachers for appreciation week

#### **Spring field trip - 5/ @ 11 AM**

- Tentatively planned
- Naples Princess with lunch
- Dock pick up and drop off 11:30 AM - 2 PM

#### **Spring American Dream Series Speaker @ Freedom**

- Department of Education

#### **Teacher Appreciation Week - 5/4 - 5/8**

- Daily gifts - wishlists
- Lunches - Christy Vaill
- Get donations from parents - send email
- Leadership club - special notes

#### **Graduation - 5/20**

- Budget -
- Decorations - Janell Weigand
- [Invites](#) - Debora Gilmore
- Dinner or Charcuterie & dirty soda bar?
- Project graduation - YMCA -Possible Prom?

### **UPCOMING EVENTS 2026/2027:**

#### **Back to School Night - Fall 2026**

- Decide on date & time
- Create flyer, post on social
- PTO booth: QR codes for website, signup for parents list. Table cloth with logo & pamphlet

#### **Fall American Dream Series Speaker - 10/ @ 9 AM Freedom**

- Date and Time subject to change if needed

#### **Parent Night - 10/ @ 7 PM Freedom**

- All parents invited
- Freedom update and future
- Cocktails
- Ambassadors (3-4)
- PTO brochure & name tags (table/iPad)

#### **Friendsgiving lunch - 11/20 @ 12 PM Freedom**

- Decorations - 100 people
- Signup for potluck
- Purchase additional items if signup is short

**Fall field trip - 12/ @ 9 AM-1PM**

- U.S. Courthouse and Federal Building-Ft Myers
- Meet with a judge and sit in on court case

**Naples Christmas Parade- Tues. 12/9 @ 4 PM**

- Donations
- Volunteers (2)

**Winter Celebration - 12/15 @ 9 AM Freedom**

- Decorations
- Cash for Finals
- Ice cream bar & snow balls

**POSITIONS NEEDED:**

Ambassadors

**QUESTIONS & COMMENTS**

Open the floor to everyone

**NEXT MEETING - MARK YOUR CALENDARS**

Date: Mar. 3 @ 12:30

Location: Freedom

**ADJOURNMENT**

**2025-2026 PTO MEETING DATES**

Feb. 10

Mar. 3 \*First Tuesday due to No School on Spring Break

Apr. 14

**OFFICERS ASSIGNMENTS**

**SECRETARY: Sue Kramer**

Record meeting minutes

Prepare agenda & roll call sign-up

Keep track of teachers & staff birthdays - remind board

Schedule PTO Executive Board Meetings

Send email to all parents inviting them to run for PTO board

Collect bios for those willing to join PTO board

**COMMUNICATIONS: Kelly Minucci**

Promote events

Coordinate publicity

'Freedom PTO Post' News - (Sep, Nov, Jan, & Apr)

Flyers for every event

**TREASURER: Eva Aspegren**

Manage finances

Create and prepare yearly budget

Maintain financial records

**VICE-PRESIDENT: Kathleen Dougherty**

Support president

Oversee all committees

Special projects

**PRESIDENT: Debora Gilmore**

Preside at PTO meetings

Preside at Executive Board meetings

Serve as the official representative of the PTO

Work with the board to determine and implement goals, events, and activities

Support the various school functions and advocates for students, parents, staff, faculty, and administrators

Set the schedule for the year

Retain all official records of the PTO

Manage PTO website

**PRINCIPAL: Christy Vaill**

-Single virtual link for all PTO meetings

-Add kids extracurricular to calendar so we can all support