

The Freedom Institute PTO

THIS MEETING

Date: Feb 10 @ 12:30

Location: Freedom

Announcements:

- Donate to the PTO - give
- [PTO website](#)

GENERAL MEETING AGENDA

CALL TO ORDER

Welcome to our PTO general meeting

ROLL CALL

Sign-up sheet

APPROVAL OF PREVIOUS MEETING MINUTES:

Secretary - Sue Kramer

[1/13/26 - General Meeting Minutes](#)

PRINCIPAL'S UPDATES:

Principal - Christy Vaill

OFFICERS' REPORT:

Vice-President - Kathleen Dougherty

Treasurer - Eva Aspren

Communications - Kelly Minucci - flyers & newsletters

Secretary - Sue Kramer

COMMITTEE REPORTS:

Decorations - Janell Weigand (Parent Night, Fall, Christmas, Valentine's, Teacher Appreciation, Graduation)

Spirit Store - Arynn Link

Friendsgiving - Andrea Bowes & Sharlene Weimer

Teacher Appreciation - Mary Brandt, Mary Casey & Eva Aspren

Graduation - Sharlene Weimer & Debora Gilmore

Staff Birthdays - Mary Brandt & Sue Kramer

Ambassadors - Jean Miu & Mary Casey

OLD BUSINESS:

- Parents please fill out a [parent contact list form](#) on the PTO website so we can have you as part of our PTO directory
- Idea of parents assisting with career experimenting & mentoring (merch branding, agriculture - chickens, food garden, etc)

NEW BUSINESS:

- **Elections** March PTO meeting (& digital)

- New Spirit Store: <https://www.spiritshop.com/school/florida/naples/the-freedom-institute-of-collier-county>
- Would be fun to know when the kids are competing in sports or performing in a play so we can support them

UPCOMING EVENTS 2025/2026:

Fall field trip - 2/ @ 9 AM-1PM

- U.S. Courthouse and Federal Building-Ft Myers
- Meet with a judge and sit in on court case

Valentine Treats - 2/12 @ 8-10 AM Freedom

- [Signup sheet for treats](#)

Game Night - 3/25 @ 6-8 PM Freedom

- Order pizza - Christy Vaill
- Games - bring a board game
- Create flyer - Kelly Minucci
- Post on social - Christy Vaill
- Write notes to teachers for appreciation week

Spring field trip - 5/ @ 11 AM

- Tentatively planned
- Naples Princess with lunch
- Dock pick up and drop off 11:30 AM - 2 PM

Spring American Dream Series Speaker @ Freedom

- Department of Education

Teacher Appreciation Week - 5/4 - 5/8

- Daily gifts - wishlists
- Lunches - Christy Vaill
- Get donations from parents - send email
- Leadership club - special notes

Graduation - 5/20

- Budget -
- Decorations - Janell Weigand
- [Invites](#) - Debora Gilmore
- Dinner or Charcuterie & dirty soda bar?
- Project graduation - YMCA -Possible Prom?

UPCOMING EVENTS 2026/2027:

Back to School Night - Fall 2026

- Decide on date & time
- Create flyer, post on social
- PTO booth: QR codes for website, signup for parents list. Table cloth with logo & pamphlet

Fall American Dream Series Speaker - 10/ @ 9 AM Freedom

- Date and Time subject to change if needed

Parent Night - 10/ @ 7 PM Freedom

- All parents invited
- Freedom update and future
- Cocktails
- Ambassadors (3-4)
- PTO brochure & name tags (table/iPad)

Friendsgiving lunch - 11/20 @ 12 PM Freedom

- Decorations - 100 people
- Signup for potluck
- Purchase additional items if signup is short

Fall field trip - 12/ @ 9 AM-1PM

- U.S. Courthouse and Federal Building-Ft Myers
- Meet with a judge and sit in on court case

Naples Christmas Parade- Tues. 12/9 @ 4 PM

- Donations
- Volunteers (2)

Winter Celebration - 12/15 @ 9 AM Freedom

- Decorations
- Cash for Finals
- Ice cream bar & snow balls

POSITIONS NEEDED:

Ambassadors

QUESTIONS & COMMENTS

Open the floor to everyone

NEXT MEETING - MARK YOUR CALENDARS

Date: Mar. 3 @ 12:30

Location: Freedom

ADJOURNMENT

2025-2026 PTO MEETING DATES

Feb. 10

Mar. 3 *First Tuesday due to No School on Spring Break

Apr. 14

OFFICERS ASSIGNMENTS

SECRETARY: Sue Kramer

Record meeting minutes
Prepare agenda & roll call sign-up
Keep track of teachers & staff birthdays - remind board
Schedule PTO Executive Board Meetings
Send email to all parents inviting them to run for PTO board
Collect bios for those willing to join PTO board

COMMUNICATIONS: Kelly Minucci

Promote events
Coordinate publicity
'Freedom PTO Post' News - (Sep, Nov, Jan, & Apr)
Flyers for every event

TREASURER: Eva Aspegren

Manage finances
Create and prepare yearly budget
Maintain financial records

VICE-PRESIDENT: Kathleen Dougherty

Support president
Oversee all committees
Special projects

PRESIDENT: Debora Gilmore

Preside at PTO meetings
Preside at Executive Board meetings
Serve as the official representative of the PTO
Work with the board to determine and implement goals, events, and activities
Support the various school functions and advocates for students, parents, staff, faculty, and administrators
Set the schedule for the year
Retain all official records of the PTO
Manage PTO website

PRINCIPAL: Christy Vaill

-Single virtual link for all PTO meetings
-Add kids extracurricular to calendar so we can all support