

How the tool works and what it does:

Paragraph remaster rules:

(yellow if for filter words, green is for passive verbs and blue is for prepositional phrases)

- Get rid of filter words
 - The bowl felt smooth in my hand
 - The bowl felt smooth
 - Lily saw a blue pickup truck rumble down the street. She smelled the acrid exhaust. She heard rain patter against the concrete and felt it bead up on her face. She realized the street was starting to flood.
 - A blue pickup truck rumbled down the street. Lily's sinuses burned from the exhaust. Rain pattered against the concrete and beaded up on her face. The street was starting to flood.
- To-be's (am, are, is, was, were, be, being, been) should usually be eliminated, not always. These are Passive verbs and you want active verbs
 - Brazil was beaten in the final
 - France beat Brazil in the final
 - Spanish is spoken by more than 300 million people worldwide.
 - More than 300 million people speak spanish.
 - The matter will be taken forward by johnson
 - Johnson will take the matter forward.
- Go easy on the prepositional phrases. Some of the most common prepositions that begin prepositional phrases are **to, of, about, at, before, after, by, behind, during, for, from, in, over, under, and with.**
 - It is best to behave with caution when running with a sword in the presence of Magneto.
 - In Magneto's presence, run cautiously with swords.

Additional things not yet coded in but good rules regardless

- English speakers use contractions—you're, I'm, we're, they're, can't, didn't. Your writing will sound stiff and formal without them. Don't use them if you want something stiff.
- Check for too many adverbs, or change adverbs to a stronger word.
 - Was something 'extremely funny'
 - Nah it was 'hilarious'
 - 'She was incredibly beautiful'
 - 'She was gorgeous'
- Use stronger Language sometimes, ex. Sprinted instead of ran
- Show vs Tell Ex.

- The man was stressed.
 - The man fidgeted and bit his nails.
- The room was messy
 - A leftover pizza and dirty clothes lay strewn about the floor.
- The woman was confident
 - She strode into the room and everyone...
- The boy was careful
 - He placed his item in the top drawer of his cabinet.
- The stadium was full.
 - The sound from the stadium was deafening
- It was hot
 - The sun was causing...
- It was cold
 - Drainpipes were freezing
- It was windy
 - The umbrella was totally bent out of shape.
- He found it funny
 - He was rolling around the floor in hysterics
- The castle was captured
 - The new flag was hoisted greeted by a cheer

-BACKUP Code for tool is below-

Sub Formatting()

Dim vFindText As Variant

Dim oRng As Range

Dim i As Long

```
vFindText = Array("see", "saw", "hear", "heard", "think", "thought", "touch", "touched",
"wonder", "wondered", "seem", "seemed", "decide", "decided", "know", "knew", "feel", "felt",
"look", "looked", "notice", "noticed", "realize", "realized", "watch", "watched", "sound", "can",
"could", "note", "noted", "experience", "experienced", "remember", "remembered")
```

```
For i = 0 To UBound(vFindText)
```

```
Set oRng = ActiveDocument.Range
```

```
With oRng.Find
```

```
.ClearFormatting
```

```
.Replacement.ClearFormatting
```

```
Do While .Execute(FindText:=vFindText(i), _
```

```
MatchWholeWord:=True, _
```

```
Forward:=True, _
```

```
Wrap:=wdFindStop) = True
```

```
oRng.HighlightColorIndex = wdYellow
```

```
oRng.Collapse wdCollapseEnd
```

```
Loop
```

End With
Next

vFindText = Array("am", "are", "is", "was", "were", "be", "being", "been")

For i = 0 To UBound(vFindText)

Set oRng = ActiveDocument.Range

With oRng.Find

.ClearFormatting

.Replacement.ClearFormatting

Do While .Execute(FindText:=vFindText(i), _

MatchWholeWord:=True, _

Forward:=True, _

Wrap:=wdFindStop) = True

oRng.HighlightColorIndex = wdBrightGreen

oRng.Collapse wdCollapseEnd

Loop

End With

Next

vFindText = Array("to", "of", "about", "at", "before", "after", "by", "behind", "during", "for",
"from", "in", "over", "under", "with")

For i = 0 To UBound(vFindText)

Set oRng = ActiveDocument.Range

With oRng.Find

.ClearFormatting

.Replacement.ClearFormatting

Do While .Execute(FindText:=vFindText(i), _

MatchWholeWord:=True, _

Forward:=True, _

Wrap:=wdFindStop) = True

oRng.HighlightColorIndex = wdTurquoise

oRng.Collapse wdCollapseEnd

Loop

End With

Next

lbl_Exit:

Exit Sub

End Sub

