



### SCHOOL SECURITY

We have two entrances to the school. The Main Entrance is on the North East side of the building, and is mostly used by elementary students. The Secondary Entrance is on the South West side of the building, which is mostly used by our high school students. Note that there is an elevator located at the main entrance which can be used by any student needing it.

Both doors are locked at all times during the day. From 8:00am until 8:30am, there is a staff member at the main entrance door to let students in for Before Care. After 9:00am, all students arriving late will need to ring the bell to the office to be let in. The doors are never left unlocked. All visitors to the school must ring the bell and identify who they are, why they are there and present identification before being let into the building.

Students and staff have been instructed to NOT open the doors for anyone.