

FRANKLIN D. ROOSEVELT HIGH SCHOOL
WEEKLY BULLETIN #6 OCTOBER 6 – OCTOBER 10, 2025

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
10/6	10/7	10/8	10/9	10/10
Teacher/Para Time Early Session 7:45am-2:35pm	Teacher/Para Time Early Session 7:45am-2:35pm	Teacher/Para Time Early Session 7:45am-2:35pm	Teacher/Para Time Early Session 7:45am-2:35pm	Teacher/Para Time Early Session 7:45am-2:35pm
Late Session 9:27am-4:17pm	Late Session 9:27am-4:17pm	Late Session 9:27am-4:17pm	Late Session 9:27am-4:17pm	Late Session 9:27am-4:17pm
Before/After School Conferences - See Below	Touring Tuesdays	Club Fair Pds. 3 - 7 Wear Pink	Freshman Mixer - Pd 10	<u>Saturday 10/11</u> <u>Saturday Night Lights</u> 5:00 pm - 9:00 pm
Instructional Day 20	Instructional Day 21	Instructional Day 22	Instructional Day 23	Instructional Day 24

❖ **Before/After School Department Meetings**

- We will be having a Before/After School Departmental Meeting on **Monday, October 6, 2025.**
 - **Late Session Teachers report Period 2 (8:47 am - 9:27 am) You are required to be present in your meeting location at 8:47 a.m., and will leave for your class at the bell ending 2nd period. Please keep this in mind as you plan your day.**
 - **Early Session Teachers report Period 9 (2:35 pm - 3:15 pm) You are required to remain at your location until 3:15 p.m. You should be reporting to your meeting location by the beginning of 9th period. Please plan your logistics so you are on time.**
- Teachers will be meeting in departments according to the chart below. If you are assigned to one of these rooms for your professional period, please find an alternate location.

Department	Period 2 (Late Session Teachers) Report to Room	Period 9 (Early Session Teachers) Report to Room
English/Music/Arts	311	310
ENL/World Language	423	423
ISS	156	222
Math/Comp Sci/Technical Art	404	404
Phys Ed.	220	220
Science	445	336
Social Studies/Health	454	456

❖ **No Flyers Posted**

- As we have designated bulletin boards for Clubs, Teams, Student Activities and PTA News flyers **should not** be posted on walls throughout the school building.
- Notification for Clubs, Teams and Student Activities will be hung on bulletin boards located between the swinging doors on each floor.
- If you would like to post a flyer, please send the flyer to Ms. Hurd at OHurd@schools.nyc.gov . She will arrange to have it posted in the appropriate location.

❖ **Complete the Annual Student Privacy Training**

- Many of you have received email regarding this training.
- State law and [Chancellor’s Regulation A-820](#) requires educational agencies to train their employees on student privacy laws.
- To ensure compliance with this requirement, the DOE is requiring all staff to complete the student privacy training for the 2025–26 school year by November 7.
- Time will be provided during Election Day, Chancellor’s Conference Day on Tuesday, November 4th to complete. This training takes about 30 minutes.

❖ **Fire Drills**

- Please familiarize yourself with the “Fire Drill” signs that are located in each classroom, identifying the exit that you should use in the event of a drill/evacuation.
- Please be sure to keep all classroom shades in the “UP” position and doors locked at all times.

❖ **Student OMNY Cards**

- If a student needs a new or replacement OMNY Card, please have them go to the Transportation Office located in the student cafeteria **during their lunch period only.**
- Please do not send a student down during class.

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❖ **FDR HS Marching Band**

- On Saturday, October 11, 2025, the FDR High School marching band will be performing in the Italian Heritage parade on 18th Ave. starting at 1:00 pm.
- Come celebrate as the Marching Band marches from 61st Street to Benson Avenue.
- The band will be on campus practicing next week. Your understanding and encouragement to the students who are devoting so much of their time and energy to this musical performance is very much appreciated.

Upcoming Events

Monday, October 13	Italian American Heritage/Indigenous Peoples' Day - Schools Closed
Tuesday, October 14	Touring Tuesdays
Wednesday, October 15	College Fair
Wednesday, October 15	Hispanic Heritage Month Event
Thursday, October 16	End of Marking Period 1
Thursday, October 16	PTA Meeting 6:30 pm
Friday, October 17	Students vs Staff Basketball Game 2:30 pm
Saturday, October 18	Badminton Event
Saturday, October 18	Saturday Night Lights 5:00 pm - 9:00 pm
Monday, October 20	Diwali - Schools Closed
Tuesday, October 21	Touring Tuesdays
Wednesday, October 22	Grades Due - Marking Period 1
Wednesday, October 22	Senior Assembly 10:00 am
Thursday, October 23	Edits Due - Marking Period 1
Thursday, October 23	ESports Competition
Friday, October 24	Teachers Choice Opt Out Forms Due
Saturday, October 25 - Sunday, November 2	Early Voting at FDR H.S.

REMINDERS (ANNOUNCED IN PREVIOUS BULLETINS)

❖ Entering Grades and Publishing Assignments in GAMA Gradebook

- Please use your OPW next week, to enter and ensure that your grades are up to date and entered to the greatest extent possible.
- We are almost halfway through the first marking period, and students, parents and staff should be able to see their progress.
- If your grades are up to date, you can use that time to reach out to families and log the outreach as a GAMA anecdotal.

❖ Scanning Designation Changing

- As of October 1, 2025, our scanning designation is changing from daily to random.
- We will be requesting random scanning for students as they enter the building at least two days a week.
- Scanning days will depend upon availability of School Safety Agents and scanning resources.

❖ IEP Annual Review Scheduling

- At every IEP meeting, participants must include the Special Education teacher along with a General Education teacher that teaches the students, along with a District Representative.
- IEP meetings should be scheduled during the Special Education teacher's "Admin" period since it is their professional assignment.
- General Education teachers participate during their prep period and are compensated with a coverage payment.
- In the event that the above referenced situation is not possible, the Special Education teacher should speak to the AP's ISS to determine a solution.
- This year due to strategic programming of common planning time, general education teachers are advised not to use this time for IEP meetings. They will not be compensated for loss of an "admin" period.

❖ Teachers Choice

- Details for the 2025-26 Teacher's Choice program are available in the Teacher's Choice page of the DOE InfoHub.
- Eligibility requirements are listed [here](#). **Please note that some allocations have changed from last year.**
- Participants may use the [2025-26 Accountability Form](#) as needed.
- Staff members who **do not** want to participate in the Teacher's Choice Program should complete and submit this [Non-Participation \(Opt-Out Form\)](#) by **October 24, 2025.**
- Please see Kelli Kilbride, in room 103A to submit Accountability Forms and/or Opt Out forms.
- **The deadline to make a purchase eligible for Teacher's Choice is January 9th, 2026.**
- **The deadline to submit original receipts and Accountability Form is January 16th, 2026.**
- If you have any questions, feel free to reach out to Ms. Kilbride at x8879.

❖ Parent Teacher Conferences

- Per an SBO vote, FDR High School's Parent Teacher Conferences will be held for remotely on:
 - **Thursday, October 30th from 5:30 pm - 8:00 pm**
 - **Friday, October 31st from 12:30 pm - 2:30 pm**
- Per the DOE calendar, all other High Schools will have their Parent Teacher Conferences on November 20th and 21st.
- Mark your calendars. More details to follow.

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- ❖ **Library Newsletter**
 - Please find the [Fall 2025 Library Newsletter here.](#)
- ❖ **Lights, Camera, Cougars!** 📸
 - FDR mainly uses Instagram to connect with our school community, follow us at @fdrcougars!
 - If you'd like to be featured in one of our short videos, reach out to Amber at ARaza4@schools.nyc.gov.
 - It's a great way to show our students that we know how to have fun too!
- ❖ **Teacher Absences**
 - If a staff member needs to be unexpectedly absent due to last minute illness or an event, they must report their absence to the school by 6:00 A.M. so that a substitute can be called.
 - In order to report an absence, please click on the following link: [Staff Absence Link](#)
 - It is strongly recommended that you save this form to the home screen of your phone for easy access.
 - Please be sure to see your Payroll Secretary upon your return to school.
 - This form **should not** be used for future absences, but for unexpected, last minute or sudden events.
 - Reporting a scheduled future absence should be discussed with the payroll secretary (Kelli Killbride or Linda Qualben) in order to review timekeeping options.
 - Teachers are required to provide three emergency lesson plans with accompanying handouts and copies to your A.P. Supervision. When an emergency lesson plan is used it must be replaced with an additional emergency lesson plan. This policy is designed to minimize the loss of instructional time for our students.
 - *Personnel Memo No. 1 for the 2024-2025 school year will expire at the end of August 2025 and may not be extended. Any updates received will be shared with staff upon receipt.*
- ❖ **Teacher Leaders**
 - This year, the Teacher Leadership Team includes:

○ Geede Baba (Science)	MBaba2@schools.nyc.gov
○ Gregory Bernardi (Social Studies)	Gbernad@schools.nyc.gov
○ Allison Burlingame (ENL)	aburlingame@schools.nyc.gov
○ Jurandir Chan (World Language)	jchan22@schools.nyc.gov
○ Joshua Hans (Math)	JHans@schools.nyc.gov
○ Alisha Marcano (ISS)	amarcano@schools.nyc.gov
○ Yesenia Rojas (ELA)	yrojas8@schools.nyc.gov
○ Kevin Zhou (Science)	KZhou@schools.nyc.gov
○ Garth Wolkoff (ELA/Teacher Center)	gwalkof@schools.nyc.gov
 - If you would like to schedule time with any of the teacher leaders, please email them at the address listed above.

STUDENT GOVERNMENT NEWS

- ❖ **Breast Cancer Awareness**
 - FDR is celebrating breast cancer awareness by wearing **PINK** every Wednesday in October.
 - NHS and student government will be selling items for \$1 and \$2 every Wednesday morning in support of the National Breast Cancer Awareness Foundation.
- ❖ **Club Fair**
 - The Club Fair will take place on Wednesday, October 8th during periods 3 - 7 in the cafeteria breezeway.
- ❖ **Freshman Mixer**
 - The Freshman Mixer will take place Thursday, October 9th during period 10.
 - All freshman teachers will bring their students down to the field for snacks and fun!
- ❖ **Clubs**
 - Want to advertise your club or team on the first floor TVs?
 - Please email Ms. Rabassa a copy of your flyer at mrabassa@schools.nyc.gov.
 - This year, we want to have our flyers in multiple languages. If you make your flyers in Canva, please use the translate tool to translate into Spanish, Chinese, and Russian.
- ❖ **Announcements**
 - If you are interested in having an announcement made, please click on [this link](#).
 - All requests should be made by 2:00 p.m, the day before you would like the announcement made.

PTA / PARENT NEWS

- ❖ **Parent Corner Newsletter**
 - Please see the [September/October Parent Corner Newsletter](#) here.