

SHOALHAVEN FAMILY HISTORY SOCIETY INC.



PO BOX 591, NOWRA, NSW 2541

APPLICATION FOR MEMBERSHIP

TITLE: MR / MRS /MS / OTHER

NAME:SURNAME.....

MAILING ADDRESS:

..... Post Code:

PHONE: MOBILE:

EMAIL:

Single Membership: \$40.00

Family Membership: \$50.00

Aged Pensioner [single] \$30.00

Aged Pensioner [family] \$40.00

Donation to Library Fund: \$..... [Donations of \$2.00 and over to the Society's Library fund are Tax Deductible]

Time Traveller journal will be emailed to you.

Have you been a member of this society before? YES / NO

Do you give permission for your research interests to be published in *Time Traveller*? YES / NO

Membership fees are due for renewal on January 1st each year.

Payable to Shoalhaven Family History Society Inc. by cash, cheque or by direct debit to BSB: 633-000

[Bendigo Bank] Account No: 193480605

If paying by EFT, please use your name + membership as the payment reference.

Memberships not renewed by March 1st will be considered lapsed, and membership benefits will no longer apply. Renewal forms are included with December issue of Time Traveller.

RESEARCH INTERESTS

SURNAME	YEAR	LOCATION

PRIVACY STATEMENT

Shoalhaven Family History Society Inc is obliged to comply with privacy legislation and to respect the privacy of its members. We will seek your consent to the release to others of any personal information that we hold such as your address, phone number, email address and surnames being researched. Your personal details will not be included in any published database or other publication without your specific authority. You have the right to know what information about you is held by SFHS and to withdraw your permission for release of at any time by notification in writing to SFHS at its postal address.

CODE OF ETHICS

Shoalhaven Family History Society Inc. and its members will::

- Comply with the laws of copyright.
- Respect the wishes of others who do not want information about themselves or deceased members of their family to be published, referenced or linked on a web site;
- Comply with privacy laws and not publish the personal details of living people without their specific permission;
- Inform people who provide information about their families of the ways it may be used, carefully recording and observing any conditions they may impose on its use;
- Not publish or publicise as fact anything known to be false, doubtful or unproved, not be party, directly or indirectly to such action by others;
- Always credit authors of information, identify sources, and cite those documents personally used.

CODE OF CONDUCT

This document sets the standards of behaviour expected of members of SFHS Inc..

On being accepted as a member of SFHS Inc. I agree to abide and be bound by these codes at all times.

- SFHS Inc. members should treat each other with respect and courtesy at all times.
- Email and internet facilities provided by SFHS Inc. should only be used for the purpose of society activities and business.
- SFHS Inc. mailing list must only be used for official SFHS Inc. business.
- There should be no creating or circulation of emails critical of other members, or which may be considered offensive or distressing to others.
- No financial or material gain will be made from membership of SFHS Inc. Expenses will be claimed according to SFHS Inc. procedures.
- Members are not to enter into arrangements for which the society may be responsible without committee approval.
- Membership applications will not be accepted until the SFHS Inc. Constitution, Code Of Ethics, and Code Of Conduct has been agreed to in writing.
- Members failing to abide by the codes will receive notice in writing from the Committee, and after three such communications will have their membership cancelled.

I / we apply for membership of the Shoalhaven Family History Society Inc.

I / we have read and understand the Privacy Statement.

I / we have read and agree to abide and be bound by the Code of Ethics and Code of Conduct

I / we agree to be bound by the Constitution of the Shoalhaven Family History Society Inc., both current and if altered/amended in the future.

Signature: Date:

Signature: Date:

OFFICE USE ONLY

Cash \$...... EFT\$...... Cheque..... Time Traveller
Given.....

Receipt No: Date: issued
by.....

Membership No: New Members Welcome Pack issued:
Date.....