Working document Timeline for v2 of Content Usable

Content useable, testing process, research module and issue papers
Draft 3, jan 2024 📄 **Timeline for v2 of Content Usable** λfor old version

This document is the schedule for 2024 and 2025 for COGA. It contains:

- Our **Overall aim** /r schedule and plan, and
- Details for the first (current phase, to include **Phase 1 Subgroups, measurable goals (KPIs) and sprints**

Notes and terms

- We have work within our limits of what we can do.
- **KPI s** are key performance indicators and are measurable goals
- This does not include working / helping with AG, APAsilver, or other groups.
- An **Editors draft i**s an early internal publication. **Working drafts** we can show people outside the W3C for feedback. A **W3C note** is an official publication.

Overall Aim

- 📝Our overall aim is to update [Making Content Usable for People with Cognitive and Learning Disabilities](#) .
- 📕📚 The secondary aim is to update our key research papers (📕Issue papers and 📚 user research module) . See
  📄 Research plan draft outline

Plan Summary

Current achievements: So far we have user research, mental health literary review and analysis, research plan, structure plan.

Phase 1: July 2024 DONE

📝 [**Making Content Usable for People with Cognitive and Learning Disabilities version 2**](#) **.** editors draft for user testing

To include:
- the new structure and
- 1 filled out objective with:
  - Place holders for testing
  - Placeholders for internationalization (such as editors notes)
  - Editors not saying were weill put an image

📕 **Issues papers editors draft (internal draft)**

To include:
- New module structure
- 2 draft papers for review

Phase 2: August 2025

📝[**Making Content Usable for People with Cognitive and Learning Disabilities version 2**](#) **.**

editors draft 2 for internal review
- the new structure and
- Most of changes from the mental health literary review and analysis
- Editors note and maybe some content for internationalization
- Editors note saying were we will put an image for objectives
- Wishlist - Place holders for testing

📕**Issues Papers Working Draft**
- Feedback on structure
- 4-5 papers for review (not triggers)

📚 Work will include literary reviews needed for next phase

Phase 3:

📝**Making Content Usable for People with Cognitive and Learning Disabilities version 2** .

WD

- include:
  - Internationalisation
  - New issue papers
  - Updated issue papers
  - Some Images for objectives
  - Wishlist testing for objectives completed
  - 1st editorial review

📚User research Editors draft

2025 Integrate feedback and publish

- **Add testing , images etc**
- 📝 Updates from Short literary review for updates in 2024, and other feedback into Making Content Usable V2
- 📕📚 Publish working drafts for issue papers and user research
- 📝 Publish Making Content Usable as a W3C note.
- 📕June -Publish issue papers update as W3C Note
- 📚December 2025 or early 2026 - publish user research update

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Old Schedule

OLD Phase 1: Jan - April 2024

📝**1st editors draft (internal draft) for** [**Making Content Usable for People with Cognitive and Learning Disabilities version 2**](#) **.**

To include:

- the new structure and
- changes from the mental health literary review and analysis
- Placeholders for internationalization (such as editors notes)
- Place holders for testing
- Editors not saying were weill put an image for objectives and why it is delayed

📕📚 Work will include **literary reviews needed for next phase to update the user research and issue papers.**

OLD Phase 2 : May- August 2024

- 📕**Issues papers editors draft (internal draft)**
- 📝**Working draft for** [**Making Content Usable for People with Cognitive and Learning Disabilities version 2**](#) **. We may send this out for feedback. T**o include:
    - Internationalisation
    - New issue papers
    - Updated issue papers
    - Images for objectives
    - Some testing for objectives completed
    - 1st editorial review

📚 Work will include literary reviews needed for next phase

OLD Phase 3 : August - December 2024 (ready to disseminate beginning of 2025)

- 📕Issues papers 1st working draft
- 📚User research Editors draft
- Editorial review
- 📝 **Wide review working draf**t for [Making Content Usable for People with Cognitive and Learning Disabilities version 2](#) . We will send this out to the community for wide review and feedback

📕📚 Work will include literary reviews needed for next phase

2025 Integrate feedback and publish

- Updates from Short literary review for updates in 2024, and other feedback into [Making Content Usable](#) V2.
- 📝 March - Publish [Making Content Usable](#) as a W3C note.
- 📕📚 Publish working drafts for issue papers and user research
- 📕June -Publish issue papers update as W3C Note
- 📚December 2025 or early 2026 - publish user research update

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Phase 1 (Jan - May 2024): Details for subgroups with measurable goals (KPIs) and sprints

Note we will make this level of detail for the second phase closer to the time.

Group	Goals - KPI s for Jan - April 2024	Current sprints	Future sprints	Key links
Structure and outline				

Group	Goals - KPI s for Jan - April 2024	Current sprints	Future sprints	Key links
[Structure Review For Content Useable](#) **Lead: Rain (leader)** ,kiki, Shawn (async), Jennie, Justine, John, Julie, Lisa	Editor's draft with the new structure with agreement from main group and community	By end of Jan 2024: • design comps are completed so that they can be reviewed and commented on by the TF By mid-Feb 2024: • change options are agreed upon and documented in a COGA TF working space . See 📄 Structur… for more details	Feb/March 2024: • Review with community • Integrate community feedback • Get consensus with the larger COGA TF on the new design April 2024: • Produce any remaining design artifacts needed for implementation • Determine what changes need to be made to the content based on what we learn, and create a content editing and creation plan • Document (with justification) the "design exceptions" to the W3C style guide that we'll be asking W3C to approve for our note and share with W3C staff for	• [Determine t](#) • [Meeting notes](#) • [Data collection plan](#) • [Survey:](#) **https://forms.gle/J4gJ2timJwwxS4Jc7** [(deprecated now that we have the survey)](#) [Survey draft](#) **Additional content:** 🟨 Making Content U… 📄 COGA document s… 📄 Analysis - Card So… 📄 Suggestions for th… [Lisa's TOC mock up](#) 🟩 COGA Patterns Ca… 📄 COGA - Content …

Group	Goals - KPI s for Jan - April 2024	Current sprints	Future sprints	Key links
			discussion ● Summary of why we are doing the changes	
Images Lead: Rain	1 good example for each objective 1 bad example for each objective	Pending structure outline accepted by coga and the wording for the objectives is clear, and agreed		
Test Plan and Strategy	Stage 2 **KPI measurable goals**: 1. Initial exploratory draft created, feedback requested from some stakeholders (EG silver, rules WG) 2. Plan to get to working draft			Subfolder in the Google Drive More traditional testing possibilities (document being drafted as ideas) Testing Subgroup notes inutes 1 notes and plan 🟩 Patterns https://docs.google.com/document/d/1Ots14HTCvpQj63xYVKzOVkulf6o75dWEthu6WI9Vtj8/edit# **Done** Table of content suggestions gathered
Research and research integration				
General Research Main coga group.	1. Literary review and Materials gathered in preparation to create drafts of updated	Literary reviews for issie papers to be updated identify	Update for issue papers With mental health new tech and new	📄 Research plan draft… 🟩 COGA 2 Literature … 📄 Analysis of Co…

Group	Goals - KPI s for Jan - April 2024	Current sprints	Future sprints	Key links
Headed by Lisa	issue papers 2. Documented suggestions, userneeds or patterns for Content Usable based on the above 3. Identify new paper needed? 3. Agree on citations for not yet published content	papers for review for user research Start user research literature reviews (30+ papers by April 2024) Agree on the structures of issue papers and modules (by end feb 2024)	research) Analysis for userneeds or patterns or other changes to content mental health reviewed subgroup for new issues usable	[Meeting notes 12-coga-minutes](#) Draft survey https://docs.google.com/forms/d/1 Very interesting results [docs.google.com/forms/d/1-VdpaYq0qLk0bZYryimWb-VL_tlklX-D1Uvtd2btzrw/edit#responses](#) Finished survey https://docs.google.com/ Sending it out ⊞ COGA TF Survey o…
Internationalization Leads: Julie, John R	Identify issues with for making content useable and review internalitionalizations github issues Draft solutions for making content useable share proposed solutions with coga and the Internationalization group Get feedback from			

Group	Goals - KPI s for Jan - April 2024	Current sprints	Future sprints	Key links
	international community			
Mental health Leads : Rashmi and Lisa	Confirm analisis and Literary review is complete Patterns, user needs and persona from review are included in new editors draft Drafts of new issue papers (2-3) Draft of updated issue papers (1) Decide if we need new user stories and persona Draft patterns ,user stories,	Confirm analisis and Literary review is complete Plans for patterns is decided Editors draft 1 issue paper and 1 updated paper	Draft patterns, user needs and issue papers Identify topics sub topics that need more research review ?? If yes - review more papers Additional review ?? Mature draft of issue papers research modules update Draft persona and scenario	[Form for adding new reserch] [Mental Health Research Tracking] Sign up to review a document here!!! [Analysis page] 📄 Issue Paper: Per… 📄 Issue Paper: Per… [Sensitivities for this work]
Other				
Community Leads: Kiki and Rain	**Mid way** **KPI:** we receive feedback from	Gather feedback form the coga community		📗 COGA Usability Fe… 📄 Suggestions for th…

Group	Goals - KPI s for Jan - April 2024	Current sprints	Future sprints	Key links
	at least 3 (ideally 5) community groups that can be incorporated into content usable	Finding the method for broader feedback.		
Github issues Lead: Eric	All github issues are addressed	tagged github issues,		
Going though suggestions from in the group				📄 Suggestions for th…
Sorting out how we make changes in branches				

Older schedule

See   📄 **Timeline for v2 of Content Usable** ⟩ **for old version**