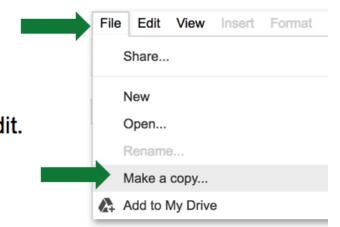


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SIMPLE PROJECT TASK LIST TEMPLATE EXAMPLE \triangle

Template begins on page 2.



SIMPLE PROJECT TASK LIST TEMPLATE EXAMPLE

				PROJECTS			DELIVERABLE(S)		COST / HOURS		
AT RISK	STATUS	PRIORITY	DEADLINE	TASK	DESCRIPTION	ASSIGNED TO	DELIVERABLE	% DONE	FIXED COST	estimated Hours	ACTUAL HOURS
			MM/DD/YY	PROJECT NAME							
No	Complete	High	MM/DD/YY	Task 1	Task description	Bert D.		100%	\$550.00	5	4
No	In Progress	High	MM/DD/YY	Task 2	Task description	Verda L.		80%	\$450.00	3	3
Yes	Overdue	High	MM/DD/YY	Task 3	Task description	Jamal C.		30%	\$325.00	4	6
	Not Started	Medium		Task 4				0%	\$	3	3
	On Hold	Low		Task 5				10%	\$	2	2
				PROJECT NAME							
	Needs Review			Task 1							
	Approved			Task 2							
				Task 3							
				Task 4							
				PROJECT NAME							
				Task 1							
				Task 2							
				Task 3							
				Task 4							
				Task 5							

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