



TENNESSEE STATE ASSOCIATION

2025 State Leadership Conference

Conference Guide

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Message from the State President

Hello Tennessee FCCLA!

On behalf of our Tennessee FCCLA State Executive Council and staff, we are absolutely ecstatic about the 2025 State Leadership Conference held in the scenic city of Chattanooga! We have been hard at work curating the perfect conference experience full of growth, exciting opportunities, and networking with the best leaders the Volunteer State has to offer!

As you go through this conference, remember to risk boldly, have confidence in your abilities, and, most importantly, make the most of it!

We know you will have a thrilling time as Tennessee FCCLA Dares to Dream!

I am counting down the days until I can see each of you at this year's conference!

-Logan West, Tennessee FCCLA State President



Message from the Tennessee FCCLA Staff

Hello Tennessee FCCLA Members!

Welcome to the 2025 Tennessee FCCLA State Leadership Conference! FCCLA serves as a platform for Career and Technical Education (CTE) students to showcase their knowledge and skills while developing leadership, collaboration, and career readiness. This year, we embrace the theme *Dare to Dream* as we gather to explore limitless opportunities and celebrate our potential.

Our State Officer and Conference Management teams have worked tirelessly to create an event filled with engaging competitive events, impactful workshops, and chances to connect with fellow members from across the state.

Thank you to our dedicated advisers for your unwavering support in guiding and encouraging students to pursue their dreams. To our student members, your passion and commitment to excellence define Tennessee FCCLA. A special welcome to our first-time attendees – we're thrilled to have you join this inspiring journey.

Throughout this conference, we encourage you to dream big, step outside your comfort zone, and embrace the tools and inspiration to make those dreams a reality. Let's make this an unforgettable event as we celebrate the power of FCCLA to shape your future!

General Conference Information

Tennessee FCCLA is a Career and Technical Student Organization (CTSO) for students studying in the Family and Consumer Sciences pathway. Tennessee FCCLA hosts an annual State Leadership Conference (SLC) for all of our members across the Volunteer State. This conference brings together student members with industry, postsecondary, and community leaders in a showcase that recognizes career readiness skills and leadership development. This conference includes competitions, leadership training, social events, and a recognition ceremony.

DATES

Wednesday, April 2, 2025 - Friday, April 4, 2025

LOCATIONS

Chattanooga Convention Center, 1 Carter St, Chattanooga, TN 37402

THEME

Dare to Dream



Important Dates and Deadlines

Please note that the dates and deadlines below are tentative and subject to change.

If changes are made, they will be **highlighted** and announced to Chapter Advisers.

Date	Item
Dec 31, 2024	State Officer Candidate Application Due
Feb 10, 2025	Registration Opens at 8 a.m. CT
Feb 14, 2025	Registration Closes at 5 p.m. CT
Feb 17, 2025	Housing Opens at 8 a.m. CT
Feb 21, 2025	Housing Closes at 5 p.m. CT
Mar 1, 2025	Online submissions, Recognition Events, and Academic Awards Due
Mar 15, 2025	Payment Deadline
Mar 18, 2025	Chapter Certification Form Due
Apr 1, 2025	Early Registration Begins On-Site
Apr 2, 2025 ...	Registration Begins On-Site

Conference Checklist

Please review with your administrators for any school district or school-specific procedures. Please note this is a recommended timeline. All non-specific FCCLA deadlines can be adjusted to fit your local-level needs.

December 2024	January 2025
☐ Review the entire conference guide. ☐ Share with chapter officers to review. ☐ Advertise the conference to your chapter members. ☐ Submit school district field trip paperwork. ☐ Determine the cost to attend with your chapter, including registration, lodging, meals, transportation, etc. ☐ Set deadlines for registration and payment. ☐ Ensure student competitors are preparing for their competitions.	☐ Set up money collection with your school's bookkeeper. ☐ Submit a purchase order to your school bookkeeper. (*Invoices will have the submission date on them and can't be changed) ☐ Create a conference packet with all conference information and required permission forms. Share with members. ☐ Host a parent meeting to discuss the expectations and responsibilities of students at the conference. ☐ Have competitors share their STAR Event projects and presentations with other FCCLA members.
February 2025	March 2025
☐ Collect payment from student members before the registration deadline. ☐ Register all students, advisers, and guests by Feb. 14. (We recommend registering the first day in case any issues arise) ☐ Register all attendees for hotel rooms by Feb. 21. ☐ After registering your chapter, print off your invoice. Have all attendees verify their information (name, shirt size, competitive event) is correct and initial. ☐ Any changes should immediately be brought to you. This step should be done early in the registration process to allow time for changes. ☐ Secure transportation. ☐ Secure lodging during hotel registration dates. ☐ Have competitors present or demonstrate their skills with other staff members at your school. Give the staff a copy of the rubrics to evaluate students as they compete. This feedback will help students add final touches to their competition before SLC.	☐ Submit all online competitive event submissions, Academic Awards, and Recognition Events. ☐ Mail check to Tennessee FCCLA by March 15. ☐ Ensure all attendees have all required forms, including the CTSO Release Form. ☐ Forms must be with the adviser at all times. ☐ Complete the Chapter Certification form. (Due March 18) ☐ Review the tentative agenda with members. ☐ Create a packing list to ensure all members have appropriate conference attire. ☐ Verify Adviser assignment and review responsibilities of this role at SLC. ☐ Have all attendees know how to find the Conference website page. ☐ Discuss the National Leadership Conference with members so they are prepared if they qualify. ☐ Check-in onsite at the 2025 Tennessee FCCLA State Leadership Conference during registration times.

Best Practices from Veteran Advisers

To ensure a successful and organized experience at the Tennessee FCCLA State Leadership Conference, chapter advisers should take the following steps in preparation. This list shares many best practices. Please adjust as needed and review with your administrators to ensure all plans comply with school and district policies:

1. **Set Clear Expectations**

- Hold a parent meeting before the conference to outline behavioral expectations, logistics, and consequences for misconduct.
- Create and distribute a behavioral contract for students and parents to review and sign, setting high standards for conduct, including consequences such as immediate pick-up for serious violations.

2. **Organize and Prepare Documentation**

- Gather administrator, parent, and emergency contact information for all attendees.
- Use a secure system, such as a Google Drive folder (if district-approved), to store all release forms and create a detailed spreadsheet with attendee contact information.
- Collect deposits from attendees to secure their commitment, especially if fundraising is ongoing.

3. **Prepare Students for the Conference**

- Schedule and require practice sessions for competitive events or ask students to share updates on their progress.
- Help students plan their individual schedules, ensuring they understand their responsibilities and commitments during the conference.
- Encourage students to attend general sessions, workshops, and activities to maximize their experience.

4. **Plan Adviser Responsibilities**

- Develop and communicate your schedule to attendees, ensuring they know when and where you will be available. All advisers will have an assigned role at the conference for a competitive event or other activity. Students can reach the adviser in case of an emergency at any time.
- Set up a group chat (e.g., GroupMe or Remind) to facilitate quick and efficient communication with students.
- Schedule daily chapter meetings during the conference to check in with attendees, share updates, and address any issues.

5. **Ensure Accessibility and Support**

- Assign chapter officers or student leaders specific responsibilities to help manage tasks and support the group.
- Make sure students know how to reach an adviser at all times during the conference.

Registration

LINK

Link: <https://www.registermychapter.com/FCCLA/TN-State> - Registration opens on **Feb. 10, 2025**

DEADLINE

Registration closes at **5:00 p.m. CT/6:00 p.m. ET on Friday, Feb. 14, 2025.**

ELIGIBILITY

ALL ATTENDEES, including students, advisers, chaperones, guests, and accessibility support staff attending the conference, are REQUIRED to register. All chapters must have a school-approved adult chaperone on-site for the duration of the conference. Only affiliated chapters and members can register for STAR Events at the State Leadership Conference.

COST

Registration Type	Description	Cost
Advisers	Teachers serving as Chapter advisers	\$100
STAR Event Competitors	Student members competing in competitions	\$115
Student Members	Student members NOT competing -Includes Voting Delegates	\$100
Guests	Chaperones, guests, models, or students who are not competing in competitions or serving on the Courtesy Corps	\$100
Accessibility Support Staff	Interpreter, paraprofessional, etc. to provide accommodations -Please reach out to the state adviser for assistance with this registration type	\$0

REGISTRATION INCLUDES

- Admittance to the Chattanooga Convention Center and other conference venues
- Competition participation
- Conference t-shirt and pin



INFORMATION NEEDED TO REGISTER

- DLG Login Information
- Attendee Type, Email Address, and T-Shirt Size
 - We encourage students to supply a **personal email address** instead of a school email address because some districts have tight security restrictions on incoming emails, which can prevent students from receiving important information from us.
- STAR Event Selections for Student Participants
 - **Each chapter may have only one entry per event level unless otherwise specified.**
 - **Students may only compete in one event.**

Payment

DEADLINE

All payments must be **received by March 15, 2025**.

INVOICE

Upon registration submission, you will receive an email confirmation that will serve as an invoice.

PAYING BY CHECK

Please make checks out to **Tennessee FCCLA** and include a copy of the registration invoice with your check.

Remit to:

Tennessee FCCLA (Attn: Bailey Ford)
Andrew Johnson Tower, 9th Floor
710 James Robertson Pkwy
Nashville, TN 37243

PAYING BY CREDIT CARD

Please contact us at finance@tnctsos.org to pay by credit card. Processing fees will be added to your total payment amount.

POLICIES

- **By registering, you agree to all conference policies and guidelines outlined in this Conference Guide**
- **No late registrations will be accepted**
- **No registration refunds will be granted after the registration deadline for those who do not attend**
- **Only paid registrants may participate in conference events**

Required Forms

- [Multiple Release Form](#)
 - Must be completed by ALL attendees
 - Copies are to be kept with the Chapter adviser at all times
- [Chapter Certification Form](#) **(New Process!)**
 - Signed by the Chapter adviser and a school administrator
 - Must be fully completed by **March 14, 2025**
 - After you fill in the form, click *Send Email to School Administrator for Signature*. The system will automatically send an email within a few minutes to your school administrator using the email you provided. **Please verbally inform your administrator that they will receive an email and ask them to complete the form.** After your school administrator signs the form, you will receive an email with a completed copy of the Chapter Certification Form. The completed form is also automatically submitted to Tennessee FCCLA, so you do not need to send or submit the form in another place.

Dress Code

All conference attendees must be registered for the conference and comply with the following dress code policy. All registrants must wear official conference identification name badges at all times.

Occasion	Appropriate Attire
MEMBERS All Sessions, Workshops, Exhibitors	• FCCLA red blazer (highly recommended but NOT mandatory) • Professional white or black shirt • Neckwear options can include neckwear from the official emblematic supplier, black or red tie, black or red bow tie, a single strand of pearls, red black, and/or white scarf, or no neckwear • Black bottoms (slacks, skirt, sheath dress) • Shoes (black preferred) *During the STAR Event Recognition Session, Culinary Arts participants can wear their chef's attire.*
CHAPERONES & GUESTS	• Business professional or business casual • Jeans, t-shirts, and athletic wear are NOT acceptable
Competitions	• FCCLA Official Dress unless noted otherwise in competition guidelines
Recognition Session	• Sunday Best Attire • Formal/Semi-Formal Attire
Fun Night Activity	• Jeans and Conference T-Shirt



Lodging

LODGING REQUIREMENT

For safety, security, liability, and cost-efficiency reasons, it is required that all conference attendees stay in the hotel blocks acquired by Tennessee FCCLA for the duration of the conference. Chapters or individuals opting to stay outside of the conference-designated hotel block will incur an additional non-conference hotel participant fee of \$50 per registrant to cover lodging administrative costs. Chapters not adhering to these guidelines by either not staying within the approved conference hotel block or neglecting to add the non-hotel registration fee at registration will be removed from all conference activities, including competitions.

RESERVATIONS

The housing platform will open on **Feb. 17 at 8:00 a.m. CT/ 9:00 a.m. ET** and close on **Feb. 21 at 5:00 p.m. CT/6 p.m. ET**.

[Click here to make a reservation](#). A credit card guarantee is required to confirm your reservation. All reservations must be completed via the portal and not via email.

The Rooming Management Company must receive any cancellations of nights or rooms by **March 8**. **Beginning March 8, all cancellations will be charged to the credit card on file for the full stay.**

HOTEL VENUES

Room rates currently range from **\$179-\$199** (plus [applicable taxes](#)). Because hotel selection is not guaranteed, it is recommended that each chapter submit **\$199** for district/school paperwork to ensure costs are covered at the highest rate. Once hotels are confirmed by the Rooming Management Company, chapters can update district paperwork.

- The Read House
- DoubleTree
- Additional hotels are coming soon!

HOTEL PAYMENT

Hotel payments are due directly to each hotel. After receiving your chapter's assigned hotel from Key Bookings, advisers can contact the hotel for information regarding requirements for pre-payment and tax exemption.

Food

Meals will not be provided by Tennessee FCCLA and should be planned by individual chapters.

OUTSIDE FOOD

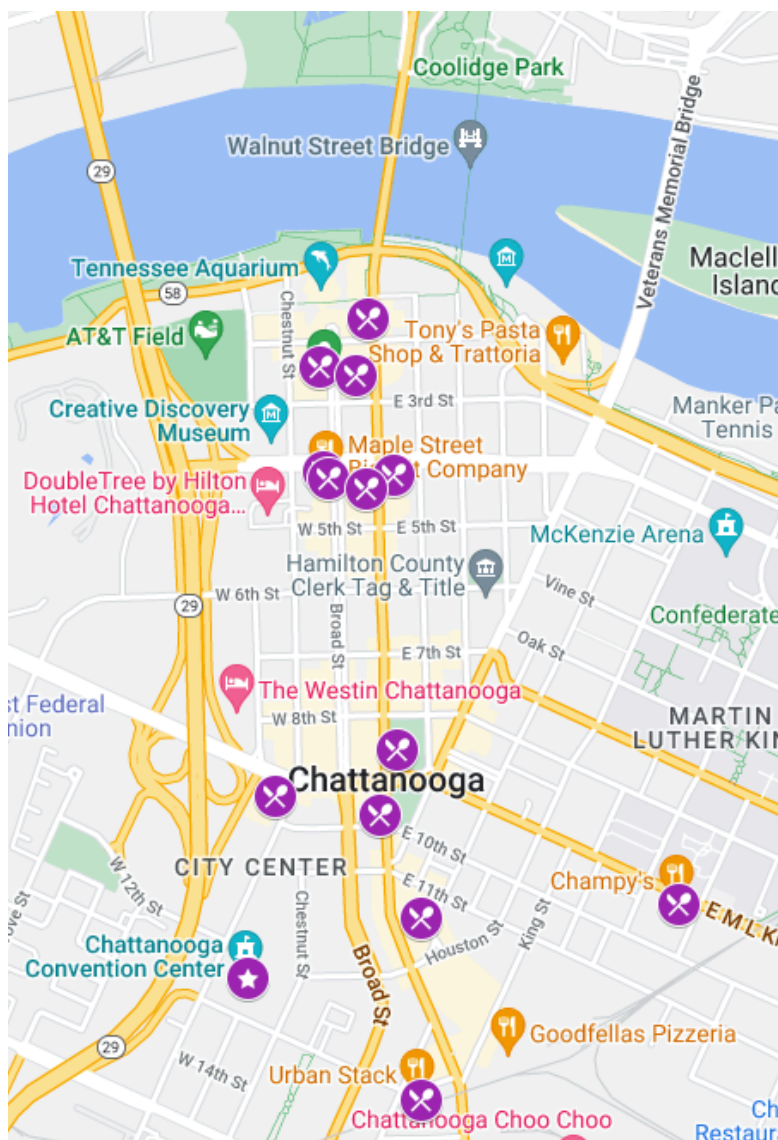
Outside food is NOT permitted in any public areas or meeting spaces at the Chattanooga Convention Center. Consuming outside food in public places or meeting spaces at the Chattanooga Convention Center will incur fees and fines. Thank you for respecting this policy.

OPTIONS

- The Chattanooga Convention Center will provide some cash sale items in the lobby
- Mini fridges are available in most hotel rooms, as well as microwaves in many hotel lobbies.
- There is also a wide variety of food options within walking distance of the Chattanooga Convention Center.
 - [Check Out Google Maps](#)
 - [Check Out Visit Chattanooga](#)

OUR FAVORITES INCLUDE

- Puckett's Grocery & Restaurant
- Maple Street Biscuit Company
- Champy's World Famous Fried Chicken
- Mellow Mushroom
- Tupelo Honey
- Urban Stack
- Community Pie
- Jimmy John's
- Five Guys
- Panera Bread
- Chili's
- Big River Grille



Conference Schedule

Please note the schedule is tentative and subject to change.

TUESDAY, APRIL 1, 2025

5:00 p.m. - 7:00 p.m. ET	Early Registration
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WEDNESDAY, APRIL 2, 2025

2:00 p.m. - 4:00 p.m. ET	State Officer Candidate Interviews and Workshop
2:00 p.m. - 4:00 p.m. ET	Conference Registration
6:00 p.m. - 6:30 p.m. ET	Mandatory Adviser Meeting
6:00 p.m. - 6:30 p.m. ET	State Officer Meet and Greet
6:30 p.m. ET	Opening Session Doors Open
7:00 p.m. - 8:30 p.m. ET	Opening Session
8:30 p.m. - 9:30 p.m. ET	Candidate Forum Session
11:00 p.m. ET	Curfew

THURSDAY, APRIL 3, 2025

7:00 a.m. - 8:30 a.m. ET	Lead Consultant and Evaluator Breakfast
9:00 a.m. - 2:30 p.m. ET	State Officer Candidate Board Displays
9:00 a.m. - 2:30 p.m. ET	FCCLA Leadership Lab
9:00 a.m. ET	STAR Events Begin (By Appointment)
10:00 a.m. - 2:00 p.m. ET	Pathways to Possibilities Expo
11:00 a.m. - 1:00 p.m. ET	State Officer Candidates at Board Display
3:00 p.m. - 4:00 p.m. ET	Business Session
4:00 p.m. - 6:30 p.m. ET	Dinner with Chapter (On your own)
6:30 p.m. - 8:00 p.m. ET	Recognition Session *There will not be a banquet dinner this year
8:30 p.m. - 11:00 p.m. ET	Fun Night Activity
12:00 a.m. ET	Curfew

FRIDAY, APRIL 4, 2025

9:00 a.m. ET	Awards/Closing/Installation Session
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Workshop Sessions

EXECUTIVE COUNCIL WORKSHOPS

The Tennessee FCCLA State Executive Council has worked hard to offer professional and personal development workshops for FCCLA members! We encourage you to attend these workshops as your schedule allows but know that they will be engaging sessions you will not want to miss!

Escape Room

Students will be challenged throughout the interactive workshop with FCCLA knowledge and trivia questions to help them “escape.” In teams, members will solve puzzles and work through hands-on activities to strengthen communication, leadership, and teamwork skills.

College-Prep

Members will gain insight into what it looks like to navigate the path to higher education. Officers will share knowledge about resume-building experiences, looking for the right college, and post-secondary options!

ADDITIONAL WORKSHOPS

Tennessee FCCLA alumni, our keynote speaker, and exhibitors will also present various other workshops!



STAR Events

Below is a list of STAR Events we are offering at the 2025 Tennessee FCCLA State Leadership Conference, along with online competitions that are available at the 2025 National Leadership Conference **only**.

For each STAR Event, each chapter can submit one entry (one competitor or one team) per level unless otherwise noted on the chart below. *Please note events with additional eligibility (per eligible level) are listed below.*

STAR Event Updates

- To view National STAR Event Guideline updates and other information regarding STAR Events, visit the [STAR Event Resources page!](#)
- Culinary Arts and Baking & Pastry events will be hosted at the Kitchen, Inc. To accommodate the space and ensure a smoother competition flow, the **Culinary and Baking competitions will take place over one day:**
 -  **Monday, March 31.** Current updates for these events can be [found here](#)

Individual STAR Event	
Baking & Pastry (Each chapter can submit three contestants)	Leadership
Career Investigation	Personal Finance
Culinary Arts (Each chapter can submit three contestants)	Say Yes to FCS Education (Each chapter can submit two contestants)
Early Childhood Education (Each chapter can submit two contestants)	Teach or Train
Fashion Construction	Teaching Strategies (Each chapter can submit two contestants)
Job Interview	

Team STAR Events	
Parliamentary Procedure	

Individual and/or Team STAR Event	
Chapter in Review Display	Interior Design
Chapter in Review Portfolio	Interpersonal Communications (Each chapter can submit two contestants)
Chapter Service Project Display	National Programs in Action
Chapter Service Project Portfolio	Nutrition and Wellness (Each chapter can submit two contestants)
Entrepreneurship	Professional Presentation
Event Management	Promote and Publicize FCCLA
Fashion Design	Public Policy Advocate
Focus on Children	Repurpose and Redesign
Food Innovations	Sports Nutrition
Hospitality, Tourism, and Recreation	Sustainability Challenge

National Leadership Conference ONLY Online STAR Events

Digital Stories for Change	Instructional Video Design (Individual or Team)
FCCLA Chapter Website (Individual or Team)	RED Talks on Education (Individual)

Awards and Recognition

Tennessee FCCLA is truly blessed with incredible members and advisers, and we couldn't be more thankful! To show our appreciation, various adviser and member awards will be awarded during the State Leadership Conference.

Below is a list of the awards that will be given out:

Adviser Awards:

- **Spirit of Advising:** This award is given to recognize a chapter adviser who is constantly faithful, often working quietly behind the scenes to ensure the success of his or her students.
- **Administrator of the Year:** This award recognizes an exceptional school administrator who encourages FCCLA chapters and helps students take advantage of the opportunities offered. They give outstanding support to the organization on the local, state, and national levels.
- **Honorary Membership Award:** This award recognizes an individual whose professional responsibilities are not directly related to the organization but who has made outstanding contributions and continually serves FCCLA.
- **Distinguished Service Award:** This award recognizes outstanding contributions and continuing service by individuals whose primary responsibilities are directly related to the Family, Career, and Community Leaders of America programs. One individual from the three grand regions of Tennessee is selected.
- **Lifetouch Exemplary Leader Award:** The Lifetouch Exemplary Leader Award recognizes an outstanding FCCLA adviser who exemplifies professionalism and character both personally and through their efforts in the state association
- **ROSE Award:** In FCCLA, the red rose symbolizes a desire for beauty in everyday living. ROSE is also an acronym for Recognition Of Service Excellence. The mission of the ROSE Award is to honor an adviser who exemplifies excellent service to FCCLA. Through one-on-one or behind-the-scenes contact, the adviser has a positive influence on students, families, and the community. ROSE award recipients are true goodwill ambassadors for FCCLA.



Member Award:

- **The Ultimate Member:** Hey advisers! Do you have a member that has gone above and beyond this year? If so, we would love to recognize them for their hard work and dedication to FCCLA. You can nominate one member per chapter as a candidate to potentially receive the Ultimate Member Award. This award will be given out at the 2025 State Leadership Conference, so ensure that this student will be present and able to accept this award. Only one member from across the state will receive this award.

Award nomination links for adviser and member awards will be available on Jan. 2, 2025, and can be found on the [Awards and Recognition](#) page of the TennesseeFCCLA website. The deadline for all award submissions will be **March 1, 2025**.

Service Project

At our 2025 State Leadership Conference, Tennessee FCCLA is partnering with the [Chattanooga Diaper Hub](#) to help out a need in the Chattanooga community. The Chattanooga Diaper Hub benefits the community by collecting personal care, feminine hygiene, and baby care items and distributing them to individuals and families in need. After collecting donations, the Diaper Hub partners with various organizations to ensure the supplies are donated to all community members who need them.

As a part of our Service Project, all attendees and chapters are encouraged to bring supplies we will donate to the Chattanooga Diaper Hub. The following items are being accepted:

(Please note that all supplies must be new and unused items unless otherwise noted)

Chattanooga Diaper Hub Needed Supplies		
Diapers (infant & adult)*	Cleansers, Creams, & Ointments	Wipes
Baby Shampoo/Body Wash	Incontinence Pads*	Bed Protection Items
Tampons *	Menstrual Pads *	Menstrual Cups
Soap	Shampoo & Conditioner	Hairbrushes & Combs
Body Wash	Shaving Cream	Razors
Lotion	Vaseline	Deodorant
Toothbrushes	Toothpaste	
Items above with a * next to them indicate that the organization can accept partial, unused, and clean packages of the supplies.		

We cannot wait to see the support that our members show to help out this local cause!

Pathways to Possibilities Expo

We are so excited to be able to offer the *Pathways to Possibilities* Expo at this year's State Leadership Conference!

The Pathways to Possibilities Expo at the State Leadership Conference is an engaging event that showcases opportunities and resources for members interested in human services and leadership. It features booths and exhibits from industry partners, post-secondary institutions, and various organizations, offering attendees a chance to

Tennessee FCCLA State Leadership Conference



explore career pathways and educational programs. The Expo provides hands-on demonstrations, informational materials, and interactive activities that connect members with professionals in FCCLA-related occupational fields. It's also an excellent networking opportunity for students to ask questions, gather insights, and discover resources to support their future goals. The Pathways to Possibilities Expo is an essential part of the conference experience, inspiring members to take the next steps in their journeys.

Questions? Please contact Kallee Cunningham at kallee.cunningham@tennesseefccla.org.

Voting Delegates

Each local chapter shall be entitled to two (2) delegates at the State Leadership Conference. These delegates must be active members of the local chapter. Delegates are required to attend the following:

- Candidate Forum Session on **Wednesday, April 2, at 8:30 p.m. ET**
- Business Session on **Thursday, April 3 at 3:00 p.m. ET**

Delegates are encouraged to take advantage of the Candidate Board Display Networking Opportunity on Thursday, April 2, from 11:00 a.m. - 1:00 p.m. ET.

The role of a voting delegate at the FCCLA State Leadership Conference is a critical responsibility that ensures fair and representative decision-making within the organization. Voting delegates:

Duties of a Voting Delegate:

- **Represent Their Chapter**
 - Act as the voice of their FCCLA chapter, casting votes on behalf of their peers during the business sessions of the conference.
- **Participate in Elections**
 - Vote for state officers who will serve as the student leaders for the upcoming year.
- **Engage in Organizational Decisions**
 - Review and vote on proposed changes to bylaws, resolutions, or other significant matters presented during the conference.

Upon registration check-in, each chapter will receive the appropriate number of Voting Delegate ribbons. Please check the conference and competition schedule before assigning your Voting Delegates to ensure they can attend the sessions required.

To be allowed to sit in the designated Voting Delegate sections, students must have the Voting Delegate ribbon clearly displayed on their name tag.



Questions? Please contact Tennessee FCCLA Leadership Support Specialist Kallee Cunningham at kallee.cunningham@tennesseefccla.org.

National Leadership Conference



2025 FCCLA National Leadership Conference

Orlando, Florida

WEBSITE

<https://fcclainc.org/attend/national-leadership-conference>

DATES

Saturday, July 5, 2025 to Wednesday, July 9, 2025

LOCATION

Orange County Convention Center

9800 International Drive, Orlando, FL 32819

NATIONAL QUALIFIERS

First and second-place medalists in each competition at the Tennessee FCCLA State Leadership Conference qualify to represent Tennessee at the National Leadership Conference. (*Exceptions to this include the following events where the top three winners will advance to NLC: Baking & Pastry, Culinary, Job Interview, Leadership, Say Yes to FCS Education, Sustainability Challenge, and Teach or Train.*)

The **Intent to Compete Form** (Coming Soon!) must be submitted by the deadlines below for 1st-2nd place (+3rd place in specific events) winners from the 2025 SLC to indicate whether they plan to compete at the National Leadership Conference. Advisers of winners must complete this form to confirm or decline their spot. Failure to fill out the form by the posted deadline will forfeit the opportunity to compete at NLC.

Additionally, a Google spreadsheet (link coming soon!) has been set up to track updates on who has confirmed or declined their intent to compete. This spreadsheet will be regularly highlighted to keep all stakeholders informed. As spots become available, the deadlines below must be met. Please ensure the form is completed by the **deadlines below** to finalize participation.



NATIONAL QUALIFIERS DEADLINES

Date	Item
TBD	National FCCLA Scholarship Applications are due
Apr 4, 2025	State Leadership Conference Winners Announced
Apr 4, 2025 - Apr 18, 2025	1st & 2nd place (+3rd place in Baking & Pastry, Culinary, Job Interview, Leadership, Say Yes to FCS Education, Sustainability Challenge, Teach or Train ONLY) SLC winners must submit Intent to Compete at NLC Form *Failure to confirm by deadline will forfeit their opportunity to compete at NLC
Apr 21, 2025 - Apr 23, 2025	3rd place SLC winners (if eligible) must submit Intent to Compete at NLC Form *Failure to confirm by deadline will forfeit their opportunity to compete at NLC
Apr 24, 2025 - Apr 25, 2025	4th place SLC winners (if eligible) must submit Intent to Compete at NLC Form *Failure to confirm by deadline will forfeit their opportunity to compete at NLC
TBD	NLC Deadlines • NLC Conference Registration is due for all attendees • Dates will be shared here after National FCCLA posts updates
Jul 5, 2025 - Jul 9, 2025	2025 FCCLA National Leadership Conference Orange County Convention Center, Orlando, FL

Frequently Asked Questions

This list will be updated regularly with frequently asked questions regarding the 2025 Tennessee FCCLA State Leadership Conference.

Q: Who can I contact with questions?

General Conference Questions	Christina Isong, Director of CTSOs Christina.Isong@tn.gov
STAR Event Questions	Christina Isong, Director of CTSOs Christina.Isong@tn.gov
Conference Registration Portal	Christina Isong, Director of CTSOs Christina.Isong@tn.gov
State Officer and State Officer Candidate Questions	Kallee Cunningham, Leadership Support Specialist Kallee.Cunningham@tennesseefccla.org
General Tennessee FCCLA Questions	Tennessee.FCCLA@tn.gov
Payment Questions	finance@tnctsos.org
Tennessee FCCLA	Christina Isong, Director of Tennessee CTSOs Christina.Isong@tn.gov

Q: What does the registration fee cover?

In order to provide a well-organized and comprehensive conference, we must charge a registration fee. Hosting an in-person conference costs us about \$200,000 to put on. Conference costs include, but are not limited to, meeting spaces, A/V, conference management system, competition supplies, awards, merchandise, judges gifts, conference staff lodging, and food and beverage for conference staff and volunteer judges. If you have any ideas on how to offset the cost of the State Leadership Conference, please contact Tennessee.FCCLA@tn.gov.

Q: Do I need to book a room within the conference hotel block, or can I make my own reservations?

Conference attendees must stay in the hotel blocks acquired by Tennessee FCCLA for the duration of the conference. Chapters or individuals opting to stay outside of the conference-designated hotel block will incur an additional non-conference hotel participant fee of \$50 per registrant to cover lodging administrative costs. Chapters not adhering to these guidelines by either not staying within the approved conference hotel block or neglecting to add the non-hotel registration fee at registration will be removed from all conference activities, including competitions.

Q: I need to create a PO to pay for lodging. Can you please provide me with the exact lodging costs?

Room rates *currently* range from **\$179-199** plus tax per night, depending on the venue. Estimated Total sales tax is 9.25% [7% State / 2.25% County]. Total occupancy tax is 8% [4% County – lodging tax / 4% City – lodging tax]. The room rates vary per hotel and within a hotel, so an exact price is not available until you make a reservation and your exact hotel is confirmed. The housing link will open on **March 4** and close on **March 8**. If you want to create a PO prior to making the reservation, you or your bookkeeper will have to work directly with the hotel if that PO amount exceeds or does not match the amount you are committed to.

Q: Registration requires a student email address. Should I use their school or personal email address?

We highly recommend using personal email addresses, as many school districts block emails from out-of-district email addresses. Communication about conference happenings and competitions will be made through either an @tn.gov, @tennesseefccla.org, or @gmail.com email address. In the past, some chapter advisers have used their email addresses for each student; however, we would use caution with that option because that would put a lot of work on the adviser to forward information as it comes. If you do not want to use personal email addresses and cannot receive outside-of-district emails, we recommend working with your IT department to put @tn.gov and @gmail.com on your district's safe senders list.

Q: I would like to be more involved with the State Leadership Conference. What can I do to help?

If you are interested in assisting with the State Leadership Conference, please contact Tennessee.FCCLA@tn.gov.