

**Portland Writing Center**  
Consultant Application

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Address:  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

GFU Program & Anticipated Graduation Date:  
\_\_\_\_\_

Current Grade Point Average: \_\_\_\_\_

As a writing consultant, you may be asked to provide guidance in other areas in which you have been a successful student or have professional experience. Please list subjects for which you could provide tutoring (for example, APA formatting, systematic theology, adolescent development, Turabian formatting, project management, health care administration, etc.).

Please list your last two places of employment. List in order of most recent experience.

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Job Title and Duties: \_\_\_\_\_

\_\_\_\_\_

Employer: \_\_\_\_\_ Supervisor: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Job Title and Duties: \_\_\_\_\_

\_\_\_\_\_

Please list three people who are familiar with your academic performance and your relationship with peers. At least one reference should be a current George Fox University faculty member. Request that two of these individuals write letters of recommendation for you and ask that they send the letters to Heather Harney, [hharney@georgefox.edu](mailto:hharney@georgefox.edu).

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

On a separate page, please write a short essay (no more than 1,000 words) explaining why you want to work in the Portland Writing Center, and what abilities and experiences you have that make you a good candidate for the Center's work. Your essay should be double-spaced, 12-point Times New Roman, and in a standard essay format. In addition to helping us learn more about you, this also gives us a chance to see a sample of your writing.

**Applications should be submitted to Heather Harney, Portland Writing Center Director, [hharney@georgefox.edu](mailto:hharney@georgefox.edu).**