

Timpanogos Academy School Board Meeting
Thursday Oct 6th, 2022 7:00pm
Timpanogos Academy Elementary
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PRESENT:

At 7:00pm, Board members Kim Seager, Minta Valentine, Rachel Thacker, Paul Johnson, and Jennie Bruce are in attendance. This constitutes a full quorum. Principal Errol Porter and Board Secretary Frank Anderson are also in attendance.

Board members Amy Tressler and Phil Cardon are excused.

1 - Agenda Approval

Kim Seager made a motion to approve the agenda. The motion was seconded by Jennie Bruce and passed unanimously.

2 – Review of Last Meeting’s Business/ Approval of Minutes/Confirm Next Board Meeting

Jennie Bruce made a motion to approve the September 2022 board minutes as amended. The motion was seconded by Rachel Thacker and passed unanimously.

The Board confirmed that the next Board meeting will be on November 10th, 2022 at 7:00pm.

3 – Public Input

None at this time.

4 – PTO Report – Julie Bellon

Mrs. Bellon reported on numerous items:

- a) Activities: The “Kindness Jars” for the school’s 20th anniversary were collected from classrooms, and resulted in 1,222 reorded acts of kindness. The PTO will now be sponsoring the “Operation Gratitude” activity in October where students will be given an opportunity to write a letter or draw a picture to be sent to active duty service members.
- b) News: This year’s Red Ribbon Week is coming up at the end of the month, and will include a presentation for students from the author of “Hooked on Books, Not Drugs”. In addition, the upcoming “Battle of the Books” will now have a Panda Express Reading program tied into it, and next month’s “Turkey Trot” will benefit from a significant donation from Winco.
- c) Completed Events: The school carnival and silent auction on Friday September 23rd went very well and had great volunteer turn out with 104 volunteers. The Carnival netted over \$13,700 which will be applied to a new sound system for the school’s West Gym. Several Board members expressed appreciation to Mrs. Bellon.
- d) The PTO’s aerial drone picture for the school’s 20th Anniversary was completed and looks great. Everyone is pleased with how it tuned out.

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5 – Budget Update – Karyl Montgomery

Mrs. Montgomery reported on the status of the Budget to date and that revenue and expenses were both in line with expectations and on-track for the year as of September 30th of the current year, which is 25% of the fiscal school year.

6 – Audit Financial Review – Karyl Montgomery

This item was not discussed.

7 – Principal’s Report – Errol Porter

* A) Mr. Porter and Mr. Anderson have been preparing for an upcoming on-line Administrator Training for the LETRS program. Overall, we have found that the content for LETRS is very similar to what the school has already been doing through our Spalding training that we have been doing since the school opened.

* B) USBE Charter Office Policy Review – The school will be getting audited this year by the State to verify compliance with required Policies and make sure that they are all up to date.

* C) UPIPS Special Ed Financial Audit – In addition, our school’s Special Education department will once again be audited this year.

* D) Mr. Porter led a discussion about not taking in any additional 1st through 6th grade students after October 1st of each year, unless enrollment drops below 510. Kindergarten openings would be an exception to this as Kindergarten is easier for incoming students to “catch up” with our standards and later grades are fed by our Kindergarten students each year.

8 – Language Access Plan

Mr. Porter explained that there is a new law that applies to parents of students who are non-English speaking. Mr. Porter will be attending meetings to find out more details, but for now his understanding that translation services would need to be provided by “certified translators” for things like Board Meetings, unexpected walk-ins, parent teacher conferences, etc. Things that are still unknown include what qualifies as “certified” and how many languages would need to be covered, etc.

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9 – Board Position Reports:

- a) **PTO/Curriculum, Jennie Bruce:** None at this time
- b) **Publicity, Minta Valentine:** The Board discussed the pros and cons of deploying additional banners at sites like the PG Rec Center and Maeser Prep.
- c) **Uniforms, Amy Tressler:** None at this time as Mrs. Tressler is not present.
- d) **Risk Management & Facilities, Paul Johnson:** Pricing quote of \$47,570.00 for the new floor in the West Gym had been received from DFS Flooring, along with additional pricing to do the hallways in the East building (\$27,239.00) and the hallways in the West building (\$23,497.00).

After discussion, a motion was made by Rachel Thacker to approve and proceed with replacing the West Gym along with some vestibule pieces, but to hold off on the additional building hallways until a later time. The motion was seconded by Jennie Bruce and passed unanimously.
- e) **CFO, Rachel Thacker:** Mrs. Thacker reported that the school's CD's at UCCU had been transferred to new 22 month CD's at a higher interest rate.
- f) **Human Resources & Website, Phil Cardon:** None at this time as Mr. Cardon is not present.
- g) **Board Chair, Kim Seager:** None at this time

10 – Closed Session

Motion for a closed session was made by Kim Seager. A roll call vote was called for and all present board members individually voted "aye" when asked.

11 - Adjournment:

Kim Seager moved to adjourn without objection.