

Treat Cart Set-up



1. Sent survey out to staff
<https://docs.google.com/a/adams12.org/forms/d/1pOu4c70iJMKNc8UU4Kz7SITcSUmMb37ep7mqjsjICXM/edit>
2. Set up account with office. We started with \$100. Work with your office manager that is in charge of money to do this. The account number type is 19089.
3. Had students decide what to buy by outcome of survey
4. Bought supplies, programmed devices/switches
5. Made cart sign/found cart to use-check with your librarian
6. Role played selling items
7. Worked with students to identify environmental print of items sold
<https://docs.google.com/presentation/d/12SljhkpZ1cyqKF-lvyefe9qtVAhs59bASTqyigt23IA/edit?usp=sharing>
8. Made envelopes for staff

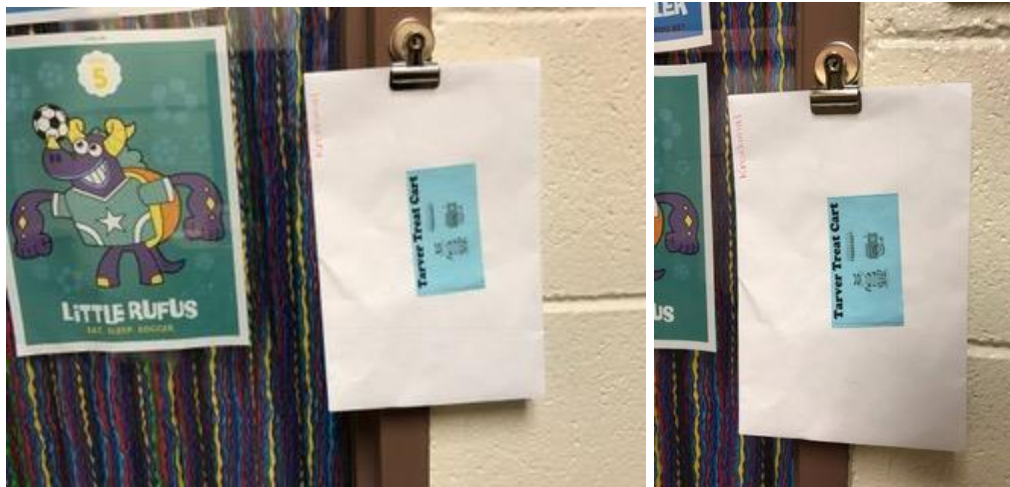


9. Presented to staff at staff meeting on directions also sent out the following email on directions: Example email:
Hi
Classroom teachers received an envelope in your mailboxes for the Snack Cart today. Here is the plan.
 1. We hope to have our first delivery be on next Thursday depending on establishing an account through the district.
 2. On the Wednesday before, I will send out an email of what will be on the cart and the price of each item.
 3. The cart will be coming around from 10:50-11:15 on the last Thursday of each month. If you are at lunch at that time we will stop by the lounge doors to see if you would like to purchase something. If you are in the office we will also stop by there for purchases.

The envelopes are for the teachers that would be teaching during this time and would still like to purchase so we don't interrupt classroom instruction. Here are instructions for the envelope. 1. Look on Wednesday's email to see what will be on the cart/prices. 2. Put your order on a sticky note/piece of paper along with your money in the envelope. 3. Put the envelope with a magnet on your door jam on Thursday. We will then be by to get your order, and we will leave your purchase on your desk along with any change you would need in the envelope. If you would need change the smaller amount of change we would need to make would be greatly appreciated especially during the first couple of months. :)

Let me know if you have any questions. I will be sending an email out next week to let everyone know if we will start next Thursday.

Thanks for your support!



9. The night before I send out an email with the prices and snacks we will be selling the next day.

Example email:

The Treat Cart will be around tomorrow! We have restocked it with new items.
We will be selling tomorrow from 10:40-11:15
Thanks Kim & Denise

Items for Sale

Bottled Water \$.50
Can of Sparkling Ice Water Raspberry or Cherry Limeade \$1.00
Bottled Green Tea \$.75
Starbucks Frappuccino Vanilla Coffee Iced \$2
Chips (Sour Cream Lays, BBQ Lays, Cheetos, Spicy Doritos, Cool Ranch Doritos, Chili Cheese Fritos) \$.50
Smartfood Popcorn White Cheddar \$.50
Snack Factory Pretzels Crisps Original Flavor \$.50
Package of Trident Gum (Spearmint, Blue Mint, Bubble Gum, Watermelon, Tropical Fruit) \$1.00
Candy bars (Full Size: Reese's, Kit Kat, Hershey's Milk Chocolate, Hershey with Almonds, M&M's, Peanut M&M's,) \$1.00
Starburst (Full Size: Regular, Tropical) \$1.00
Skittles Bag (Full Size: Regular, Wild Berry, Tropical) \$1.00

Pop (Bottles: Dr. Pepper, Pepsi, Diet Coke, Coke) \$1.00

Almonds Pack (all Natural, no salt) \$1.00

10. Follow-up activities:

Inventory-graph, work on greater than/less than, create shopping list, make thank yous, match money, identify money, make change, continue to work on environmental print identification, practice ordering/selling



11. Each month this is our plan:

1st Thursday of month-Inventory, graph

2nd Thursday of month-Make list of supplies needed, role play, match money, work on identification of environmental print, teachers buy supplies

3rd Thursday of month-Make thank yous, stock cart

4th Thursday of month-Sell

12. The last Thursday of the school year we will give each student that sold items a \$2 as their payment for working. They then can use that \$2 to buy a treat for themselves .