James Brown

238 broadway

New York

NY

United States

To

The HR Manager

XYZ Company

354 F 63rd Street

New York

NY 10022

United States

Subject- Pet sitter Cover Letter

Dear

As a dedicated, organized, and dependable professional with over [mention the total number of years of experience] years of experience supervising the care of pets while their owners are away, complemented by my love of animals and excellent volunteer experience with regional animal shelters, I am prepared to alleviate your concerns and provide you with peace of mind regarding the well-being of your pets during your absence.

I am very dependable and will always arrive on time and follow the agreement made between your agency and the clients. I have a clean background and references from previous clients for whom I worked as a freelance dog sitter. I believe this is an exciting and rewarding position, and I hope to join your agency soon.

Among the highlights of my experience are the following:

· During client meetings, I recorded all pet information, instructions, and requirements to ensure a complete understanding of the owner's needs and expectations.

· Provided additional assistance with general house sitting duties such as mail collection, watering plants, trash disposal, and turning on and off lights and security systems as needed.

· Due to outstanding animal care and job performance over the years, current clients have consistently referred other pet owners to us, and we are routinely requested by regular customers.

My experience in animal care and pet supervision, as well as my positive attitude and work ethic, have prepared me to excel in this role and provide superior pet sitting service while you are away. The opportunity to discuss your requirements would be greatly appreciated.

Thank you for your time and consideration, and I hope to meet you and your pets soon!

James Brown

[Handwriting signature]

[Mention the contact details]

[Mention here, if there is any post note to be given]