

FASS1000 Peer Observation Form

Semester 1, 2021

Part 1 - Observee form

This form stays with you and is for your own reference only. You do not need to provide it to your observer, though you may if you wish. Organise a 5/10-minute meeting before the observed lesson where you can communicate anything relevant, and fill in the early parts of the observer report.

Pre-observation personal reflection

Finish these sentences with as little or as much detail as you like. You could use your answers to inform the things you would like, or not like, to solicit feedback from your observer.

1. Good teaching is all about...
2. I know I've done good work when...
3. When my students talk about my classes afterwards I'd most like them to say...
4. The teaching challenge I spend most energy trying to solve is . . .

Pre-observation reflection (to be provided to observer)

1. What do I try to 'do' in the classroom? *Don't overthink this one!*
2. What problems or challenges do I face in this classroom?
3. What do I want feedback on?
4. What do I not want feedback on?

Post-observation

Fill these in after you receive your feedback from your peer observer.

1. Based on my observer's comments when I am next teaching I will...
2. Based on my observer's comments, when I am next observing I will...

FASS1000 Peer Observation Form

Semester 1, 2021

Part 2 - Observer form

Take notes on this form during the observation, and provide a complete and edited version to the observee within two days. Fill in the pre-observation section based on the answers given to you by the observee either in advance or during your pre-observation chat. It's important that you take good notes the feedback your observee would like, and that you provide the same useful and constructive feedback to them that you would to your students. You may wish to discuss similarities and differences between your and their tutorial this week, in the interest of sharing ideas.

Pre-tutorial meeting

1. What does your observee try to 'do' in the classroom?
2. What problems or challenges does your observee face in the classroom?
3. What does your observee want feedback on?
4. What does your observee not want feedback on?

Tutorial observation

During the tutorial

1. What is the learning design of this tutorial?
This may include comments on learning outcomes, scaffolding, presentation of material, creating links between past and future content, use of examples and case studies, audio/visual material, activities, etc.
2. How does the tutor engage their students?
This may include comments on use of technology (Zoom reactions, polling, etc,) Q&A style, framing of content, informal chat at the beginning of tutorials, use of multimedia, etc.
3. How does the tutor present their content?
This may include comments on how content is presented, use of examples, how they discuss their own interest in/relationship to topics

After the tutorial

1. Something that was done well:
2. Something you have a suggestion about:

3. Suggestions for overcoming specific problem or challenge identified:
4. Any other comments?