Resolutions of the meeting held on 15/09/2017

1) It was read and confirmed the previous meeting resolutions.
2) Considering quotations and comparative statement, the committee is recommended to order the 5th semester books to Sunrise Publishers and Distributors, Bangalore.
3) The committee welcomed all newly nominated student members and conveyed them the role and responsibility in the committee, policies of the committee.
4) Stock verification for the year 2016-17 is submitted to Principal on 04-05-2017. As per the report 2 General Books, 4 Book Bank Books missed and the amount is Rs. 1456.00.
5) DELNET Period is ends on 15th September, 2017, hence committee is recommended to renew the DELNET membership for the next year based on Principal's approval dated 29-08-2017.
6) Committee is recommended to renew the existing journals for the next year.
7) The meeting is concluded with vote of thanks.

Librarian Principal

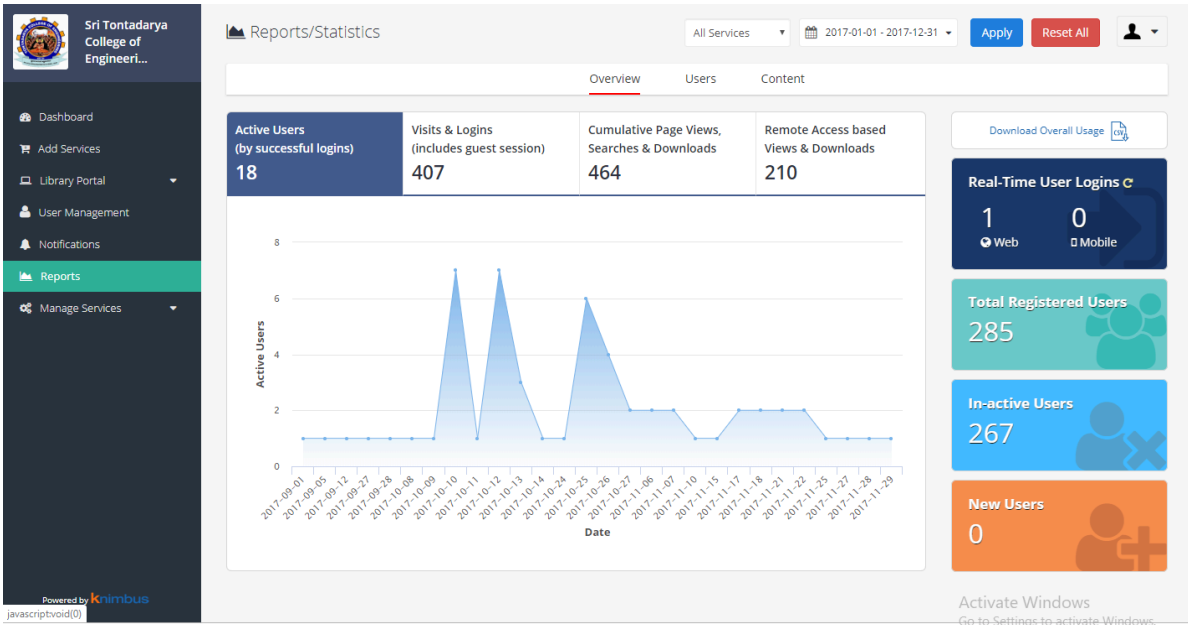
Resolutions of the meeting held on 22/01/2018.

1) It was read and confirmed the previous meeting resolutions.
2) Considering quotations and comparative statement, the committee is recommended to order the 6th semester books to Sunrise Publishers and Distributors, Bangalore.
3) Language lab time table is revised by considering the college time table and also suggested the committee to promote the students to take maximum benefit of the facility.
4) As per the library usage statistics, the committee appreciated the services rendered by the library and also suggested trying to improve.
5) AICTE has enhanced the e-books addition rule by 33% to 50%, the amended rule is “50% of total number of Titles and Volumes each can be in the form of e-books with intranet access”. Considering the rule committee is suggested to procure e-books as per AICTE Norms.
6) The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 23/02/2018.

1) It was read and confirmed the previous meeting resolutions.
2) The e-resource usage for the period 01/01/2017 to 31/12/2017 is as follows.



Considering the above usage statistics committee was to improve the usage of e-resources. To improve the usage library has to conduct training and orientation program.

3) VTU e-consortium annual membership fees is due for the period 2018-19, Totally Rs. 5, 77,000.00 is already paid to VTU e-consortium fees collected by the students. Hence committee is recommended to pay the membership fees of Rs. 1, 00,000.00 to university.

4) The meeting is concluded with vote of thanks.

Librarian Principal

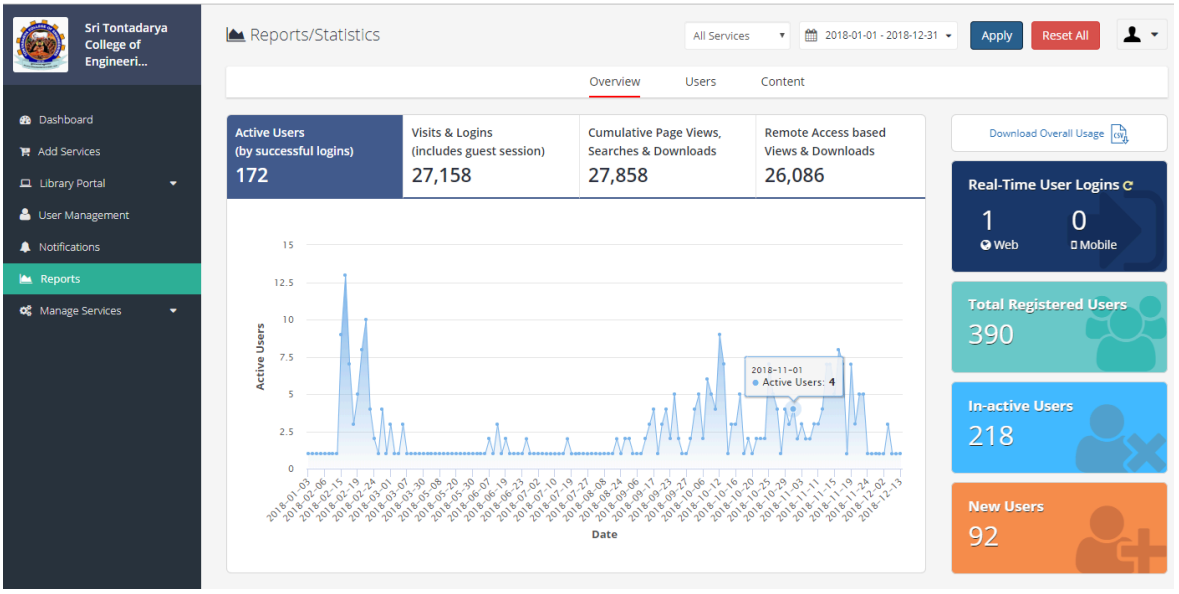
Resolutions of the meeting held on 24/08/2018

1) It was read and confirmed the previous meeting resolutions.
2) Considering quotations and comparative statement, the committee is recommended to order the even semester books to Sri Rang Publishers and Distributors, Bangalore.
3) DELNET Period is ends on 15th September, 2018, hence committee is recommended to renew the DELNET membership for the next year based on Principal's approval dated 03-08-2018.
4) Library is organized a workshop on 13/08/2018. Dr. B. R. Gadagin Sl. Grade Librarian, Veerashaiva College, Bellary was the guest speaker. He Enlighted on the available e-resources in engineering sectors.
5) Librarian extended a gratitude to all the committee members for successful conduction of workshop and training programs.
6) Committee is recommended to renew the existing Print Journals for the period 2019.
7) The meeting is concluded with vote of thanks.

Librarian Principal

Resolutions of the meeting held on 26/02/2019

1) It was read and confirmed the previous meeting resolutions.
2) The e-resource usage for the period 01/01/2018 to 31/12/2018 is as follows.



Committee was appreciated the effort added by library team to improve the usage of e-resources

3) VTU e-consortium annual membership fees is due for the period 2019-20, Totally Rs. 7, 57,000.00 is already paid to VTU e-consortium fees collected by the students. Hence committee is recommended to pay the membership fees of Rs. 1, 00,000.00 to university.
4) On 26-03-2019 the GIST publication resources, Knimbus, ASME, ASCE training is scheduled at 10.00 am to 11.00 am. Mr. Girish Kulkarni (Manager - Solution sales) is the resource person for the program. Committee is distributed the work process to the members for successful conduction of the event.
5) Stock verification for the year 2017-18 is don on 02-07-2018 to 21-07-2018. The final report is submitted to Principal on 17-10-2018. As per the report, 5 General Books, 2 Book Bank Books missed and the amount is Rs. 1836.00.
6) The meeting is concluded with vote of thanks.

Librarian Principal

Dear Sir/Madam,

We are hearty inviting you all for the inauguration program of Koha library automation software, Koha Web OPAC, Koha Log in and logout software on today at 4.30 pm in the library.

Librarian

Resolutions of the meeting held on 03/06/2019

1) It was read and confirmed the previous meeting resolutions.
2) The committee was welcomed Prof. Shivayogi Patil from Civil Engineering Department and Prof. Mahesh Kittur from Mechanical Engineering, Department as newly nominated members and conveyed them the role, responsibility in the committee and policies of the committee.
3) Committee is decided to make Stock verification for the year 2018-19 in the next month.
4) As per the students request committee is recommended to extend the general books issue from 1 book to 2 books to all the students.
5) The meeting is concluded with vote of thanks.

Librarian Principal

Resolutions of the meeting held on 13/09/2019

1) It was read and confirmed the previous meeting resolutions.
2) As per the students request committee is verified all the books available in the library as per the VTU prescribed syllabus. The committee is recommended to purchase the shortfall books to library.
3) All the departmental staff members are nominated one student member from each department the names are as follows.

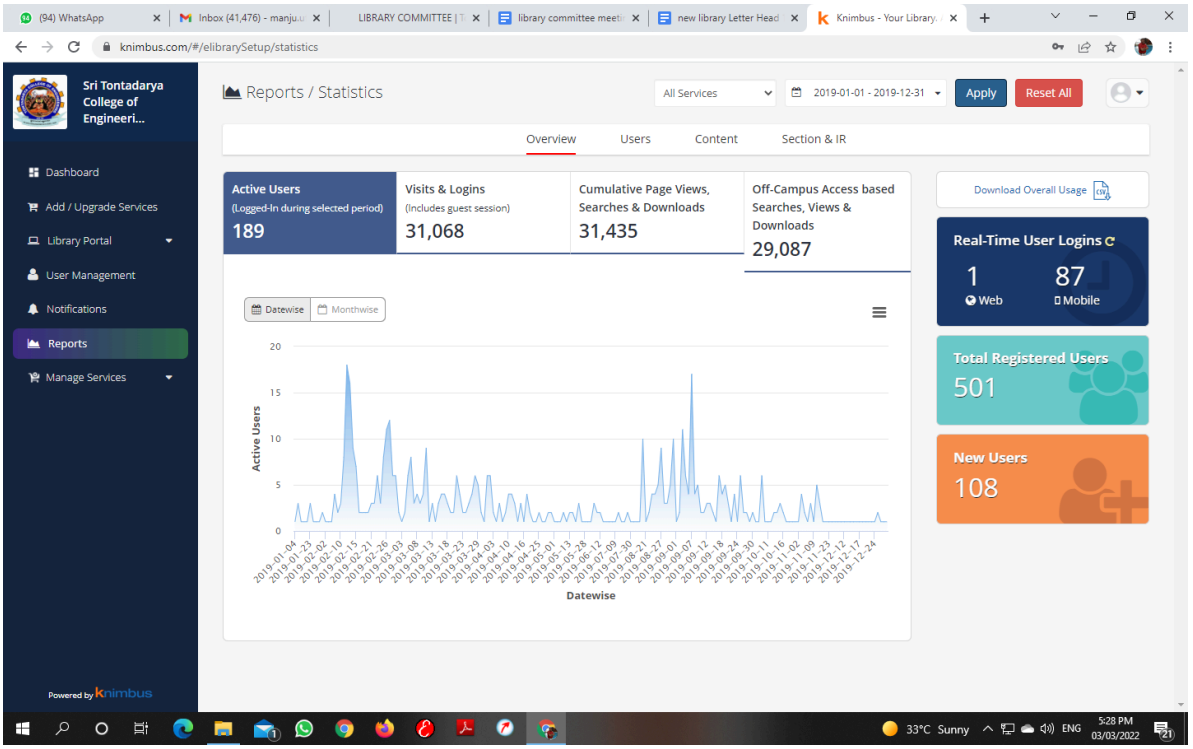
Ms. Shwetha V Khode	Member	Student, IV Year CSE
Ms. Maitra Sunadholi	Member	Student, IV Year Civil
Ms. Satwika M. Prabho	Member	Student, III Year ME
Ms. Priyanak B	Member	Student, IV Year EEE
Ms. Manjushree	Member	Student, IV Year ECE

4) The meeting is concluded with vote of thanks.

Librarian Principal

Resolutions of the meeting held on 11/02/2020

1. It was read and confirmed the previous meeting resolutions.
2. Librarian explained the e-resource usage for the period 01/01/2019 to 31/12/2019, the details are as follows.



The above details are shown the remote access statistics. Committee is asked for the statistics showing the IP based access. Librarian assured that the IP Based access is also found in a good number of access. The detailed statistics will be produced in the next meeting.

3. The VTU Consortium membership fees payment request is received from the University, the committee is instructed to make necessary action to make the payment.
4. Considering the number of positivity rates in COVID 19 Pandemic. Committee is suggested to the library team to be prepared for extending the library service on a remote platform.
5. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 11/08/2020

The meeting was conducted in online mode due to COVID 19 LOCKDOWN Situations.

1. It was read and confirmed the previous meeting resolutions.

2. In the Eve of Dr. S. R. Ranganathan Birthday on 12-08-2020 the Library committee organized a Librarians day in online mode. Librarian explained the life history and the journey of the Library to Library and Information Centers. He remembered the way of Dr. S. R. R driven to improve the Libraries and its services.

3. Librarian explained that, In the covid situations students are using the library E-resources by using KNIMBUS Remote platform.

4. Librarian asked all the department coordinators to submit the requirement of books for the odd semesters.

5. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 13/11/2019

It was read and confirmed the previous meeting resolutions.

The committee was welcomed all newly nominated student members and conveyed them the role and responsibility in the committee, policies of the committee. Chairman issued a Nomination letter to the members.

Stock verification report for the year 2018-19 is submitted to committee, as per the report 3 General Books, 8 Book Bank Books missed and the missing books amount is worth of Rs. 2620.00.

After confirmation of the reason for missing books, the committee is recommended to the report and instructed to submit to Principal for further process.

Librarian given the detailed report and the status of KOHA data migration. Within next 15 days the data migration process will be completed and the configuration of KOHA mobile app also completed. The committee is suggested to do the KOHA application awareness program and the date of launching program will be decided later.

Committee was asked, the usage statistics of print journals; Librarian given the details of the usage till date. The print journal usage is not up to the mark.

The committee is asked the reason for reduction of print journals usage; Librarian explained the reason that, now a days maximum users are using or refereeing online journals hence the print journals usage is reduced.

But as per the AICTE and VTU norms we have to subscribe at least 6 print journals from each branch. Finally committee is recommended to renew (46 print journals) the existing print journals for the next year (2020).

In the eve of National library week celebration 2019 (14th to 20th November 2019). Committee is decided to announce online book exhibition from 14-11-2019 to 20-11-2019. After receiving the requests from all participants, the committee will scrutinize the list by expert's suggestion. Finally the

committee will approve the filtered books list and recommend to order for the same.

Librarian explained the importance of “Book Talk”. A book talk is a short presentation about a book with the goal of convincing other people to read it. It’s not a formal book report or review. And, it’s more persuasive than expository—think sales and marketing. In a book talk, the goal is to engage the listeners and present a fun, exciting, for book. It’s a one step to increase the reading habit to our users.

The committee is decided to form a “Readers club” in our institution. The club will be govern by the library advisory committee. The detailed procedure and report about to form the club and the activities of the club will be submit to committee.

The meeting is concluded with vote of thanks.

Librarian Principal

Resolutions of the meeting held on 10/11/2020

1) It was read and confirmed the previous meeting resolutions.
2) Librarian explained that, due to COVID-19 situations only one vender has sent the quotation for books, hence he asked to committee whether once again the quotation have to call or order may be given to quoted vender.

   The committee was decided to call once again the quotation, if then also the quotations are not received from minimum three venders, then we can take decision.
3) Librarian asked committee to renew or change the subscribed journals, committee was decided to continue or renew the existing journals for the next year 2021.
4) Librarian produced all the subscribed e-resource subscribed under VTU Consortium for the year 2020-21.
5) All the departmental staff members are nominated one student member from each department the names are as follows.

Kumar. Naveen Daspatti	Member	Student, III Year CSE
Kumari. Kavya Hiremath	Member	Student, III Year Civil
Kumar. Kiran P Deshpande	Member	Student, III Year ME
Kumar. Rakesh M	Member	Student, III Year EEE
Kumari. Arpita H	Member	Student, III Year ECE

6) Library committee opined that, whatever information has to be circulated to students will be collected from library committee WhatsApp group and these can be forwarded to all students group.
7) Library committee was confirmed all the facility and precaution measures taken to extend the service to library users while college reopens.
8) The meeting is concluded with vote of thanks.

Librarian Principal

Resolutions of the meeting held on 29/03/2021

1) It was read and confirmed the previous meeting resolutions.
2) Librarian requested to all coordinators to submit the required books list for even semester.
3) As institution is planned to open 3 new branches for the year 2021-22. Librarian requested to concern departments to submit the New Branches National journals list to library before 5th April, 2021.
4) Librarian announced that, the institution is opened a NDLI Club in library. The registration process completed and the users registration is under pro0cess, till date 239 members were registered under the institutional club. NDLI is approved our institutional club membership and issued the registration no. i.e NKANC4GRQRAQKY.

   The club report was emailed to NDLI to arranging a webinar/ user orientation program to educate our users and enhance the utility of NDLI resources.

5) Even semester books circulation scheduled from 19/04/2021. Considering COVID19 situations, committee decided to circulate only one semester, one branch books will be issued in one session (Margining Session 1 branch & Afternoon session 1 branch).
6) Librarian taken approval in the committee to pay the VTU Consortium membership fees for the year 2021-22. i.e Rs. 1,00,000.00.
7) The meeting is concluded with vote of thanks.

Librarian Principal

Resolutions of the meeting held on 19/07/2021

1) It was read and confirmed the previous meeting resolutions.
2) In TCE, Gadag NDLI club awareness program was conducted on 26-06-2021 @ 12.30 am to 1.30 pm. The Librarian was the resource person for the event. The event was a grand success. Librarian extended thanks to all the library committee members.

   Librarian is reported to committee for called resource person for NDLI Club orientation program on 29-07-2021.

3) Sententia webinar
4) The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 07/12/2021

1. It was read and confirmed the previous meeting resolutions.
2. Totally 47 National Journals have to be renewed for the year 2022 and the budget required to renew is Rs. 63048.00. The committee is approved and permitted to renew the existing journals.
3. Totally 247 books were ordered to the lowest quoted wender ELL ENN Books and Distributors, Bangalore on 17-11-2021. Till date, totally 208 books were received and entered to the stock register. Librarian explained that the remaining books have to be received.
4. Due to covid situation, the committee decided to circulate library books in an open system. and instructed to follow the COVID 19 SoP.
5. Library is received the Finalized Language Lab conduction time table from the Basic science department. Librarian explained to the committee that almost all labs are scheduled in afternoon sessions and only one session is scheduled Friday morning at 12.00 pm. Library committee approved the time table and took the report of working computers and headphones required to conduct the labs.
6. Due to some technical issues in configuring the email server in KOHA. The online membership registration was not able to complete in the year 2022. Hence the librarian asked to continue the traditional membership registration process.
7. Librarian asked the Basic science coordinator to submit the 1st year required books list to the library.
8. Library is organized an orientation programme for 1st year students on 16-11-2021. Librarian thanked all members of the committee for their support.
9. Librarian explained the preparation made by organizing a NDLI Orientation program for 1st year students from 13-12-2021 to 4 days for the duration of 1 hour.
10. As per the Notice issued by the Principal on 17-09-2021 for doing Library stock verification. Librarian explained the status of stock verification. The process was completed on 25-09-2021. The final report has to be prepared.
11. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 06/02/2022

12. It was read and confirmed the previous meeting resolutions.
13. VTU Consortium renewal circular is received from VTU on 25-01-2022 for paying the Annual Membership of Rs. 1,00,000.00. Librarian asked permission to put before the Principal for paying the fees.
14. In Criteria 4 NAAC required all the details to be submitted to the committee to forward to the NAAC coordinator for necessary action.
15. Librarian asked all the departmental coordinators to submit the even semester books requirement as early as possible.
16. Librarian opined that LANQUILL English Grammar analysis tool orientation program may be conducted to Pre Final and Final year students for preparation of their seminar reports and Project reports. The committee is permitted to do the necessary action to do the program.
17. Librarian opined that to celebrate Word Books day and Copyright day on 23/04/2022 Saturday. The committee is permitted to celebrate and suggest some activities on the date of the event.
18. As per the previous books procurement experience. Librarian explained the difficulties faced to purchase the new syllabus books. Many publishers are not ready to print the books without bulk requirements. Hece many suppliers were declining to provide many books at the time.
19. Librarian is asked to the committee to nominate the new student members for the year 2022. But the committee opined that, All the student members are in Final year. So we can nominate next academic year for new students.
20. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 18/05/2022

1. It was read and confirmed the previous meeting resolutions.
2. As per the NDLI email dated 30/04/2022. We have to conduct at least 6 Local events and participate in 4 global events. Hence the Committee decided to conduct 6 events by each department as per the below schedule

NDLI CLUB EVENT SERIES 2022

Sl. No	Event Type	Conducting Dept.	Topic	Date	Coordinator
1	Quiz	ME	General Knowledge	25/05/2022	Prof. Mahesh Kittur
2	Debate	CIVIL	3 Choice given i. Online / Offline Teaching ii. Technology Boon or Curse. iii. Effectiveness of Print / Electronic resources.	26/05/2022	Prof. Lokesh K.
3	Lecture	Library	Web Designing	27/05/2022	Dr. M. B. Uttarkar
4	Story Telling	ECE		06/06/2022 @ 11.15 to 12.15	Prof. Shailaja M.
5	Lecture	CSE	JAVA	30/05/2022	Prof. Sarala D.
6	Film Screening	EEE	IPR	31/05/2022	Prof. Vinaya S. I.

3. As per the email received on 16/05/2022 from VTU, Belagavi. VTU E-Consortium resources renewed as it is for the year 2022-23.

KNIMBUS is withdrawn and MAP System is subscribed as remote access and 3469 Mint Books subscribed as perpetual access.

4. Librarian asked to provide all departmental students and faculty name with email id in the prescribed format for registration in the MAP System remote access platform.
5. Librarian asked to provide the requirement of books for the even semester for one week.
6. Departmental coordinators are nominated new student members to the library committee for the period 2022-23 as follows.

3rd year student members nominated.

Sl. No.	**Name**	**Department**	**Phone No.**
1	Mr. Ajit	ME	7899559158
2	Ms. Sangeeta A K	CSE	9591766769
3	Ms. Aishwarya Kuri	EEE	9731253941
4	Mr. Sudeep Myageri	CV	7795366583
5	Ms. Pragnya C. Patil	ECE	8310440373
6	Ms. Ashwini Patil	Basic Science	9663907316

7. Committee is informed to do the circulation of books in the open schedule. Whenever students are free they can borrow the books.
8. Librarian extended the gratitude for cooperation and support to get 4 out of 4 grades to the Library in the NAAC evaluation process.
9. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 13/07/2022

1. It was read and confirmed the previous meeting resolutions.
2. It was discussed among all members, and cross checked with 1st year student time tables to conduct the NDLI Events Series. Considering all, it was decided to conduct the events in the second week of August 2022.
3. Committee was opined that we can conduct the orientation program for the students and staff after commencement of first year classes. As per the vendor, he will conduct orientation programs as per region wise. So finally it was decided to conduct orientation of the MAP Access system after the University Schedules.
4. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 10/02/2023

1. It was read and confirmed the previous meeting resolutions.
2. It was decided to conduct orientation program of library applications like - MAPMYACCESS, NDLI CLUB, WEBOPAC and VTU Consortium Resources etc., to 1st Year students conduct in the month of March 2023.
3. Due to non availability of many titles / printed textbooks as prescribed by the VTU, the library is facing problems to procure the books. Hence the committee is suggested to procure the available reference / text books and as when the books will be available, we can procure the pending books. and also approved to issue the Purchase order to lowest quoted vendor Sri Ranga Publishers, Bangalore.
4. Committee was informed to the Librarian to prepare the library report as per the proforma of NBA requisites.
5. Librarian read and confirmed the List of Journals subscribed to each department for the year 2023. The committee approved the same.
6. Committee is permitted to issue the books to the 8th Semester as early as possible.
7. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 16/05/2023

8. It was read and confirmed the previous meeting resolutions.
9. NBA 2nd Cycle visit for CV, EEE, ME was completed and presentation of library and documents satisfied the committee. Librarian extended gratitude to all the committee members for the support and cooperations.
10. NBA visits for CSE and ECE are scheduled on 26-28 May 2023. Hence the librarian presented the report prepared to submit to the peer review team.
11. As per the order by VTU, Belagavi, librarian presented the requirement for a Handbook for formula to 1st year students which will be circulated in the VTU semester examinations. Committee is permitted to purchase the same as per the requirements.
12. Librarian presented the proposal for upgradation of existing Digital Library computers for better service. Committee is approved to do the necessary things to improve the quality service.
13. VTU, Belagavi changed the plagiarism software from Turnitin to Drill Bit for the period of 2023.
14. Committee is permitted to issue the books to the 6th, 4th and 2nd Semester as early as possible.
15. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the meeting held on 13/12/2023

16. It was read and confirmed the previous meeting resolutions.
17. NAAC 4.2.1 Data is prepared as per the new guidelines and submitted to Principal sir signature.
18. Odd semester books requirements received from CSE, CIVIL, AE AND Basic Science Department CG, ME, EEE, ECE department sent the nill requirement letter, after finalized requirement, comparative statement, the Books order to lowest quoted vendor Sri Ranga Publishers and Distributors, Bangalore. Total 90 Volumes worth of Rs. 43774.00 Books are received and circulated among students.
19. VTU Consortium renewed / subscribed resources for the year 2023-24 are displayed in the meeting and also circulated a copy to all departments for their kind information.
20. Total 44 Journals have to be renewed for the year 2024, the renewal amount is Rs. 79078.00. The committee recommended renewing the journals and approved some new journals to add for the year 2024.
21. Books circulation process as per the schedule is completed. As per the data Only 187 students renewed their library accounts from 3,5,7 th Semester. So the Librarian requested all departmental coordinators/members to intimate students to renew their account and borrow the books.
22. All first year students were registered to the library through the Self registration process in KOHA. Committee is appreciated the new process launched in the library service.
23. Budget proposal for the year 2024-25 is approved by the committee for the amount of Rs. 15,40,000.00 and informed to submit in the office.
24. Librarian expressed his thoughts to arrange a vtu e resources usage training program to create awareness among all library users. The committee is also agreed and suggested to conduct in the next fifteen days.
25. NDLI event series program conduction process is approved by the committee and informed to prepare the format to choose a date by departmental coordinator and as per the schedule the events can be conducted.
26. Committee is suggested to keep one scanned copy of all first year formula books provided by VTU, Belagavi on the library website if copyright permits.

27. Committee is suggested to send the last month back issues to all departments for better usage.
28. The meeting concluded with a vote of thanks.

Librarian Principal

NDLI CLUB EVENT SERIES 2023-24

Sl. No	Event Type	Conducting Dept.	Topic	Date & Time	Coordinator
1	Quiz	ME, AE			Prof. Mahesh Kittur
2	Debate	CIVIL			Dr. Lokesh K.
3	Lecture	Library	VTU E Resources		Dr. M. B. Uttarkar
4	Story Telling	ECE			Prof. Neeta M
5	Lecture	CSE, CSD			Prof. Soumya Patil
6	Film Screening	EEE			Prof. Jagadeesh S.

VTU E-CONSORTIUM TRAINING PROGRAM 2023-24

Sl. No	Conducting Dept.	Date & Time	Coordinator
1	ME, AE		Prof. Mahesh Kittur
2	CIVIL		Dr. Lokesh K.
3	CSE, CSD		Prof. Soumya Patil
4	EEE & ECE		Prof. Jagadeesh S.& Prof. Neeta M

Venue - Civil Seminar Hall. TCE Gadag

Resolutions of the meeting held on 05-06-2024.

1. It was read and confirmed the previous meeting resolutions.
2. Committee is approved to purchase the required quantity of the 3rd Semester VTU Mathematics formula Handbook to circulate in the examination.
3. The Library Committee is recommended to do the stock verification for the year 2023-24 and suggested to follow the circulars.
4. Considering the quotations, the committee is recommended to purchase the books by lowest quoted vender i.e Ranga books publishers and distributors, Bangalore.
5. It is discussed by the members of the committee to improve the library facilities to enhance the utility of the library. The suggestions are as follows.
    a. We have to support the digital contents to provide the students.
    b. We may provide the gadget to the users in the library reference section to use the subscribed digital contents.
    c. Conduction of awareness program to the user to use library print / electronics resources and also the available facility to the students.
    d. Faculty has to promote the students to use the books which are available in the library to enhance their knowledge.
6. Committee is suggested to circulate the books to the even semester books by checking their respective eligibility and admission confirmation.
7. The meeting concluded with a vote of thanks.

Librarian Principal

Resolutions of the Meeting Held on 10-09-2024

Point 1: To Read and Confirm the Previous Meeting Resolutions

Resolution 1: The previous meeting resolutions were read and confirmed.

Point 2: Library Stock Verification 2023-24 Report Submission

Resolution 2: The library stock verification report for 2023-24 was submitted under the leadership of Prof. Sunil S. Patil. The stock verification process was carried out from 12th August 2024 to 24th August 2024, and was completed in a fair manner. The final report has been submitted to the librarian for further action. The library committee has advised the librarian to finalize the stock verification data and submit the missing items and additional reports at the next meeting.

Point 3: Books Circulation for Even Semester Students

Resolution 3: As per the schedule suggested by the department heads, the circulation dates were finalized.

Point 4: Other Subjects with the Permission of the Chair

Resolution 4: The meeting was concluded with a vote of thanks.

Librarian **Principal**

Resolutions of the Meeting Held on 19-12-2024

Point 1: To Read and Confirm the Previous Meeting Resolutions

Resolution 1: The previous meeting resolutions were read and confirmed.

Point 2: Library Stock Verification 2023-24 Final Report Submission

Resolution 2: The library stock verification report for 2023-24, submitted under the leadership of Prof. Sunil S. Patil, was reviewed. The report considered the circulation data, binding reports, and other relevant categories. The final report was submitted by the librarian to the committee for review and approval, to be forwarded to the Principal for consideration. The committee accepted the report and forwarded it to the Principal for further approvals.

Point 3: Additional Books Requirement Approval

Resolution 3: After the books were purchased, requests for additional books were made by some staff and students, primarily for certain elective and core subjects from various departments. The committee reviewed the requirements and approved the procurement of books as per the actual need.

Point 4: Library Resources Usage Report

Resolution 4: Based on the report and statistics submitted by the librarian, it was found that print resources are being utilized regularly and are up to the mark. However, in the past three to four months, the usage of electronic resources has been significantly lower. Consequently, the librarian requested all departmental library coordinators to allocate a common slot for conducting a remote access platform orientation program on KNIMBUS.

Point 5: Library Remote Access Orientation Program

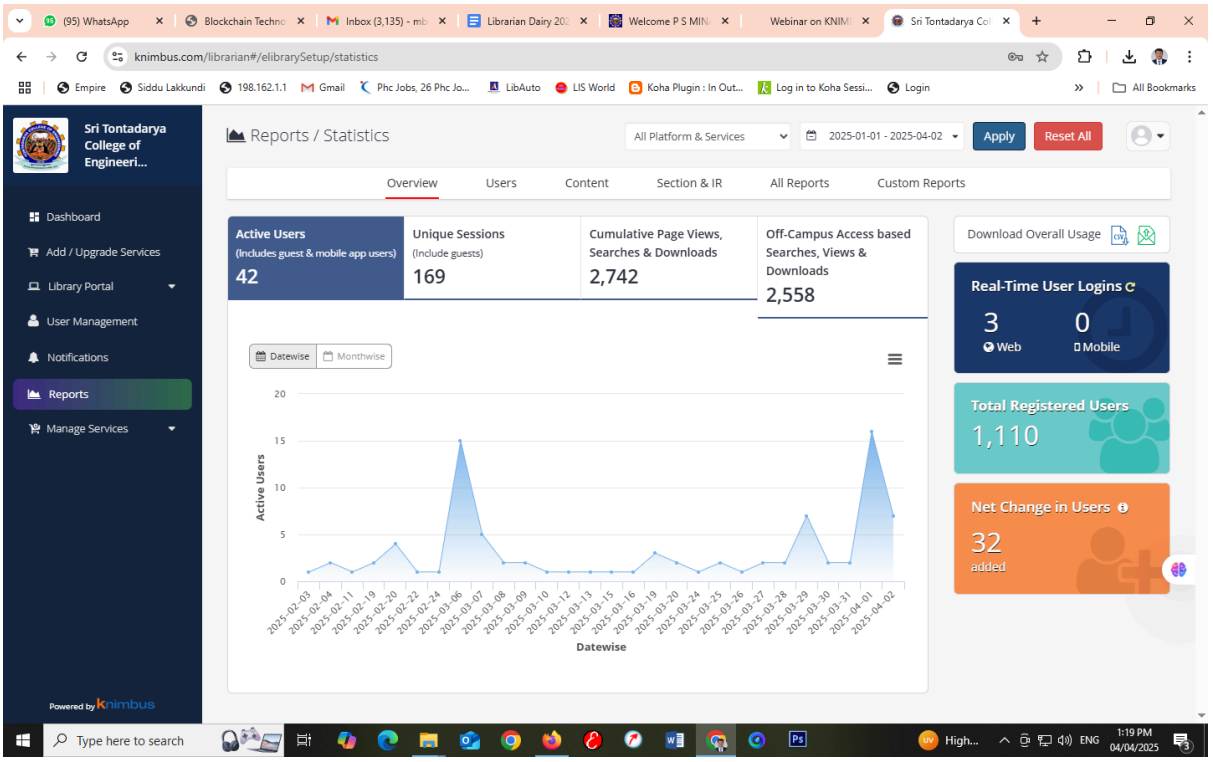
Resolution 5: All departmental coordinators agreed to provide a common slot for the orientation program aimed at creating greater awareness regarding the use of electronic resources subscribed by the VTU consortium, specifically through the remote access platform, KNIMBUS.

Point 6: Other Subjects with the Permission of the Chair

Resolution 6: The meeting was concluded with a vote of thanks.

Librarian **Principal**

After conducting the orientation program for students on KNIMBUS platform, it is observed that the usage has drastically changed and papers and books are used in good numbers.



Resolutions of the Meeting Held on 07-04-2025

Point 1: To Read and Confirm the Previous Meeting Resolutions

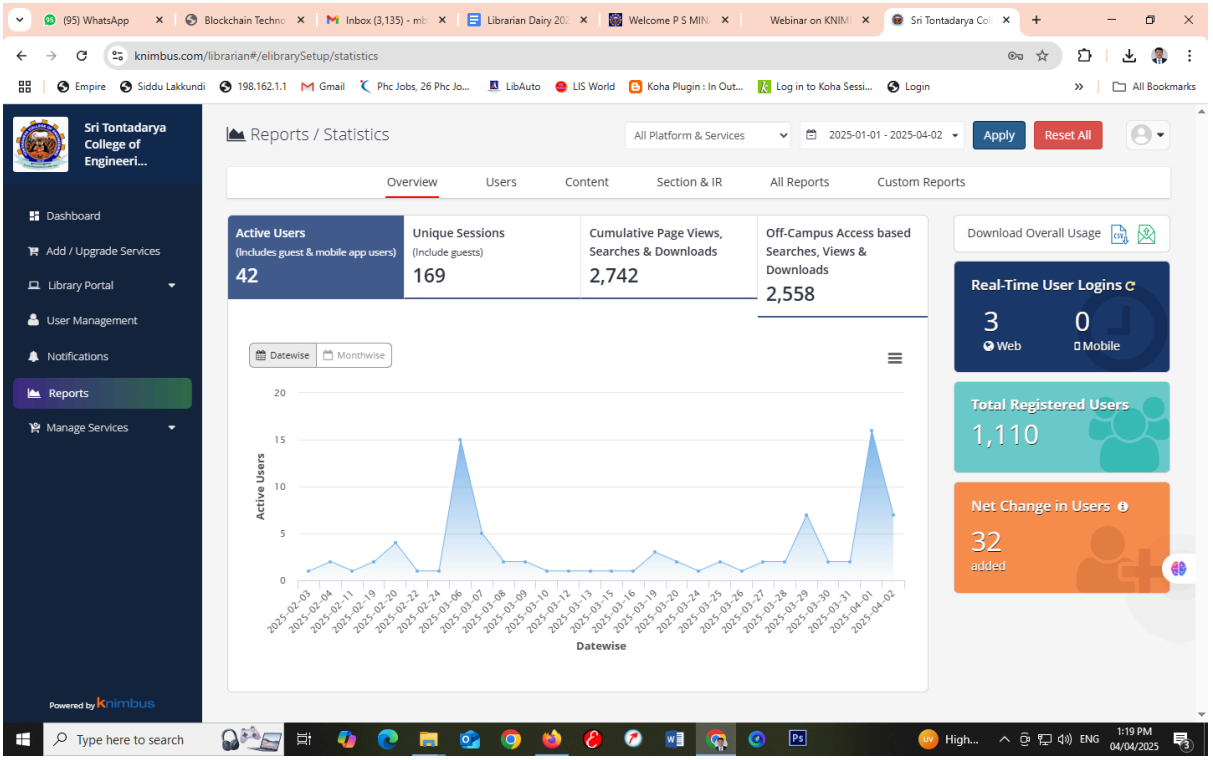
The resolutions from the previous meeting were read aloud and confirmed by all members present. No corrections or amendments were suggested, and the resolutions were approved unanimously.

Point 2: Discussion on the Additional Books Purchased

It was informed that, as per the approval given in the previous meeting, the additional required books have been purchased. These books have been successfully distributed among staff and students to support academic and research needs.

Point 3: Review of the Library Resources Usage Report (January 2025 – March 2025)

Report:



The committee reviewed the usage statistics of library resources for the first quarter of 2025. It was observed that the use of electronic resources remained low. Several students had requested another orientation session to better understand how to use these resources. In response, departmental library committee members agreed to assist in organizing online training/orientation sessions focusing on VTU e-consortium resources. After conducting the training

using the KNIMBUS platform, there was a noticeable improvement in usage, with increased access to e-books and research papers.

Point 4: Nomination of Student Members for the Next Two Academic Years

The Librarian requested that all departmental coordinators nominate new student members for the Library Committee, aiming to involve students who are interested in contributing to the improvement of library services. A deadline of one week was given to submit these nominations.

Point 5: Other Subjects with the Permission of the Chair

Under this point, no additional subjects were raised. The meeting concluded with a formal vote of thanks to all members for their active participation and valuable suggestions.

Librarian **Principal**

TONTADARYA COLLEGE OF ENGINEERING, GADAG

CENTRAL LIBRARY

RESOLUTIONS OF THE LIBRARY COMMITTEE MEETING

Date: 13 June 2026
Time: 3:30 PM
Venue: Central Library

The meeting of the Library Committee was held on 13 June 2026 at 3:30 PM in the Central Library under the Chairmanship of Prof. Sunil S. Patil, Chairman, Library Committee.

After detailed deliberations, the following resolutions were unanimously passed:

Resolution No. 1

Confirmation of Previous Meeting Minutes

The minutes and resolutions of the previous Library Committee Meeting were read, reviewed, and confirmed by all members. The committee unanimously approved the minutes without any modifications.

Resolution No. 2

Inauguration of the Renovated Smart Reference & Learning Center

The committee reviewed the preparations for the inauguration of the renovated Smart Reference & Learning Center. It was resolved to organize the inauguration function on 18 June 2026 at 11:00 AM with the participation of distinguished guests and management representatives. The Librarian was authorized to coordinate all arrangements related to invitations, seating, publicity, displays, documentation, hospitality, and demonstration of facilities.

Resolution No. 3

Approval of Book Requirements for Odd Semester Courses

The committee reviewed the department-wise book requirements submitted for the Odd Semester courses of the Academic Year 2026–27. After verification, the committee approved the procurement of essential textbooks, reference books, competitive examination materials, and advanced learning resources as per the recommendations of the respective departments and availability of budget.

Resolution No. 4

Nomination of Student Library Committee Members

The committee approved the nomination of new Student Library Committee Members representing various departments for the Academic Years 2026–28. The nominated student members shall actively participate in library development activities, user awareness programs, and feedback collection from students.

Resolution No. 5

Enhancement of Library Resources

The committee resolved to strengthen both Print and Non-Print Resources by:

- **Procuring additional textbooks and reference books based on curriculum requirements.**
- **Renewing subscriptions to national and international journals.**
- **Enhancing access to e-books, e-journals, digital databases, and institutional repositories.**
- **Expanding competitive examination and career guidance collections.**
- **Improving digital learning facilities and remote access to electronic resources.**

Resolution No. 6

Improvement of Library Footfall and Usage Statistics

The committee discussed various strategies to improve library utilization among students and faculty members. It was resolved to:

- **Conduct Library Orientation and User Awareness Programs.**
- **Organize Book Exhibitions and Resource Awareness Campaigns.**
- **Promote digital resources through workshops and demonstrations.**
- **Establish dedicated sections such as the Career Preparation Section and Collaborative Learning Space.**
- **Encourage faculty members to integrate library resources into teaching and learning activities.**

Resolution No. 7

Any Other Matter with the Permission of the Chair

The committee appreciated the efforts of the Library Staff and Library Committee members in renovating and modernizing the library facilities. It was also resolved to continuously monitor user requirements and introduce new services to support academic excellence, research, innovation, and lifelong learning.

There being no other business, the meeting concluded with a vote of thanks proposed by the Librarian and Member Secretary.

Dr. Manjunath Uttarkar
Librarian & Member Secretary

D. M. M. Awati
Principal

Minutes of the Library Committee Meeting Held on 27 July 2026

Agenda Item 1
Confirmation of Previous Minutes
Discussion
The minutes of the previous Library Committee Meeting were read by the Member Secretary. Members reviewed the actions taken on the previous resolutions.
Resolution No. LCM/2026-27/01
The Committee unanimously confirmed and approved the minutes and resolutions of the previous Library Committee Meeting.

Agenda Item 2
Approval of Library Hour Timetable
Discussion
The Library Hour timetable for all semesters and departments was presented. Members discussed integrating structured library learning into the academic timetable to strengthen reading habits, digital resource utilization, research exposure, and outcome-based learning. And also suggested to the group may be restricted to only one division i.e 60 students / batch.
It was also observed that although the timetable has been circulated to departments, implementation has not yet commenced uniformly.
Resolution No. LCM/2026-27/02
The Committee approved the Library Hour timetable and resolved that:
- **All departments shall implement the Library Hour from the current semester.**
- **HoDs shall include the Library Hour in the departmental timetable.**
- **Student attendance shall be maintained.**
- **Library activities shall follow the approved 18-Hour Reading & Learning framework.**
- **The Librarian shall monitor implementation and submit monthly compliance reports to the Principal and IQAC.**

Agenda Item 3
Revision of Book Requirements
Discussion
Department-wise book requirements for the Odd Semester were reviewed considering the latest VTU syllabus, AICTE Model Curriculum, NEP 2020, NBA requirements, and faculty recommendations.
Priority was given to:
- **Core textbooks**
- **Reference books**
- **Competitive examination resources**
- **AI, Data Science, Cyber Security and Emerging Technology books**

Resolution No. LCM/2026-27/03

The departments are opined that the revised syllabus was not yet received. Hence they will submit the requirements as when as they receive the syllabus confirmation.

After receiving final requirements the Library shall initiate procurement following institutional purchase procedures.

Agenda Item 4

Student Library Committee

Discussion

Members discussed strengthening student participation in library activities.

Departments that had not nominated student representatives were instructed to submit nominations immediately.

Resolution No. LCM/2026-27/04

The Committee approved the constitution of the Student Library Committee for Academic Years 2026–2028.

Each department shall nominate student representatives to:

- **Promote library services**
- **Coordinate reading activities**
- **Collect student feedback**
- **Support library events**
- **The nominated members are as follows.**

ME – Mr. Puttarajgouda M Desai III sem 7795006759

EEE – Suma V Gurikar V Sem

CSE – Sartazbanu A Shalgar III Sem 9742838750

CSD – Fakkiresh G Hiremath III Sem 8904061019

AIML –

ECE – Anjana Srinivasa Soratur III Sem 9019911436

AG – Nikita Inamati III Sem

CV – Siddhalingesh Bevinkatti III Sem

Faculty Representatives

AG – Prof. Shweta Pattar

CSD – Prof. Jagadeesh Akkirmaradi

CSE – Prof. Sujata Betageri

Agenda Item 5

Approval of 18-Hour Library Reading & Learning Activities

Discussion

The Librarian presented the semester-wise 18-Hour Library Reading & Learning Activities, covering library orientation, research databases, technical awareness, citation management, research methodology, communication skills, innovation, intellectual property, digital learning resources, and portfolio preparation. The committee noted that these activities support OBE, research skills, and accreditation requirements.

Resolution No. LCM/2026-27/05

The Committee unanimously approved the implementation of the 18-Hour Library Reading & Learning Activities.

Faculty mentors and the Library shall jointly conduct, monitor, and document all sessions.

Agenda Item 6

Approval of Annual Library Activity Plan (2026–27)

Discussion

The Annual Library Activity Plan, including daily, weekly, monthly, semester-wise, faculty engagement, student engagement, digital engagement, alumni, industry, and community outreach activities, was presented for discussion.

Resolution No. LCM/2026-27/06

The Committee approved the Annual Library Activity Plan.

Monthly progress shall be reviewed by the Library Committee, and all activities shall be supported by documentary evidence including attendance, reports, photographs, feedback, and outcomes.

Agenda Item 7

Approval of Five-Year Strategic Development Plan (2026–2031)

Discussion

The Member Secretary presented the Five-Year Strategic Development Plan.

The Committee discussed the ten strategic goals:

- **Collection Development**
- **Digital Library Expansion**
- **AI-enabled Library Services**
- **Infrastructure Modernization**
- **Research Support Services**
- **Information Literacy**
- **Library Automation**
- **Institutional Repository**
- **National and International Collaborations**
- **Green Library**

The proposed AI-enabled Smart Knowledge Resource Centre, Career Preparation Centre, Digital Knowledge Centre, Research Repository, RFID implementation, Institutional Repository, research support services, and performance indicators were appreciated.

Resolution No. LCM/2026-27/07

The Committee unanimously approved the Five-Year Strategic Development Plan (2026–2031).

It was further resolved that:

- **Annual targets shall be divided into quarterly targets.**

- **Quarterly Portfolio Progress Reports shall be submitted.**
- **KPI dashboards shall be reviewed every quarter.**
- **Budget proposals shall be prepared annually.**
- **IQAC shall monitor implementation.**

Agenda Item 8

Any Other Matter

The following suggestions were discussed:

- **Establish a Research Publication Support Desk in collaboration with the R&D Cell.**
- **Continue collaboration with APEX Publications for faculty publication support.**
- **Conduct regular AI tool demonstrations.**
- **Strengthen social media visibility of library activities.**
- **Organize book exhibitions and publisher interaction programmes every semester.**
- **Develop the Institutional Repository for faculty publications, student projects, and question papers.**
- **Introduce monthly Best Reader and Best Researcher recognition.**
- **Encourage greater utilization of subscribed e-resources through awareness programmes.**

Vote of Thanks

The Member Secretary thanked the Chairperson and all members for their valuable suggestions and active participation. The meeting concluded with a commitment to transform the Central Library into an AI-enabled Smart Knowledge Resource Centre supporting teaching, learning, research, innovation, and institutional excellence in line with the approved strategic plan.