

COMMUNITY TRAVEL CLUB BYLAWS V6.0

ARTICLE I – NAME

The name of this organization is the **Community Travel Club** (“CTC”).

ARTICLE II – PURPOSE AND ACTIVITIES

Section 1. Nonprofit Purpose

CTC is organized as a nonprofit social and recreational organization under Section 501(c)(7) of the Internal Revenue Code. CTC exists exclusively for the pleasure, recreation, and mutual benefit of its members.

Section 2. Activities

The purposes of CTC include:

- providing opportunities for social connection through group travel.
- researching, organizing, and sharing travel opportunities.
- coordinating day trips, overnight trips, and other recreational activities for members.

The activities of CTC shall be conducted primarily for the benefit of its members.

Section 3. No Private Benefit

No part of CTC’s net earnings shall benefit any private individual, except for reimbursement of authorized expenses incurred on behalf of CTC.

Section 4. Trip Pricing Policy

CTC may organize group travel and recreational activities for its members. The cost of trips and activities shall generally be based on the actual expenses associated with those activities, including transportation, lodging, admission fees, and administrative costs. CTC does not operate for the purpose of generating profits from travel activities, and any surplus funds resulting from trips shall be retained for future CTC activities or general operating expenses. CTC does not operate as a commercial travel provider and does not conduct activities for the purpose of generating profit from the general public.

Section 5. Third-Party Providers

CTC may coordinate activities and travel arrangements through independent third-party providers such as transportation companies, tour operators, lodging facilities, or event

organizers. These providers operate independently of CTC and are responsible for their own services and obligations.

ARTICLE III – MEMBERSHIP

Section 1. Eligibility

Membership is open to all residents of Cresswind at Lake Lanier who are current with their annual CTC dues.

Section 2. Member in Good Standing

A Member is considered **in good standing** when the following condition is met:

- **Current on dues** — All required dues and fees are paid in full.

Section 3. Member Rights

Members in good standing may:

- vote in CTC elections and on amendments;
- participate in CTC-sponsored trips and activities;
- serve on CTC committees or the Board.

Section 4. Dues

Annual dues are \$10.00 per member per year.

Dues must be current to vote or participate in CTC trips.

Section 5. Non-Member Participation

Participation by non-members shall be incidental and limited, consistent with IRS 501(c)(7) guidelines. Non-members may not vote or hold office.

Section 6. Quorum

A quorum for any vote shall consist of at least two-thirds (2/3) of the members present.

Section 7. Nondiscrimination

CTC does not discriminate on the basis of race, color, religion, sex, national origin, disability, or any other characteristic protected by law in its membership, activities, or operations.

ARTICLE IV – BOARD OF DIRECTORS AND OFFICERS

Section 1. Composition of the Board of Directors

CTC shall be governed by a Board of Directors (“the Board”). The Board consists of:

- President
- Vice President
- Secretary
- Treasurer
- Members at Large (number determined by the Board)
- Web Master
- Past President (advisory)

Section 2. Election of Board Members

Board members shall be elected annually by the membership.

- Individuals elected to the Board begin their terms at the December Board meeting.
- Outgoing Board members serve until the new Board is seated.

Section 3. Election of Officers by the Board

At the first meeting of each newly seated Board, the Board shall elect from among its members the following officers:

- President
- Vice President
- Secretary
- Treasurer

Officers serve one-year terms and may be re-elected without term limits.

Section 4. Duties of Officers

- **President** — Provides leadership, presides over meetings, and oversees CTC operations.
- **Vice President** — Assists the President and assumes duties in their absence.
- **Secretary** — Maintains minutes, records, and official CTC documents.
- **Treasurer** — Manages all CTC funds, maintains financial records, and provides financial reports.

Section 5. Duties of Other Board Members

- **Members at Large** — Represent the membership and assist with CTC activities and committees.
- **Web Master** — Maintains the CTC website and provides technical support for meetings and communications.
- **Past President** — Serves as an advisor to the Board.

Section 6. Vacancies

If a vacancy occurs on the Board, the remaining Board members may appoint a replacement to serve until the next annual election.

Section 7. Financial Controls

- CTC funds shall be used exclusively for CTC operations and member activities.
- Officers and Board members shall not receive compensation except reimbursement for approved expenses.
- Expenditures above an amount set by the Board require Board approval.
- The Treasurer shall maintain accurate financial records and provide reports to the Board and membership.
- The Board will approve all trip budgets.

ARTICLE V – EXECUTIVE COMMITTEE

The Executive Committee consists of the elected Officers and manages day-to-day operations. The President may appoint committee chairpersons as needed.

ARTICLE VI – NOMINATIONS AND ELECTIONS

A Nominating Committee composed of outgoing Board members shall present a slate of candidates at the annual meeting. Nominations may also be made from the floor. If more nominees than open positions, an election will be held. Officers assume duties at the December Board meeting.

ARTICLE VII – MEETINGS

- Board meetings shall be held prior to each monthly general meeting.
- CTC shall hold a monthly general meeting for all members.
- The Executive Committee shall meet as needed to manage CTC operations.

ARTICLE VIII – AMENDMENTS

These bylaws may be amended by a two-thirds (2/3) vote of members present at any regular or special meeting, provided that notice of the proposed amendment has been given at least one week in advance.

ARTICLE IX – DISSOLUTION PROCEDURE

If CTC is dissolved, all outstanding debts and obligations shall be paid first. Any prepaid trip funds or other refundable amounts shall then be returned to the individuals entitled to them. After these obligations have been satisfied, all remaining net assets of CTC shall be distributed in equal shares to the Members in good standing as of the date dissolution is approved. For purposes of asset distribution upon dissolution, a Member

must have maintained active membership for at least six (6) consecutive months immediately prior to the date dissolution is approved.

If the remaining assets are insufficient to make practical distributions to members, the Board may instead direct that the funds be donated to a nonprofit organization with similar social or recreational purposes.

ARTICLE X – PARLIAMENTARY AUTHORITY

The rules contained in *Robert's Rules of Order, Newly Revised* shall govern CTC in all cases where they are applicable and not inconsistent with these bylaws.