

Minutes of PTFA Meeting

Tuesday 6th May 2025

Open morning meeting @ 11:05 am Open evening meeting @ 20:35 pm

Attendees: see list attached

Welcome to Parents and Introduction

Conor Lyne (AM) thanked attendees for coming; Lesley Yeung (AM) and Steve Hirschorn (PM) taking minutes

Apologies for Absence – Mr. Dunmall

Minutes from March meeting

Minutes from March meeting were approved (AM)

Update from School

Mr. Dunmall was not able to attend the AM meeting

Treasurer's Report

Justin reviewed the Treasurer's Report (AM)

Overview to date (1st September 2024 to 27th April 2025):

- Total income: £54,136 (vs. £45,277 on 27th Jan)
- Total expenses: £-18,510 (vs. £-13,945)
- Net income: £35,625 (vs. £31,332)
- Total contributions to school: £26,881 (vs. £24,881)
- Added to bank account: £8,585 (vs. £6,450)

Currently have £38K in the bank account, with £500 left to pay of our standard annual commitment to the school and a minimum balance of £5,000

Leaves about £33,000 for school bids

We anticipate around £10,000 profit from the Summer Fair, plus there will be other ongoing activities

Revenue from activities to date include:

- Christmas Fair raised £15,000
- Cake sales have raised £5,500
- Picnic raised £3,000
- Quiz night raised £2,700
- Tea towels raised £2,600 (around 1,600 tea towels sold)
- Mini Mile and Uniform Sales have raised £2,000
- Movie afternoon raised £1,200
- £500 donation directly for the ARP

Expenses

- Additional card reader and extra outdoor extension lead have been purchased

Bids (unchanged from March)

- Annual commitments
 - £4,000 for 8 * £500 year group trips → £3,500 paid
 - £15,000 for bulk funding → all paid
 - £7,200 for Islington Topic Boxes → all paid
- Additional contributions
 - £500 to the ARP
 - £554 for Year 6 Leavers (ice cream, hoodies)
 - £127 for Staff Xmas gifts
- The school can make bids on our remaining income

Bank interest

- £10K cash in fixed term account until May to gain higher interest rate; to be used after Christmas Fair and after Summer Fair

In summary, PTFA is in good financial position; good balance in the account

Any more money that needs to be paid out before the end of the school year?

- The main thing will be the deposit for the circus, and the Benevity payment (employee awards scheme from Apple used to get prizes for Christmas raffle)
- Bids going out
- Everything else paid for; maybe some Y6 amounts

Follow up with Mr. Dunmall to see if there is anything that he wants us to fund?

- Usually PTFA funds things around the school that everyone can use (kitchen garden, library, AV equipment, art work, etc.)
- Usually better if Mr. Dunmall asks for a big ticket item

- He will request it and the PTFA will consider it and determine whether to approve it
- Some discussion about bid for Chrome books; some push back from parents, request for additional information
- Teachers can submit ideas for bids to Mr Dunmall. Parents to send suggestions to the PTFA meeting, or via the class reps or to the FieldingPTFA email address.
- A suggestion for PTFA investment was a fridge/freezer to store ice creams for hot days.

Update on Events

Friday Bake Sales

- Doing really well; classes are bought in on running the stall on the day
- NO NUTS!
 - “May contain” must also be excluded

Second Hand Uniform Sales

- Next sale is 10th May at 10am
- Why don't we run more sales?
 - Volunteer driven; need to sort donations and be available to run the sales
 - More volunteers are needed - email PTFA to be added to WhatsApp group
 - Any consideration of asking Year groups to run the uniform sales?
 - Usually ask Year groups to run stand-alone events (i.e., Movie afternoon, disco, etc.)
 - Can consider asking a Year group to do it; drive some ownership
 - Maybe ask Nursery or Reception parents to get more involved
- Donations can be handed into the school reception

Easter Trail

- Thank you to Year 1 parents for running
- Created trail for kids to follow; receive a treat at the end

Movie Afternoon

- Thank you to Reception parents for running
- Ran two movies on a Saturday afternoon at the school
- Feedback
 - Sound could have been better
 - Site managers weren't available to show team how to run the sound
 - Next time, may want to do a dry run a few days ahead

Mother's Day Event

- Thank you to Year 2 parent for running
- Put together nice gift packs for moms, grandmoms, etc. for the kids to pick up

Upcoming Events

Summer Fair

- Date will be Saturday, 5 July
- Need people to get involved with organization
 - A bit of work that needs to be done ahead of time - better to spread that out so that it is not all left to 1 or 2 people; want to have about 8-9 people for the organizing committee
 - Need to apply for license
 - Need to liaise with external stall holders
 - Need to do layout
 - Need to design a poster
 - Will have a planning meeting
 - If you want to volunteer, reach out to Conor or email PTFA
- Each class runs a stall on the day
 - Want to get stall allocation out to classes soon
- Silent Auction needs an organizing committee
- Ask Phil to speak to QPR football club for the football activity
- Bouncy Castle hire
- Laser Quest booking
- Share the list of tasks with instructions and tips and contact details. We are also open to ideas for stalls from parents/classes with ideas.

Picnic

- Year 4 will run
- Date not locked in yet

Disco

- Years 3 and 5 likely will run
- Date not locked in yet

Circus - 2026

- Planning to have the circus next year; date will be towards the end of the school year in 2026
- Will be a big event to plan

AOB

Question about Robotics and Coding Classes - as specialist club or weekend activity

- Blanka saw an advertisement on robotics and coding classes (for age 4 onwards) held at Grange; a bit pricey, but wondering if the class could be offered at Fielding

- Suggestion to reach out to vendor; see if they would be willing to offer something similar at Fielding; identify who the provider would be and what the cost would be; send proposal to Mr. Dunmall and Karen Esprit
- May get more traction if can identify other parents who are interested

Tomato Plant Sale - at cake sale time?

- Julia and Nolan both have plants to sell

Send out Whatsapp Group invites for Summer Fair and general PTFA Whatsapp Group

Next PTFA Meeting - scheduled for Monday, 9th June

- Planning to have the next meeting in-person with Mr. Dunmall
 - Good opportunity to meet Mr. Dunmall and get to know him better
- More details about summer fair will be discussed
- May want to consider alternatives dates/times for future PTFA meetings
 - Suggestions around Friday meetings; meetings during lunch time may allow more people to attend

Closing

Thanks were expressed. Reminder that anyone who has suggestions, questions, concerns or wants to volunteer should contact fieldingptfa@gmail.com.

Close morning meeting @ 11:40 am

Close evening meeting @ 21:20 pm

Attendees AM

1	Conor Lyne (Chair)
2	Gavin Miller
3	Justin Rodger
4	Blanka
5	Soizic le Lasseur
6	Lesley Yeung (Minutes)
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Attendees PM

1	Conor Lyne
2	Rachel Lynch
3	Nolan O'Connor
4	Alex Rowley
5	Ioanna Manolopoulou
6	Meredith
7	Steven Hirschorn (Minutes)
8	Jean
9	Julia Gulbinaite
10	Georgie Clarke
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