

Drop Off:



Vehicle Drop Off (RED)

- Please enter the middle Richmond Road entrance (labeled Vehicle Entrance)
- 4K - 5th Grade students will enter through the main entrance.
- Middle school students will enter through the middle school entrance on the east side of the building
- Please pull as far forward in the Vehicle Drop Off Zone as traffic will allow. If you are dropping off middle school and elementary students, please drop all your Chargers in one stop. Multiple stops for a single vehicle typically causes back ups.
- As soon as vehicles are empty please clear the drop off zone using the westernmost exit.
- If you are going to walk and hand off your student to their teacher (4K and 5K preferred), please park in the visitor parking in the main lot (labeled in black text).

Bus Drop Off

- Buses will drop students off in the eastern auxiliary lot (Bus Drop Off Zone). Students will transition from the eastern lot to their corresponding grade level door. To maximize safety, the eastern lot will only be for bus traffic.
- Buses will pull in and form a single file line for drop off. Once buses offload, they will be able to pull out the bus exit to clear for the next buses to empty.

Vehicle Pick Up

We will be using the east parking lot for after-school parent pick up. The entire lot is open for parking. Please do not enter where the buses are loading the children. Please park in the east "Park and Walk" lot and meet your child at the southeast gym doors (Door C). Parents will be welcomed into the gym to quickly meet their children and transition back to their vehicles. ALL children 4K-8th grade will need to be picked up in the gym.

