

Flagstaff Montessori
Regular Governing Board Meeting
Address: 850 N. Locust St, Flagstaff, Az 86001
Room B3
Date: Feb 3, 2026 at 6:00pm (Public Access at 5:55pm)

Google Meet joining info:
Video call link: <https://meet.google.com/smw-umxt-uvy>
Or dial: (US) +1 585-491-8187 PIN: 629 082 883#

Pursuant to Arizona Revised Statutes (A.R.S. 38-431.02) notice is hereby given to the members of the State Board for Charter Schools Governing Board, the Arizona State Board of Education, and the General Public, that the Governing Board of Flagstaff Montessori will hold a regular meeting open to the public as stated below at Flagstaff Montessori Switzer Campus at 850 N Locust St. Flagstaff, Arizona 86001. The Governing Board reserves the right to change the order of any items on the agenda, with the exception of any public hearing. One or more members of the Governing Board may participate in the meeting by telephonic communications. If noted on the agenda below, the Board may go into Executive Session, which will not be open to the public. The Governing Body may vote to hold an executive session for the purpose of obtaining legal advice from the Governing Body's attorney on any matter listed on the agenda pursuant to A.R.S. 38-431.03(A)(3). However, all Board decisions will be made in an open public meeting. Persons with a disability may request reasonable accommodations by contacting the school at (928) 226-1212. Requests should be made as early as possible to allow time to arrange the accommodation.

Dated and posted: Monday, Feb 2, 4pm

Public Comment: The Governing Board values input from teachers, parents, and students at its meetings. Agenda Item: "Public Comment" provides an opportunity for the Board to receive information or inquiries regarding items not on the agenda. The Arizona Open Meeting law permits the public to ask questions about non-agenda items, and the Board may respond, but not discuss or take action on an item not on the posted agenda. "Public Comment" regularly occurs at the end of each regular Board meeting. In order to address the Board during the Public Comment, community members should complete a Public Comment form and give it to the Secretary of the Board prior to the start of the meeting.

Public Comment on Agenda Items: Input from members of the public on an issue under discussion will be considered at the conclusion of the Board's deliberation of each agenda item and before a vote is taken on that item. Visitors who wish to address the Board on an item that is on the agenda should complete a Public Comment form and give the form to the Secretary to the Board before the vote on that item so that the Board knows you wish to express an opinion on that agenda item.

Meeting Etiquette: Comments are limited to 3 minutes per item and 3 agenda items per

meeting, including Public Comment. If you are with a group, please designate a spokesperson. Please turn off cell phones during the Board Meeting. Courteous behavior is expected, and inappropriate behavior with regard to the Board, Flagstaff Montessori staff, or other meeting attendees is subject to forfeiture of allotted time to speak.

AGENDA

- 1. Call to Order**
- 2. Roll Call of Members**

Kyler Kuehn, Ph.D
Shaynna Pitman
Sandra Worcester
Andy Vaughan
Ben Dymond
Todd Wood
James Bauerle

- 3. Review of Board Norms**
- 4. Approval of Board Minutes**
The Board will review regular session minutes from the January 6, 2026 Governing Board Meeting
Discussion and possible action
- 5. News and Celebrations**
MSF staff will share general celebrations and recognitions
Presentation and discussion
- 6. Budget and Financials**
A representative from ADI will share financials and other budget updates
Presentation, discussion, and possible action
- 7. Enrollment Update**
MSF Staff will present on current enrollment numbers
Presentation, discussion, and possible action
- 8. Approval of FY27 School Year Calendar**
The Board will discuss and may take action on approval of the proposed 2026-2027 school year calendar.
Presentation, discussion, and possible action
- 9. Board Development**
Board will engage in a brief board development activity focused on communication and effective board functioning.
No action will be taken under this agenda item.
- 10. E-Rate Agreement and Authorization of Letter of Agency**

The Board will discuss and may take action to approve an Agreement and Resolution Letter and authorize a Letter of Agency for E-Rate services, including designation of authorized signatories and authorization for the E-Rate consultant to file required forms on behalf of the school.

Presentation, discussion, and possible action

11. Adoption of Extracurricular Activity Fees and Fee Waiver Authority

Presentation and discussion of school-sponsored extracurricular activities and optional programs, their fees, and fee waivers for the FY26 school year.

Presentation, Discussion, and possible action

12. Use of Tax Credit Funds for Eligible Extracurricular Activities

The Board will discuss the authorization of the use of tax credit funds for eligible extracurricular activities.

Presentation, Discussion, and possible action

13. Board Handbook Draft

Board will review and discuss the draft for the Board Handbook.

Presentation, discussion, and possible action.

14. Marketing and Promotional Opportunities

Board will review and discuss school promotion and fundraising efforts.

Presentation, discussion, and possible action

15. Governing Board Bylaw Review

The Board will review protocols outlined by the Governing Board Bylaws, address any questions or concerns, and discuss any proposed changes.

Presentation, Discussion, and possible action

16. Public Comment (3 mins per/person, total of 30 mins time allotment)

17. Date and Time of Next Board Meeting

Discussion and possible action to set the date and time of the next board meeting.

18. Adjournment