Cal-PASS Plus FAQs for K12 SWP

2022 How to Video available HERE

2021 How to video available HERE

Who needs to upload CALPADS data into Cal-Pass Plus as a requirement for K12 SWP?

- All LEAs receiving K12 SWP funds and serving grades 9-12
- LEAs receiving K12 SWP funds and serving grades 7 & 8 may need to upload in the future, but this is on hold per the CCCCO as of October 2021 (See Q&A)

How do LEAs upload CALPADS data into Cal-PASS Plus?

- Sign an MOU with Cal-Pass Plus and follow the instructions to upload data
- Review the K12 SWP Required Data Upload Webinar
- General instructional video on data upload process

Who needs an MOU?

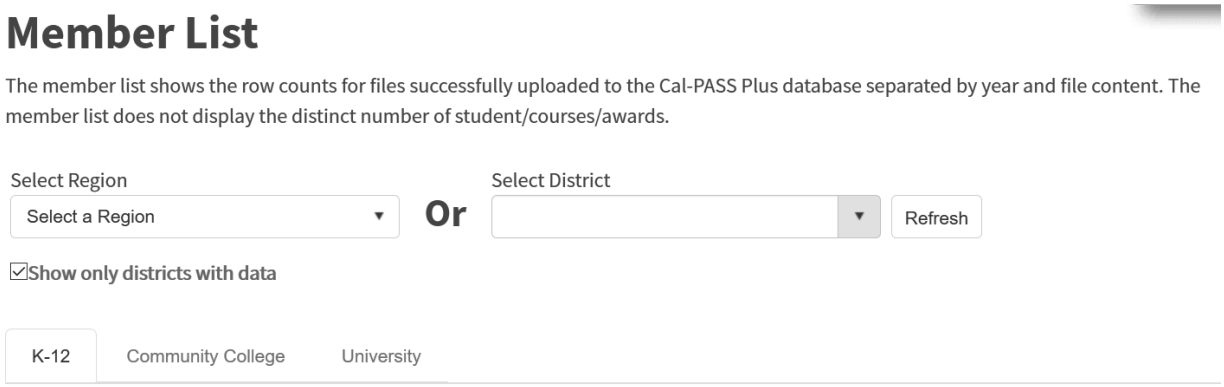
- All LEAs receiving K12 SWP funds and serving grades 7-12 are required to have an MOU, even if they are not/cannot submit data to CalPASS Plus
- K12 Districts and independent charter schools need their own MOU

How do I get an MOU?

- Follow the "Join CalPASS Plus" instructions on the website
- E-sign and submit the MOU
- Download a hard copy of the MOU template and mail it in per the instructions

How do I see if my LEA has an MOU already?

- View the Member List
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- The member list is updated annually. If you do not see your district on the list, but you are confident there is an MOU in place, email ourteach@edresults.org

What if my district does not have a copy of our current MOU?

- Email ourteach@edresults.org to request a copy of your MOU

How do I know if my LEA submitted the right files?

- Cal-PASS Plus may reach out directly to your district via email with a list of files that were "received" or "not received". This email will be sent to whomever is listed on the MOU as the contact person for your organization.
- The K14 TAP and/or the K12 Pathway Coordinator supporting your region may reach out to you directly. This email will be sent to the K12 SWP main point of contact(s) with your organization.

Which years of CALPADS data files need to be uploaded? According to the RFA:

Round 1 K12 SWP awardees (2018-2019)	serving grades 7-12	required to submit 2019-2020, 2020-2021, and 2021-2022 CALPADS data files
Round 2 K12 SWP awardees (2019-2020)	serving grades 7-12	required to submit 2020-2021, 2021-2022, and 2022-2023 CALPADS data files
Round 3 K12 SWP awardees (2020-2021)	serving grades 7-12	required to submit 2020-2021, 2021-2022, 2022-2023, and 2023-2024 CALPADS data files
Round 4 K12 SWP awardees (2021-2022)	serving grades 7-12	required to submit 2021-2022, 2022-2023, and 2023-2024 CALPADS data files
Round 5 K12 SWP awardees (2022-2023)	serving grades 7-12	required to submit 2022-2023, 2023-2024, and 2024-2025 CALPADS data files

- The data files required for upload are:
  - CRSC – Course Completion
  - SCSC – Student Course Completion
  - SCTE – Student CTE (optional prior to 2012/13)
  - SELA – Student English Language Acquisition (required for Submission files or ODS Extracts created after 7/1/2014)
  - SENR – Student Enrollment
  - SINF – Student Information (demographics, etc.)
  - SPRG – Student Programs

What if the contact person has changed since the MOU was developed?

- You must update the MOU with Cal-PASS Plus; the only way for them to contact your district is through the contact person listed on the MOU