

“E-Volunteering – Key to be active” Project
3rd Transnational Project Meeting
24. and 25. November 2022
8/10 Prezydenta Gabriela Narutowicza st. , 1st floor
90-001 Łódź, Poland

AGENDA

Day 1 – 23.11.2022	
...	Arrival of participants
Day 2 – 24.11.2022	
8.00 – 8.30	Breakfast at the hotel
9.00 – 9.30	Setting work schedule and order, introduction of the representatives
9.30 – 10:30	Indicators to evaluate the effect of implemented project activities <i>TPMs, JSTs - evaluation of the meetings and training</i> <i>3 x IO - evaluation of the quality of the outputs</i>
10.30 – 10.45	Coffee break
10.45 – 12.00	Promotional activities in the project Each organization will sum up their own promotional activities during the project: <i>-indicators achieved by each partner</i> <i>-checking out the documents, photos on GD uploaded by the partners</i> <i>20 min per organization to sum up</i>
12.00 – 13.00	Lunch break
13.00 – 14.30	Dissemination and multiplier events on the national level <i>Results presented by each partners</i>
14.30 – 14.45	Coffee break
14.45 – 16.00	Partner’s obligations till the end of the projects <i>Discussions, consultations, planning</i>
19.30 - ...	Dinner



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Day 3 – 25.11.2022	
8.00 – 8.30	Breakfast at the hotel
9.00 – 10:30	Meeting at the venue Discussing the budget, final tranches <i>Discussions, consultations, planning</i>
10:30 - 12:00	Reporting (partners and leader’s obligations, important deadlines for the final report) Discussing implemented activities in the project and its effectiveness - qualitative indicators <i>Discussions, consultations, planning</i>
12:00-13:00	Lunch break
13:00-15:00	Follow up of the project - ideas for developing partner’s organisations <i>Bain storm, discussions</i>
15:00-15:15	Coffee break
15:00-16:30	Sum up of the meeting and all discussions <i>Sum up</i>
Day 4 – 26.11.2022	
8.00 – 8.30	Breakfast at the hotel
8.30-...	Farewell of participants

