

UNIVERSITY OF CENTRAL PUNJAB
PEACHTREE ACCOUNTING
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[After adding the inventory item into Peachtree you will also need to enter the beginning balance of each item of inventory. You can either enter the beginning balance of each item as you create the item using the Maintain Inventory Items window. However, if you are creating several items of inventory at once, you can enter the beginning balances of these items altogether at the same time.](#)

[To enter the beginning balance of each inventory item, click the Beginning Balances arrow down the bottom right hand corner of the Maintain Inventory Items window.](#)

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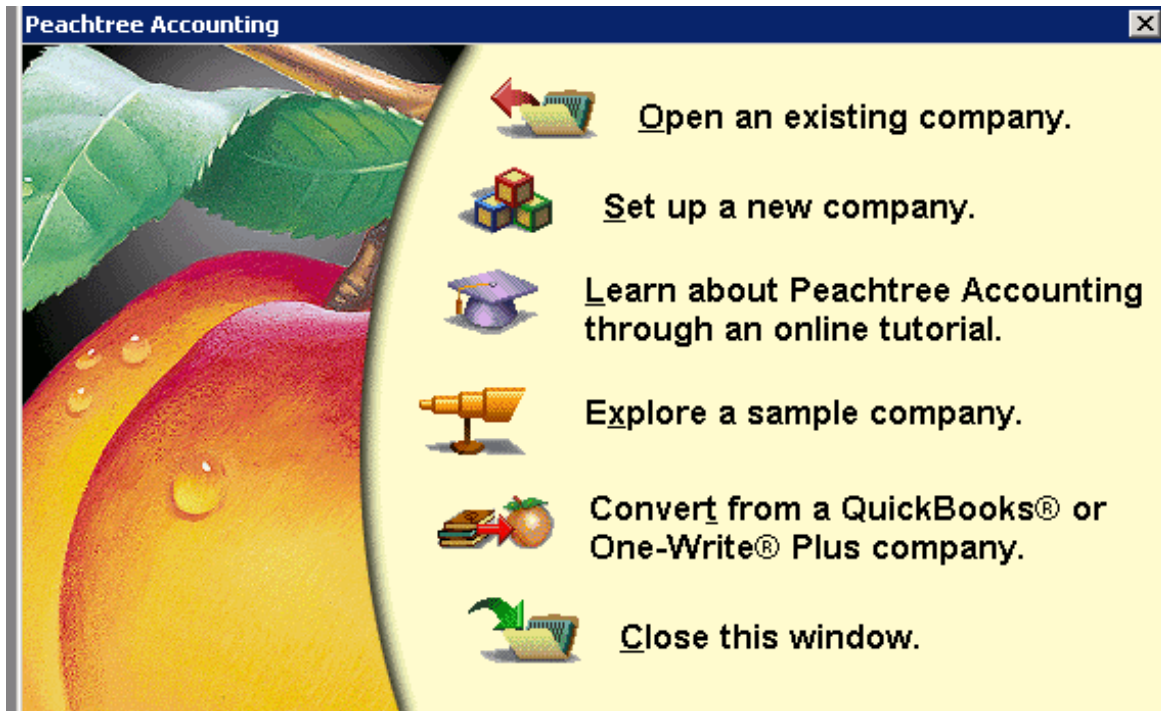
[General:](#)

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[Spelling:](#)

Setup of a company

To setup a new company in peach tree click the icon of peach tree and the following screen would appear



From this screen click on setup a new company. A wizard will start on the introductory window.

New Company Setup - Introduction



Welcome to Peachtree Accounting New Company Setup!

This wizard will walk you through creating a new company.

You will be asked about:

- Your company's name and address
- Your chart of accounts
- Your accounting method
- Your posting method
- Your accounting periods


Click Help for more information on any window

Click Next to continue

< Back Next > Cancel Help

Then click next to start and a company profile window will appear .

New Company Setup - Company Information

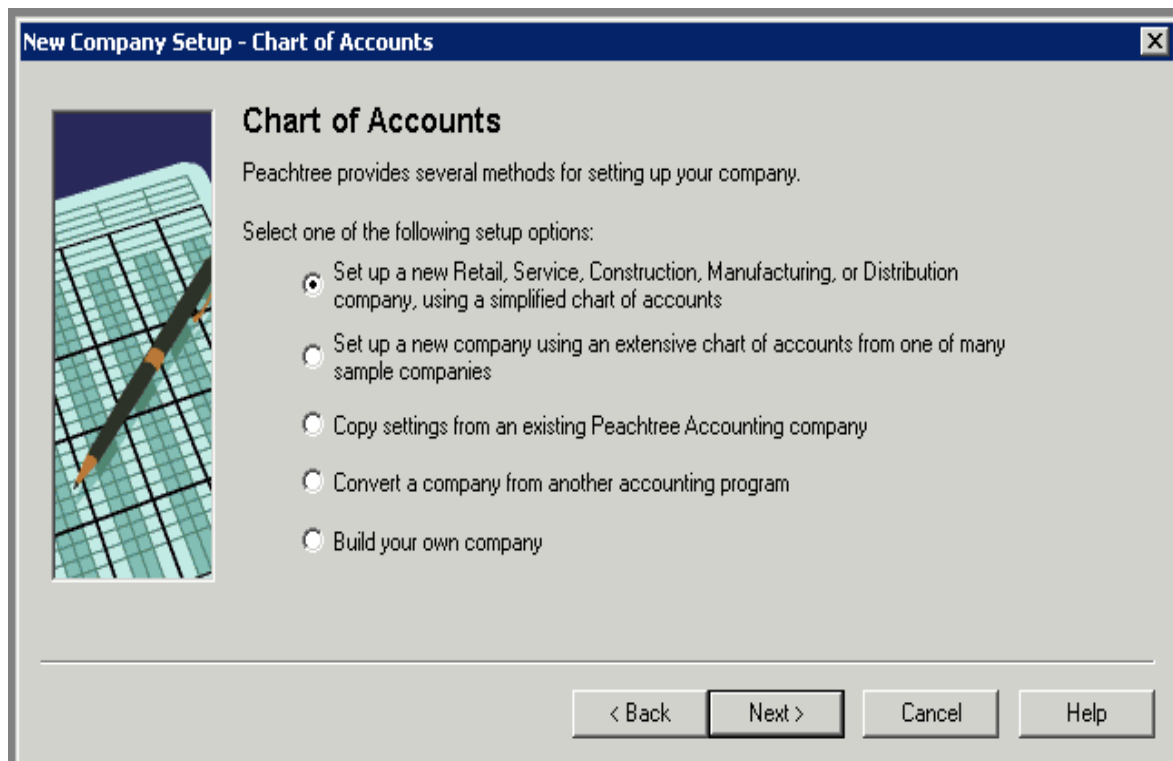


Company Information

Company Name:	<input type="text" value="bakhtayar"/>	Business Type:	<input type="text" value="Corporation"/>
Address Line 1:	<input type="text"/>	Federal Employer ID:	<input type="text"/>
Address Line 2:	<input type="text"/>	State Employer ID:	<input type="text"/>
City, State, Zip:	<input type="text"/> <input type="text"/> <input type="text"/>	St. Unemployment ID:	<input type="text"/>
Country:	<input type="text"/>		
Telephone:	<input type="text"/>	Web Site:	<input type="text"/>
Fax:	<input type="text"/>	E-mail:	<input type="text"/>

< Back Next > Cancel Help

Then fill the required fields in the company information and click the next button. Then the chart of accounts window will appear



There are 5 options given in this charts accounts section

- By selecting the first option we can get the chart of accounts for the retail, service, Manufacturing or distribution company which has been produced by the software itself and they can be modified according to the user. If you click this option and click next we will see the following window.

New Company Setup - Chart of Accounts

Chart of Accounts

The chart of accounts is a list of General Ledger accounts, which are used to classify transaction information for reporting purposes. To help you get started, you can choose to copy the chart of accounts from one of several companies. Later, you can modify the accounts to match your business.

Many of the sample companies listed are customized for a specific business. However, some are general in nature (for example, Sales, Service, and Manufacturing).

Select a chart of accounts from the sample list that is closest to your company.

Available Charts of Accounts

- Accounting Company
- Advertising Agency
- Architectural Company
- Auction Gallery
- Auto Repair Company

More Information

About Your Industry

View Chart of Accounts

< Back Next > Cancel Help

Now by clicking on the button View charts of accounts. Following chart of accounts would appear.

Retail Company Simplified Chart of Accounts

[Help for This Specific Business](#)

Type: Sole Proprietor

Account	Description	Type
1010	Cash on Hand	Cash
1020	Checking Account	Cash
1100	Accounts Receivable	Accounts Receivable
1150	Allowance for Doubtful Account	Accounts Receivable
1200	Inventory	Inventory
1400	Prepaid Expenses	Other Current Assets
1500	Property and Equipment	Fixed Assets
1900	Accum. Depreciation - Prop&Eq	Accumulated Depreciation
2000	Accounts Payable	Accounts Payable
2310	Sales Tax Payable	Other Current Liabilities
2320	Deductions Payable	Other Current Liabilities
2330	Federal Payroll Taxes Payable	Other Current Liabilities
2340	FUTA Payable	Other Current Liabilities
2350	State Payroll Taxes Payable	Other Current Liabilities
2360	SUTA Payable	Other Current Liabilities
2370	Local Taxes Payable	Other Current Liabilities
2380	Income Taxes Payable	Other Current Liabilities
2400	Customer Deposits	Other Current Liabilities
2500	Current Portion Long-Term Debt	Other Current Liabilities
2700	Long Term Debt - Noncurrent	Long Term Liabilities
4000	Sales Income	Income
4100	Interest Income	Income
4200	Finance Charge Income	Income
4300	Other Income	Income
4900	Sales Discounts	Income
5000	Cost of Sales	Cost of Sales

- To get the chart of accounts of any sample company which have been produced by the software itself. By selecting this option and then clicking next we would see the following option.

New Company Setup - Chart of Accounts

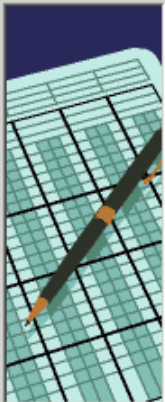


Chart of Accounts

Select the Peachtree Accounting company that you want to copy.

Available Peachtree Companies:

Bellwether Garden Supply
Pavilion Design Group

View Chart of Accounts

< Back Next > Cancel Help

Accounting Company Chart of Accounts
[Help for This Specific Business](#)

Type: Sole Proprietor or Corporation

Account	Description	Type
10000	Petty Cash	Cash
10100	Cash on Hand	Cash
10200	Regular Checking Account	Cash
10300	Payroll Checking Account	Cash
10400	Savings Account	Cash
10500	Special Account	Cash
10600	Money Market Savings	Cash
10700	Certificates of Deposit	Cash
11000	Accounts Receivable	Accounts Receivable
11400	Other Receivables	Accounts Receivable
11500	Allowance for Doubtful Account	Accounts Receivable
12000	Inventory	Inventory
14000	Prepaid Expenses	Other Current Assets
14100	Employee Advances	Other Current Assets
14200	Notes Receivable-Current	Other Current Assets
14700	Other Current Assets	Other Current Assets
15000	Furniture and Fixtures	Fixed Assets
15100	Equipment	Fixed Assets
15200	Automobiles	Fixed Assets
15300	Other Depreciable Property	Fixed Assets
15400	Leasehold Improvements	Fixed Assets
15500	Building	Fixed Assets
15600	Building Improvements	Fixed Assets
16900	Land	Fixed Assets
17000	Accum. Depreciation - Furniture	Accumulated Depreciation
17100	Accum. Depreciation - Equipment	Accumulated Depreciation

- Third one allows you to get the charts of accounts from any previously existing company in the software .

New Company Setup - Chart of Accounts

Chart of Accounts

Select the Peachtree Accounting company that you want to copy.

Available Peachtree Companies:

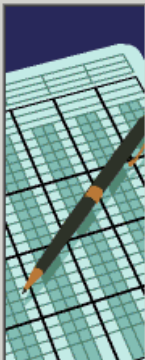
Bellwether Garden Supply	401 K Deductions Payable
Pavilion Design Group	Accounts Payable
	Accounts Receivable
	Accrued Expenses
	Accum Amortiz - Organiz Costs
	Accum. Depreciation-Bldg Imp
	Accum. Depreciation-Buildings
	Accum. Depreciation-Equipment
	Accum. Depreciation-Furniture

View Chart of Accounts

< Back Next > Cancel Help

- To change the accounting program. The software would ask you that which accounting system would you like to choose for your accounting program accrual or cash basis.

New Company Setup - Accounting Method



Accounting Method

Peachtree provides two accounting methods to run your business--Accrual or Cash.

Which accounting method do you want your company to use?

☒ **Accrual**
Income is recorded as you invoice customers, and expenses are recorded when you receive bills from vendors, regardless of when cash is actually exchanged. Most companies use this method

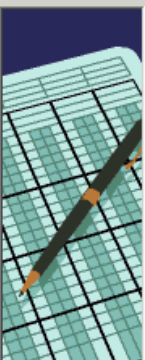
☐ **Cash**
Income is recorded when cash is received, and expenses are recorded when paid. Unpaid credit sales and purchases do not show on the General Ledger

Note: Once you choose an accounting method, it cannot be changed.

< Back Next > Cancel Help

Then the software would require that how do you want to process your transaction real time or batch. Real time means the transactions are processed by the software as they r processed and saved. Most of the companies use this system for their transactions. Batch means that the transactions are posted and then processed in a group. This option allows printing the registers and analyzing group of transactions before posting to the journals.

New Company Setup - Posting Method



Posting Method

There are two methods Peachtree Accounting can use to process transactions -- Real Time or Batch.

Which posting method do you want your company to use?

☒ **Real Time**
Transactions are posted to the General Ledger as they are entered and saved. Most companies use this method

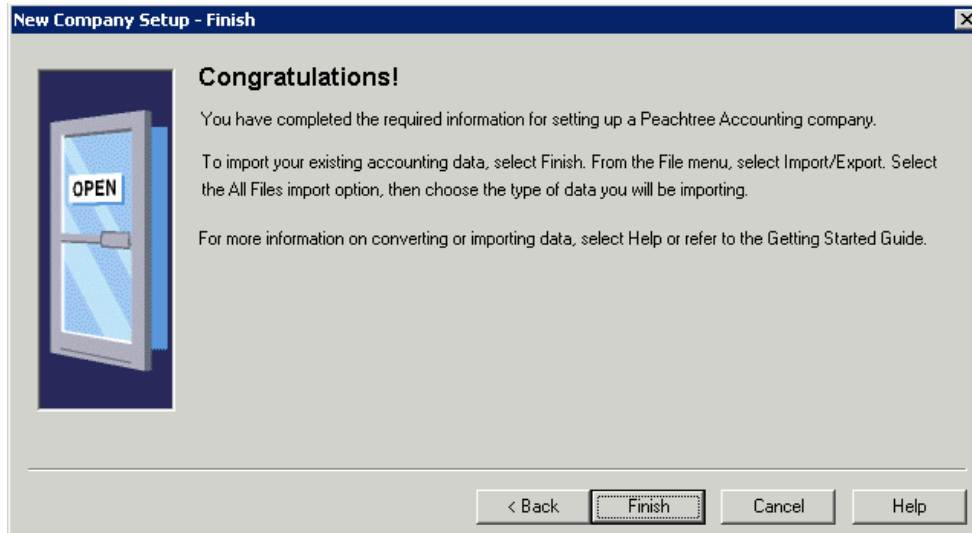
☐ **Batch**
Transactions are saved by the program and then posted in a group. This method allows you to print registers and analyze a group of transactions before posting the journals.

Note: You can change the posting methods at any time.

< Back Next > Cancel Help

Then by clicking next the software would require the accounting period for your company the accounting period is generally made with the calendar of 12 months but there is an option if you don't want to go with the calendar months and use an accounting period of less than or more than 12 months.

Once you are done all of it then you going to get the congratulated by the system. Then click finish to save all the data you have entered of your company and start

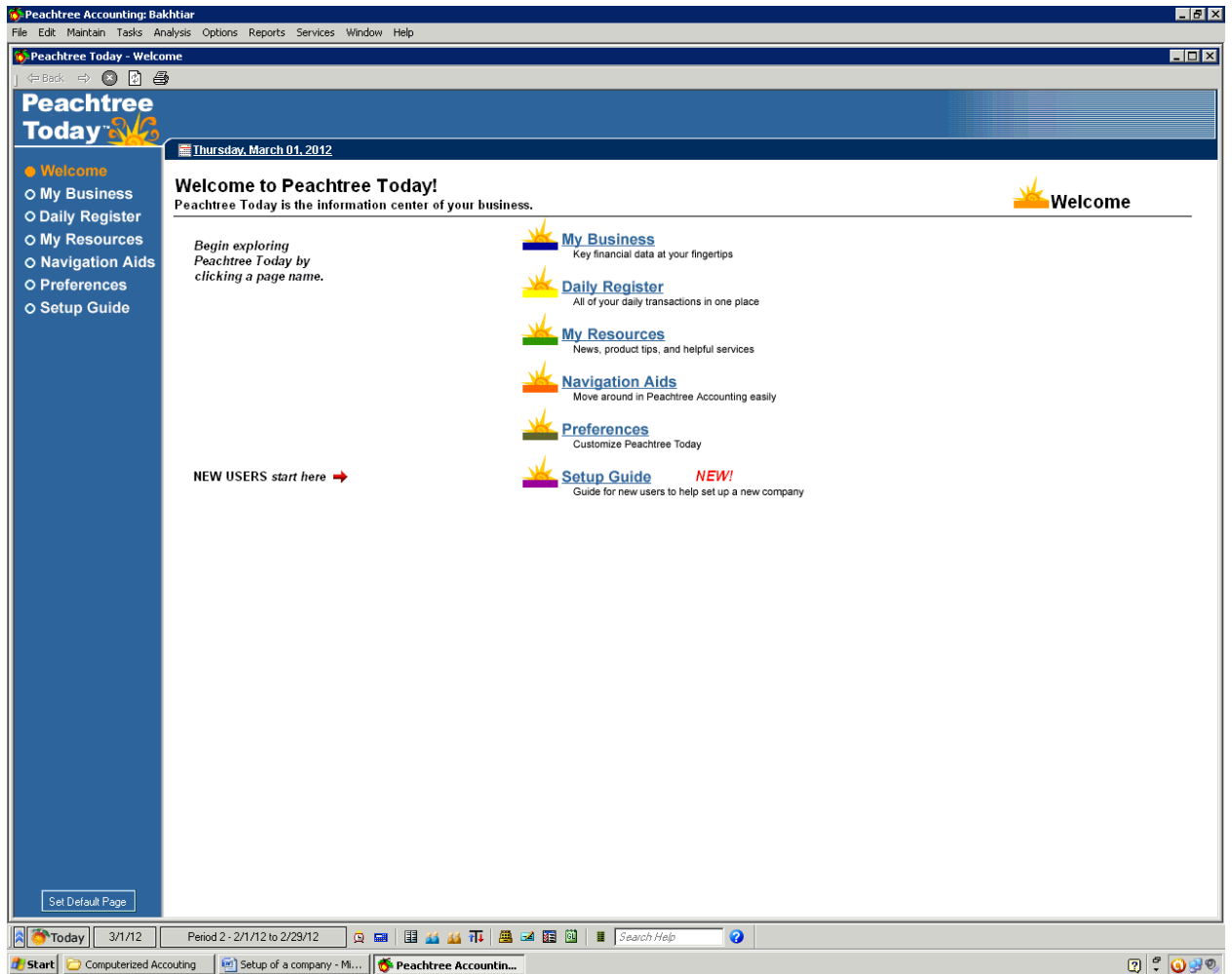


- To build your own chart of accounts for your company
In this follow the same procedure as used above for the fourth option

Once you have clicked on the option of finish the software would automatically save the data and make a folder in the program files listed in C drive

To see that click My computer ☹ then C drive ☹ then click program files ☹ there would be a folder of peach tree in that then click that ☹ there would be a folder of company click that ☹ there would be a folder placed in there with the name of your company.

Now once the company is created we will start making the chart of accounts of the company as we choosed the option of create own company when the software asked about the chart of accounts .After clicking on finsh some screen like this would appear



CHARTS OF ACCOUNTS

Now to add the chart of accounts the click on the maintain menu placed on the top under the title bar of the window

You will get a window some what like this

Maintain Chart of Accounts

Close Save Delete ChangeID New Help

Account ID:

Description: ☐ Inactive

General Budgets

Account Type: Beginning Balances:

Period History	Debits	Credits	Period Activity	Running Balance
Feb 29, 2012				
Jan 31, 2012				
Dec 31, 2011				
Nov 30, 2011				
Oct 31, 2011				
Sep 30, 2011				

First there is an option of entering the account id in which we will write the numeric id which has been allotted to the specific account to be entered then press tab and the cursor would move to the description box. Then there is another box for the description in which we would write the account name which has to be entered. Enter the name of the account and press tab key. The cursor would then automatically move to the account type option. There you need to select the account type from the list

given. To find the account type quick we can press the key of the starting letter e.g if you need to give the account type as cash you can click on the “C” button on your key board till the time cash appears. Set the account type and press the save button on the top of the widow to save or press the keys “Alt” plus “S”. The accounts would get saved in the chart of accounts. Then the same way enter all chart of accounts.

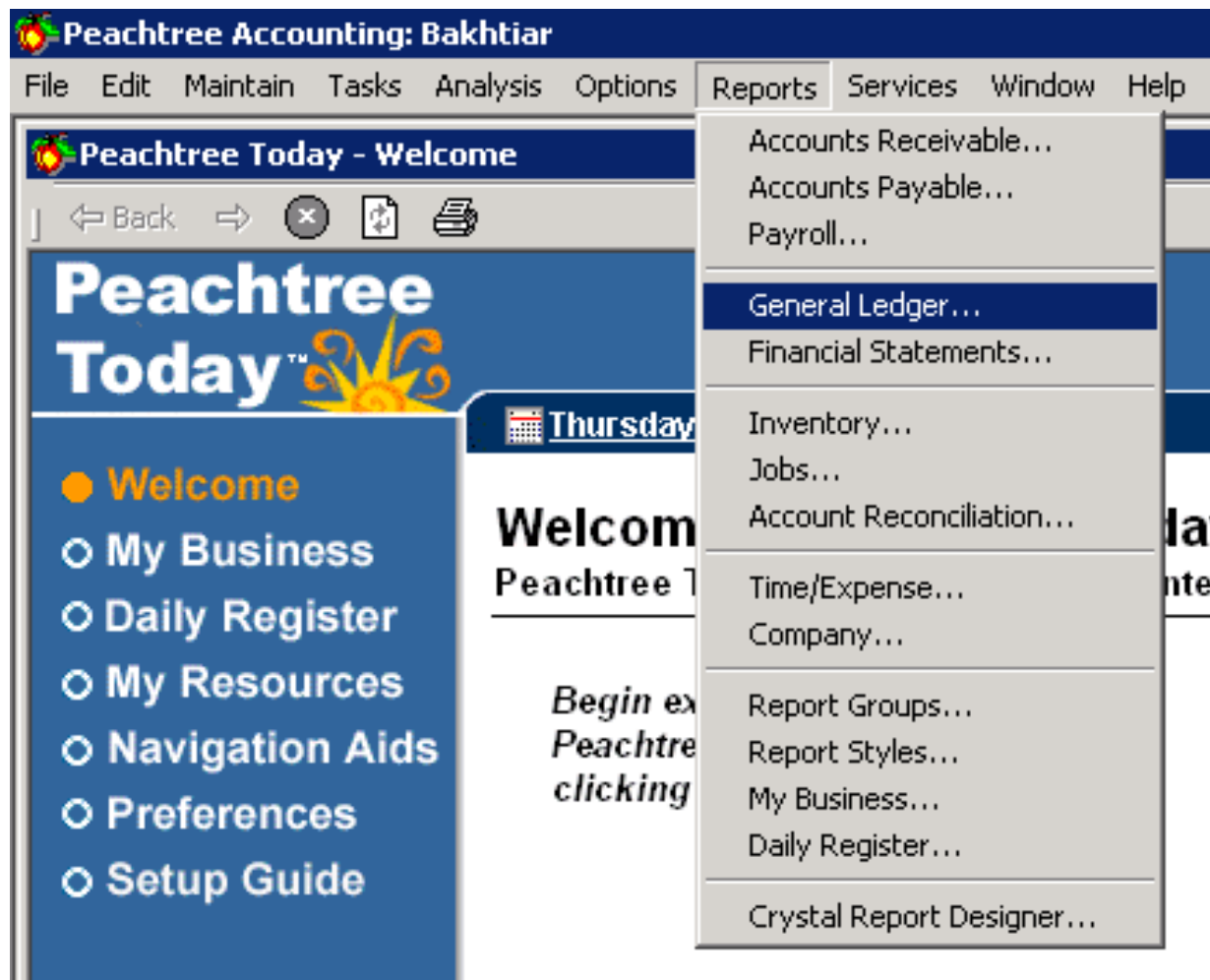
To check back the charts of accounts or to access them and retrieve them click the magnifier button on the right side if the account id box a drop down menu would appear like below.

Account ID	Description	Account Type	Period History
168	due from officer	Other Assets	
202	notes payable	Other Current Liabilities	
210	accounts payable	Accounts Payable	
212	accrued expences payable	Other Current Liabilities	
220	wages payable	Other Current Liabilities	
221	income tax payable	Other Current Liabilities	
222	sales tax payable	Other Current Liabilities	
252	morgage payable	Long Term Liabilities	
261	long term notes payable	Long Term Liabilities	
271	due to officer	Long Term Liabilities	
381	common stock	Equity-doesn't close	
390	retained earning	Equity-Retained Earnings	

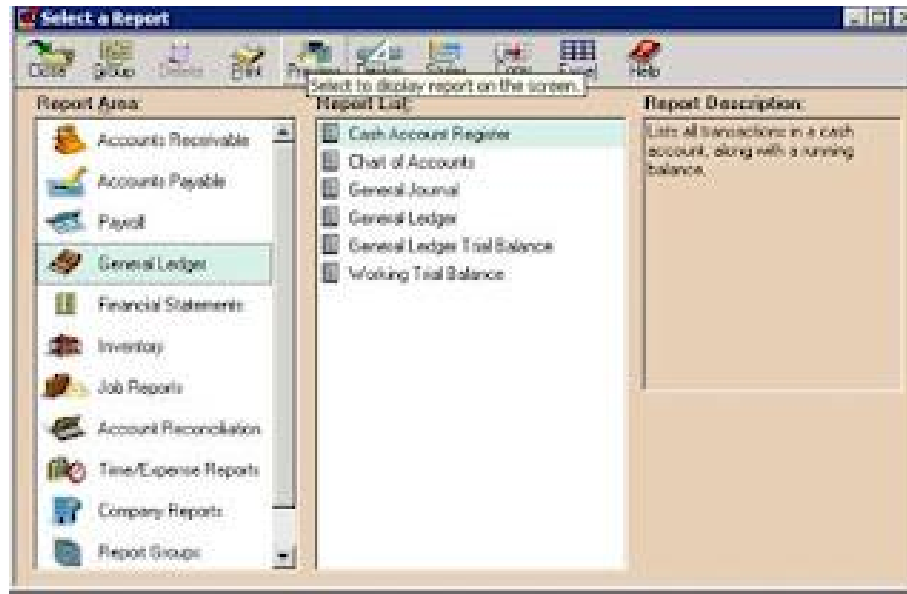
There you can see the record of all the chart of accounts you have entered along with the account id account description and the account type. By double clicking any account you need you can access that account.

Then on another right side if the magnifier button there are two buttons consisting opposite pointing arrows they are the next and backward button to work on the next account to which is opened click the next button i.e. the extreme right button in which the arrow is pointing to the right side. And to revert back to the immediate back account click the button in which the arrow is facing to the left side.

Now to check the full list of the the accounts that you have entered click “Reports” button on the top in the menu bar this would open a drop down menu. Click the general ledger option from that menu



By clicking on the general ledger option a dialogue box will open some what like the following



From this table click on to the chart of accounts option to see all the charts of accounts to see the list of all the chart of accounts created by you. We can check the function of that option on the report description

Account ID	Account Description	Account Type
100	Cash in bank	Cash
101	Cash on hand	Cash
110	Accounts receivable	Accounts Receivable
111	Allowance for doubtful acct	Accounts Receivable
120	Inventory	Inventory
130	Prepaid insurance	Prepaid Insurance
140	Land	Fixed Assets
150	Building	Fixed Assets
160	Equipment	Fixed Assets
170	Accumulated depreciation	Accumulated Depreciation
180	Accumulated depreciation	Accumulated Depreciation
190	Accumulated depreciation	Accumulated Depreciation
200	Accounts payable	Accounts Payable
210	Accounts payable	Accounts Payable
220	Accounts payable	Accounts Payable
230	Accounts payable	Accounts Payable
240	Accounts payable	Accounts Payable
250	Accounts payable	Accounts Payable
260	Accounts payable	Accounts Payable
270	Accounts payable	Accounts Payable
280	Accounts payable	Accounts Payable
290	Accounts payable	Accounts Payable
300	Accounts payable	Accounts Payable
310	Accounts payable	Accounts Payable
320	Accounts payable	Accounts Payable
330	Accounts payable	Accounts Payable
340	Accounts payable	Accounts Payable
350	Accounts payable	Accounts Payable
360	Accounts payable	Accounts Payable
370	Accounts payable	Accounts Payable
380	Accounts payable	Accounts Payable
390	Accounts payable	Accounts Payable
400	Accounts payable	Accounts Payable
410	Accounts payable	Accounts Payable
420	Accounts payable	Accounts Payable
430	Accounts payable	Accounts Payable
440	Accounts payable	Accounts Payable
450	Accounts payable	Accounts Payable
460	Accounts payable	Accounts Payable
470	Accounts payable	Accounts Payable
480	Accounts payable	Accounts Payable
490	Accounts payable	Accounts Payable
500	Accounts payable	Accounts Payable
510	Accounts payable	Accounts Payable
520	Accounts payable	Accounts Payable
530	Accounts payable	Accounts Payable
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770	Accounts payable	Accounts Payable
780	Accounts payable	Accounts Payable
790	Accounts payable	Accounts Payable
800	Accounts payable	Accounts Payable
810	Accounts payable	Accounts Payable
820	Accounts payable	Accounts Payable
830	Accounts payable	Accounts Payable
840	Accounts payable	Accounts Payable
850	Accounts payable	Accounts Payable
860	Accounts payable	Accounts Payable
870	Accounts payable	Accounts Payable
880	Accounts payable	Accounts Payable
890	Accounts payable	Accounts Payable
900	Accounts payable	Accounts Payable
910	Accounts payable	Accounts Payable
920	Accounts payable	Accounts Payable
930	Accounts payable	Accounts Payable
940	Accounts payable	Accounts Payable
950	Accounts payable	Accounts Payable
960	Accounts payable	Accounts Payable
970	Accounts payable	Accounts Payable
980	Accounts payable	Accounts Payable
990	Accounts payable	Accounts Payable

The above table shows all the chart of accounts that has been created

Entering Beginning Balances for Accounts

In this topic you will learn how to enter the beginning balances of the accounts and for this you have to follow the following steps:

Step 1: Go to the menu bar and select the maintain tab and click on the chart of accounts, you will find the following window.

Period History	Debits	Credits	Period Activity	Running Balance
Aug 31, 2010				
Jul 31, 2010				
Jun 30, 2010				
May 31, 2010				
Apr 30, 2010				
Mar 31, 2010				

Select the Beginning Balances button on the General tab of the Maintain Chart of Accounts window to enter beginning balances for general ledger accounts. You use this to enter the beginning balance for the account or to adjust the balance for an account in a previous period.

Step 2: once you click on the beginning balance button, you will get a small window to select the period for which you are going to enter the balances.

Select Period to Enter Beginning Balances:

- Before 7/1/09
- From 7/1/09 through 7/31/09
- From 8/1/09 through 8/31/09
- From 9/1/09 through 9/30/09
- From 10/1/09 through 10/31/09
- From 11/1/09 through 11/30/09
- From 12/1/09 through 12/31/09

OK Cancel

Step 3: After selecting the period, you will find the following where you have to enter the balances for the accounts you have created before.

Chart of Accounts Beginning Balances

Cancel OK New Find Next Help

Beginning Balances as of February 28, 2011

Account ID	Account Description	Account Type	Assets, Expenses	Liabilities, Equity, Income
100	Bank	Cash		
105	Cash	Cash		
110	Accounts Receivable	Accounts Receivable		
120	Inventory	Inventory		
136	Prepaid Rent	Other Current Assets		
137	Prepaid Insurance	Other Current Assets		
138	Prepaid Tax	Other Current Assets		

The Trial Balance is made up of the balances of all accounts. In order for the Trial Balance to be in balance, the sum of Assets and Expenses should equal the sum of Liabilities, Equity, and Income.

Total:	0.00	0.00
Trial Balance:		0.00
(Difference posts to Beg Bal Equity)		

Net Income is the difference of Income and Expense account values. The Income and Expense values making up Net Income are already included in the total.

Income - Expenses:	0.00	0.00
Net Income:		0.00

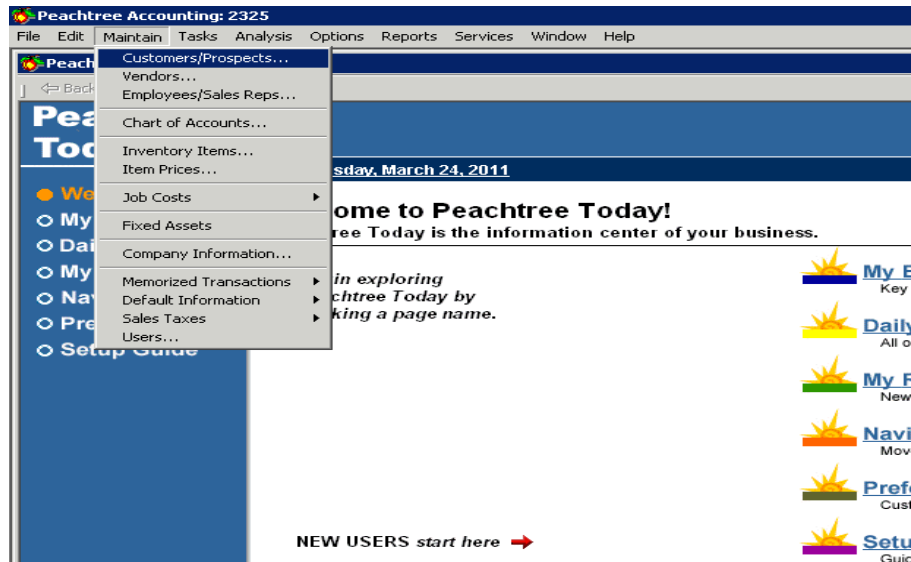
The columns where you enter amounts for accounts on these two windows are set up to give you a better feel for how the different accounts in your chart of accounts affect the balance of your finances. When you finish entering balances for all of your accounts, the total of the amounts in the Assets, Expenses column must equal the total of the amounts in the Liabilities, Equity, and Income column. If not then Peachtree will automatically adjust your trial balance by creating an account that is beginning balance equity account.

Note: If you have not created the Retained Earning account, your balances will not be saved, however you can make the account on the same window by clicking on the tab NEW but the effect of the account will be after you re-open the same window.

Maintaining the Customer List

In this topic we are going to discuss how to make your customers list.

Step 1: In the menu bar, go to the maintain bar and click on the Customers/Prospects.



Step 2: after clicking the Customers/Prospects in maintain bar you will get the window like following:

Use the Maintain Customers/Prospects window to enter, change, and store information about companies and people to whom you sell goods and services. You can also enter information about companies and people with whom you would like to do business (prospects).

General Tab:

In this tab, we basically enter the information about the customer such as Name, Address, Country, type of Customer, Telephone, Email and Beginning balances etc.

Sales Defaults Tab:

To set up unique sales transaction defaults for each customer record, You can change this information at the transaction level, if necessary.

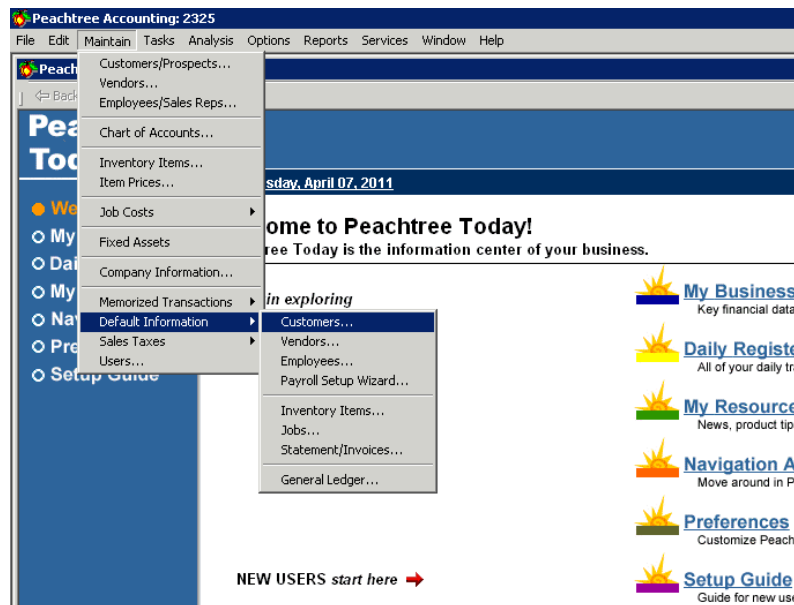
The screenshot shows a software window titled "Maintain Customers/Prospects". The window has a menu bar with icons for Close, Save, Delete, ChangeID, New, Event, Log, and Help. Below the menu bar, there are input fields for "Customer ID:" and "Name:", each with a search icon. To the right of these fields are checkboxes for "Prospect" and "Inactive". Below this is a tabbed interface with five tabs: "General", "Sales Defaults" (which is selected and highlighted with a dashed border), "Payment Defaults", "Custom Fields", and "History". The "Sales Defaults" tab contains several fields: "Sales Rep:" with a search icon, "GL Sales Acct:" with a search icon, "Open P.O. #:", "Ship Via:" with a dropdown menu showing "Airborne", "Resale #:", "Pricing Level:" with a dropdown menu showing "Price Level 1", and "Terms:" with a dropdown menu showing "2% 10, Net 30 Days". To the right of these fields is a section titled "Form Delivery Options" containing a "Delivery method:" with radio buttons for "Paper Form" (selected) and "E-mail", and a checkbox for "CC Sales Rep when sending e-mail".

In Sales Representative field, we can enter the sales representative that has contact with the customer and for this purpose we must have entered in the Maintain Employees/Sales Reps window.

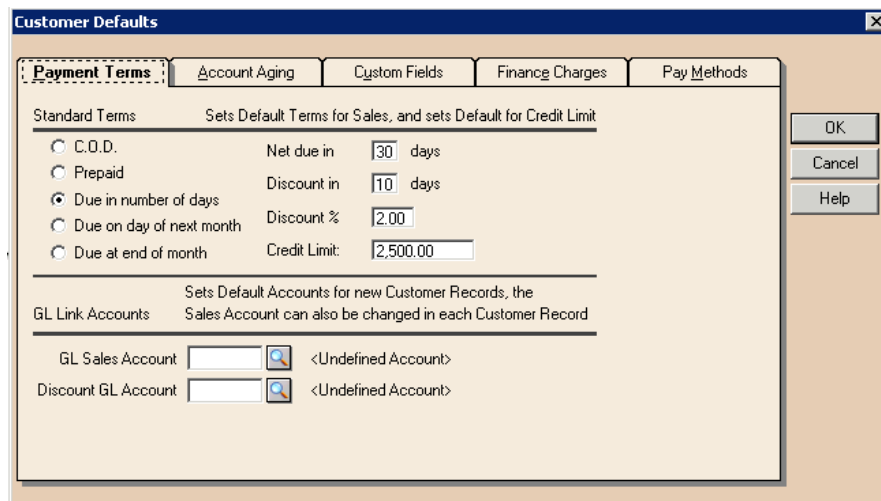
In G/L Sales Account, we select the general ledger sales account for the customer and without selecting this will not effect the sales transaction to general sales ledger account which is an income account.

Maintaining Customer Defaults Info.

For the purpose of setting customer defaults information, we have to follow the following steps:



Go to the maintain menu and from in select the default info and click on customers, you will get a new window like the below one:



In this picture you can see the 5 tabs, Payment terms, Account Aging, Custom Fields, Finance Charges and Pay Methods.

Payment Terms:

In standard terms, there are five options which include C.O.D, Prepaid, and Due in number of

days, due on day of month, due at end of month: Select one of these to tell you the type of payment your customers make.

G/L Link Accounts:

The defaults are used to link sales income and sales discount G/L accounts to most of your customers. You change individual customer setup, if necessary.

Account Aging:

To set up how sales invoices are aged and what aging brackets will be used for accounts receivable, select the Account Aging tab in the Customer Defaults window.

The screenshot shows the 'Customer Defaults' window with the 'Account Aging' tab selected. The window has a title bar and a close button. Below the title bar are five tabs: 'Payment Terms', 'Account Aging' (selected), 'Custom Fields', 'Finance Charges', and 'Pay Methods'. The 'Account Aging' tab contains two sections: 'Age Invoices by:' and 'Aging Categories'. The 'Age Invoices by:' section has two radio buttons: 'Invoice date' (unselected) and 'Due date' (selected). The 'Aging Categories' section is a table with four columns: '1st Column', '2nd Column', '3rd Column', and '4th Column'. Each column has a '# of days' and a 'Column Heading'.

	# of days	Column Heading
1st Column	30	0-30
2nd Column	60	31-60
3rd Column	90	61-90
4th Column		Over 90 days

On the right side of the window are three buttons: 'OK', 'Cancel', and 'Help'.

In this window, there are two options:

1. Age Invoices by
2. Aging Categories

Age Invoices by:

In this option, there are two methods either to select the invoice date or due date. If you select the invoice date, this will show you how old are the customer invoice and balance. If you select the method Due date, this will shoe you how much overdue is customer invoice.

Aging Categories:

In this option, you can make your own criteria to filter the receivables according to the time period criteria you made.

Custom Fields:

To set up custom field names for your customer records, select the Custom Fields tab in the Customer Defaults window.

The screenshot shows the 'Customer Defaults' window with the 'Custom Fields' tab selected. The window has a title bar with a close button. Below the title bar are five tabs: 'Payment Terms', 'Account Aging', 'Custom Fields' (which is active and highlighted with a dashed border), 'Finance Charges', and 'Pay Methods'. The main area of the window contains a section titled 'Field Labels' with a list of five items, each with a text input field and an 'Enabled' checkbox. The first four items are '1. Second Contact', '2. Reference', '3. Mailing List?', and '4. Multiple Sites?', all of which have their checkboxes checked. The fifth item is '5.' followed by an empty text input field and an unchecked checkbox. Below this list is a paragraph of text: 'Custom fields can be used to enter extra information about Customers. Use the fields above to label them on all your Customer screens. The enabled box must be checked for text to be entered.' On the right side of the window, there are three buttons: 'OK', 'Cancel', and 'Help'.

Field Labels	Enabled
1. Second Contact	<input checked="" type="checkbox"/>
2. Reference	<input checked="" type="checkbox"/>
3. Mailing List?	<input checked="" type="checkbox"/>
4. Multiple Sites?	<input checked="" type="checkbox"/>
5. <input type="text"/>	<input type="checkbox"/>

Custom fields can be used to enter extra information about Customers. Use the fields above to label them on all your Customer screens. The enabled box must be checked for text to be entered.

Custom fields let you use your imagination. What do I really need to know about my customers? Select the Enabled check box to enter or change the field label. If you decide not to use a field, clear the Enabled check box.

Finance Charges:

In order to apply the finance charges, you have to check the check the box or you can set according to your own choice by applying it on the invoice according to your defined criteria.

The screenshot shows the 'Customer Defaults' window with the 'Finance Charges' tab selected. The window has a title bar with a close button. Below the title bar are five tabs: 'Payment Terms', 'Account Aging', 'Custom Fields', 'Finance Charges' (which is active and highlighted with a dashed border), and 'Pay Methods'. The main area of the window contains a section titled 'Finance Charges' with a checkbox 'Charge finance charges' which is unchecked. Below this checkbox are several input fields: 'On invoices: 0 days overdue, up to: \$ 0.00', 'Annual interest rate: 0.00 %', 'On balances above that: 0.00 %', and 'Minimum finance charge: \$ 0.00000'. There is another checkbox 'Charge interest on finance charges' which is also unchecked. Below this is a text input field for 'Finance Charge GL Account:' followed by a magnifying glass icon. Below that is a dropdown menu for 'Appears on invoices and statements as:' with 'Late Charge' selected. At the bottom, there is a checkbox 'Print finance charge warning message as:' which is unchecked, followed by a text input field containing the text 'Overdue invoices are subject to late charges.' On the right side of the window, there are three buttons: 'OK', 'Cancel', and 'Help'.

☐ Finance Charges

☐ Charge finance charges

On invoices: 0 days overdue, up to: \$ 0.00

Annual interest rate: 0.00 %

On balances above that: 0.00 %

Minimum finance charge: \$ 0.00000

☐ Charge interest on finance charges

Finance Charge GL Account:

Appears on invoices and statements as: Late Charge

☐ Print finance charge warning message as:

Overdue invoices are subject to late charges.

Pay Methods:

This field header is used to set up payment methods for the customers; you can set up to 10 payment methods to facilitate the customer.

The screenshot shows a 'Customer Defaults' dialog box with a blue title bar and a close button (X). The 'Pay Methods' tab is selected, indicated by a dashed border. The tab contains a table for defining payment methods, a descriptive text block, and radio button options for assigning deposit ticket IDs.

Field	Payment Method
1	Cash
2	Check
3	VISA
4	MasterCard
5	AMEX
6	Discover
7	
8	
9	
10	

You may add up to 10 methods of payment that your business accepts. This list is available from the sales/invoicing and receipts screens.

Assign Deposit Ticket IDs:

☐ In Receipts

☒ In Select for Deposit

Buttons: OK, Cancel, Help