

VERSAILLES EXEMPTED VILLAGE SCHOOL DISTRICT

JOB DESCRIPTION

Application Deadline: until the position is filled

Title: Full-Time Licensed English Teacher who will teach both English and Publications Courses in Grades 9-12

Reports to: High School Principal

Job Objective:

Plans, implements, and assesses student learning experiences in English Language Arts (ELA) while incorporating technology to enhance instruction. Helps students develop critical thinking and communication skills. Encourages parental involvement. This position may also include teaching courses in publications (yearbook), business, and College Credit Plus (CCP) courses, depending on qualifications and scheduling needs. Technology skills will be expected. Social Media and like content production are expected as a part of student coursework.

Minimum Qualifications:

- Valid Ohio Department of Education and Workforce license/certificate for grades 9-12 English Language Arts.
- CCP certification or eligibility to obtain certification to teach college-level courses is preferred but not required.
- Demonstrated interest and proficiency in using technology to support teaching and learning.
- Interest or experience in teaching publications (yearbook) and/or business is highly desirable.

Additional Qualifications:

- Meets all mandated health requirements (e.g., a negative tuberculosis test).
- A record free of criminal violations that would prohibit public school employment.
- Complies with drug-free workplace rules and board policies.
- Keeps current with educational technology innovations that support job functions.

Essential Functions:

The following are typical work responsibilities. A reasonable accommodation may be made to enable a qualified individual with a disability to perform essential functions.

- Designs and delivers engaging English lessons aligned with state standards and district curriculum.
- Teaches College Credit Plus (CCP) courses if certified, in addition to regular 9-12 English classes.
- Integrates technology to enhance learning experiences and improve student engagement.
- Maintains a thorough understanding of ELA subject material.
- Uses various assessment methods to monitor and evaluate student learning.
- Promotes effective communication with students, parents, and colleagues.

- Encourages critical thinking, creativity, and effective communication through ELA instruction.
- Maintains a positive and inclusive classroom environment.
- Collaborates with colleagues to share innovative teaching strategies and integrate interdisciplinary learning opportunities.
- Prepares students for district and state assessments.
- Upholds the student conduct code and manages classroom behavior effectively.
- Pursues professional development opportunities to stay updated on best practices in English instruction, CCP course standards, and educational technology.

Abilities and Skills:

- Exhibits professionalism and contributes to a positive work environment.
- Effectively uses verbal, nonverbal, and written communication skills.
- Organizes tasks and meets deadlines efficiently.
- Demonstrates adaptability, creativity, and problem-solving abilities.

Working Conditions:

- Engages in activities requiring standing, bending, reaching, and lifting teaching materials as needed.
- Maintains a safe classroom environment conducive to learning.

Performance Evaluation:

Job performance is evaluated in accordance with policy provisions and contractual agreements adopted by the Versailles Exempted Village School District Board of Education.

Equal Opportunity Employment:

The Versailles Exempted Village School District Board of Education is an equal-opportunity employer.

Application Process:

Applicants should submit a letter of interest, current resume, letters of reference, and transcripts to:

Jacki Stonebraker, Versailles High School Principal
280 Marker Road
Versailles, Ohio 45380

Please contact Jacki Stonebraker at jacki.stonebraker@vtigers.org or 937-526-4427 ext. 3005 for more information.