

Maximize your \$ Potential Seller Managed With R&T Auctions

NOW OPEN!

Use our proven auction method! Take your sale to the next level. Save money, save time, and manage it yourself. We are here for you every step of the way if you need support. All you need is the ability to take photos, and rename them, and the ability to fill out a simple excel spreadsheet. It's simple!

Watch it happen live! If you miss it that's ok! All past auctions are always visible. You will be given a link to also share and promote your sale.

First Step Send Us Your Information

1. Dates for your Auction
 2. From: _____ To: _____
 3. Auction Title:
 4. Auction Description (Public Detail)
 5. Auction Location:
 6. Preview Date / Time
 7. Pickup Date / Time
 8. Check out Details or Special Instructions
 9. Contact Person Phone Number
 10. Email
-

Prepare Your Spreadsheet

Simply download and fill out the excel spreadsheet

It will download the file on your computer, Open the file and it should allow you to unzip it for use.

- Column A will be your lot number, Usually 1,2,3,4 etc but you can start where you please.
- Column B is the Name or Title of your item
- Column C Is for your Description, you can continue as long as you like. * The more and better the description the better your items will sell.
- Column D is your starting price. If you leave blank it will begin at \$5.
- Column E is your reserve price or minimum you will let it sell for. (Keep in mind we charge extra for reserve items that do not sell).
- Column F is for the Increments. Do you want bids to increase by \$1, \$2.50, \$5... Don't know? Leave blank and we will apply as we see best)
- Then move to the next line for your next lot number, and repeat until all your lots are on your spreadsheet.

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- Once complete- save the file and email to tracy@rtauctions.ca
- We will contact you within shortly (within 24 hours)

Please note we cannot list all items. Legalities prohibit the sale of various items. We will review your listings prior to uploading and remove any items not suitable for sale at R&T Auctions.

Now Time for the Pictures

Say cheese :) The first picture you take will be the first one they see.

- Take one or ten. The more the better
- Blurred photos will get fewer bids. Aim for excellent lighting and great quality.
- Photo any any flaws
- Photo any points of interest such as serial numbers.
- After you take your photos, you will need to label them to correspond to the lot numbers.
- We need them in a .JPG format.
- Each photo should be named 1_1.jpg for the main photo for lot 1 photo 1.
- Then 1_2.jpg for Lot 1 photo 2. Lot 1_3.jpg would be lot 1 photo 3.
- For lot 2 you will follow the same layout. 2_1.jpg for lot 2 photo 1. You can have as many photos as you like up to 10.
- We recommend you keep them in a file directory with your spreadsheet in case we don't get one or need it sent again.
- Keep in mind the SIZE of your photos, if they are too large they will not upload to us. Check the settings on your device. (no bigger than 720p (1280x720))

Send the photos to tracy@rtauctions.ca

Please Subject the email your Auction Name

Send as completed or in small batches

(does not need to be completed all at once just needs to be labeled accordingly)

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Common Questions

Q When will my sale be open, how will I and others see it?

Your sale will be open for bidding within 24 hours of all information being accepted by R&T Auctions you can run it for 1-5 days - You will find it on rtauctions.hibid.com You will also be provided with your specific auction sale link. HUNDREDS of buyers compete for your items at our highly frequented auctions. We have sold over 135000 items and actively promote to over 8000 email subscribers. This platform will be highly visible.

Q Who handles the payments?

With our method there is no need for time-consuming negotiations like some online selling platforms or an estate/ tag - garage sale or worrying about a cash float. We handle all payments for you. Your bidders will enjoy the ability to pay via American Express, Discover, Visa, MC, Debit, Interac Etransfer, Wire transfer, or even Cash. Only paid bidders will be coming to pick up. For an additional service fee you can bring your items to R&T Auctions once they are listed and we can handle the pick up for you too! Bidders will be given 3 days to pay for their invoice. Example if the sale is on a Monday the bidder will have until Thursday to settle their invoice. No payments will be accepted on the 4th day. You will receive your payment for your sale 7 days following the auction.

Q Do I have to provide shipping?

You can offer shipping if you choose to. Offering shipping will attract more bidders. The service would be between seller and bidder. You do not need to offer shipping, just let us know when completing the set-up. Want us to handle your shipping? Sure, we can do that for an additional service fee.

Choose your pickup day

You choose the pickup day or days that work for you. Only verified buyers will show up.

Introductory Rates (subject to change)

\$200 or 20% of your sale whichever is greater

If you wish to use our facility for paid items for pick up it is \$300 or 25% of your sale whichever is greater

Shipping orders- each order will have \$10 handling fee to the seller- The buyer will pay \$10 handling on the first lot and \$2 for every lot there after

Larger items should be discussed prior to offering shipping.