4K REGISTRATION PROCEDURES

Policy 421 Rule 1

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All of the elementary schools in the School District of Slinger provide students with a quality and comparable educational opportunity. Each of the elementary schools has its own attendance area. The school attendance areas are established by the Board of Education to reasonably balance class sizes throughout the District, to make optimal use of staff and facilities, to relieve overcrowding and/or to facilitate district provided transportation.

The District has established these guidelines for 4K registration:

- 1. The 4K registration window for district residents is from the 1st Friday in February through the 1st Friday in March prior to the start of the school year.
- 2. Parents must complete a "New Student Enrollment" application, which can be found on the District's website within the "Registration Information" tab.
- 3. When registrants have exceeded the acceptable 4K class size for a building, the District will seek to resolve this through:
 - Volunteers for an intra-district transfer
 - Intra-district transfers (both parent and district initiated), and
 - Assigning new students to the district to other district schools before assigning children from the same family to different elementary buildings utilizing the district's open enrollment procedures.
- 4. Those parents who wish to have their 4K child attend a 4K program at a different elementary school than the one in their attendance area, must submit a formal "Intradistrict Transfer Request" during the 4K registration window. A link to this form can be found on the District's website within the "Registration Information" tab.

The Administration is empowered to assign students to schools outside their attendance area and to grant exceptions for individual students in accordance with established guidelines.

Legal References:

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Cross References:

Adoption Date: 9/24/2018

Revised/Reviewed Date: 5/23/2022, 4/28/25